

Annual Report
Town of
Jewksbury
Massachusetts



The John F. Ryan School

1999

Annual Report

Town of Tewksbury Massachusetts



1999

1999

IN MEMORIAM

Person's Name	Position Held
Mary R. Adams	Election staff
Raymond C. Brousseau	Former custodian at Senior Drop In Center Active in many senior affairs Trustee Golden Age Club
Joseph W. Brown, Jr.	Retired member of Boston Police Department
Arthur J. Carew, Sr.	Vice President Golden Age Club
Marie E. Ciaccio	Member of Golden Age Club
Rose E. Connors	Past Officer Council On Aging Past Officer of PTA Active in elder affairs Community activist
Robert E. Cook	Retired Police Sergeant 1981 served as Acting Police Chief Former Court Prosecutor for Police Department
Helen DeFina	Election staff
James A. Demarco	Coached Little League Baseball
Norma A. Doherty	Former Conservation Commission Secretary Past secretary and active member of Patriotic Activities Committee
Richard J. Donahue	Community and Civic activist Election staff
Bernice T. French	Tewksbury School Bus Service provider
J. Harper Gale	Former member of the School Committee, 12 years Chairman Cemetery Commission
John Francis Gendall	Retired State Highway Department
Robert V. Horgan, Sr.	Tewksbury School System Reading Specialist, 31 years Tewksbury Food Pantry volunteer Community activist and volunteer
Winnie M. Hubley	Past Officer Golden Age Club
William Irwin	Active in Youth Sports Programs
Mary Brooks MacDonald	Former member of the Community Advisory Committee Past active supporter of the Tewksbury High School Sports Programs Past supporter of the Tewksbury Education and School System

Person's Name	Position Held
Mary E. MacDonald	Driver for Special Needs Children Active member of the Patriotic Activities Committee Active member of the Homecoming Committee Special Olympics volunteer
Grace Marion	Past Active Supporter Tewksbury High School Academic and Sports Programs
Marion E. Morris	Former Secretary at the High School and Junior High School Volunteer at the Tewksbury Hospital Community activist and volunteer
Dorothea M. Phalan	Former member of the Golden Age Club Election staff Community activist and volunteer
Mary Ann Roper	Nurses Aid at Tewksbury Hospital
Patricia K. Sharkey	Election staff
Mary L. "Cecile" Sheehan	Member of Golden Age Club
Darrell E. Sprague	Record keeper and historian Golden Age Club Driver volunteer for Meals On Wheels Program Active at the Senior Center Past Commander Middlesex County AM Vets
William H. Staniewicz	Past President Tewksbury Girls Softball League
Therese B. Trainor	Election staff Member of the Friends of the Tewksbury Hospital

GENERAL GOVERNMENT

*Biograph
Annual and Specials*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

Biograph

1. **Town:**
Tewksbury, Massachusetts
Incorporated in 1734
2. **County:**
Middlesex, ss.
3. **Location:**
At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.
4. **Population:**
1970 - 22,755
1980 - 24,478
1990 - 28,304
1999 - 29,074
5. **Land Areas:**
20.70 square miles
10,789.5 acres assessed
6. **Density:**
Person per square mile:
1970 - 1,099
1980 - 1,182
1990 - 1,367
1999 - 1,405
7. **Climate:**
Mean annual precipitation - 43.40 inches.
Mean Temperature - January - 26.6 degrees
July - 73.7 degrees.

8. **Elevation:**
Highest Point: Ames Hill, 363 feet;
North section: 200 feet;
West section: 150 feet;
Center: 120 feet;
South section: 150 feet
(above mean sea level)
9. **Topography:**
Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.
10. **Established:**
Inhabitants separated from Billerica in 1733.
First Town Meeting held January 14, 1734.
Duly incorporated December 23, 1734.
11. **Form of Government:**
Open Town Meeting
Five Member Elected Board of Selectmen
Appointed Town Manager

Elected Officers

SELECTMEN

Kevin C. Anderson, Chairman	2000
John F. Ryan	2000
Joseph P. Gill, Jr.	2001
Charles E. Coldwell	2001
Charles T. Coppola	2002

BOARD OF HEALTH

Edward J. Sheehan, Chairman	2000
Susan Sullivan	2001
Stephanie Wilkie	2002

TOWN CLERK

Elizabeth A. Carey	2002
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MODERATOR

James P. Coakley	2002
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PLANNING BOARD

David J. Plunkett, Chairman	2000
Frank R. Sweet	2001
Cheryl Layne Busch	2002
Robert A. Fowler, Sr.	2003
Vincent Spada	2004

SCHOOL COMMITTEE

Ruth M. Perrin	2000
Scott J. Consaul	2000
William DeGregorio	2001
Edward K. Dick, Chairman	2001
Douglas Sears	2002

REGIONAL VOKE SCHOOL COMMITTEE

J. Peter Downing	2000
Patricia M. W. Meuse	2001

TRUSTEES PUBLIC LIBRARY

Maureen P. Kelley	2000
Patricia S. Qua	2000
Nancy M. Boyle, Chairman	2001
Eileen McDonagh	2001
Marjorie A. Conlon	2002
Carol A. Hazel	2002

HOUSING AUTHORITY

Linda A. Ricardo-Brabant	2000
Robert C. Briggs	2001
Patricia S. Qua (Governor's Appointee)	2001
Shawn E. Dillon	2003
Louise A. Gearty	2004

Appointive Officers

Town Manager	David G. Cressman
Asst. to the Town Manager	Sandra A. Barbeau
Town Counsel	Charles J. Zaroulis, Esq.
Animal Inspector	Pam Gorrasi
Appraisers	Board of Selectmen
Assessor (Chief)	Norman O. Boudreau
Assessor	Barbara Flanagan
Assessor	John J. Kelley
Attendance Officer	George Hazel
Auditor	Donna Walsh
Building Commissioner	Richard A. Colantuoni
Building Inspector	Edward Johnson
Computer Services Manager	Stephen M. Hattori
D. P. W. Superintendent	William Burris
Dog Officer	Walter Collins
Emergency Management Dir.	Michael Sitar
Fire Chief	Thomas Ryan
Health Sanitarian/Deputy	
Animal Inspector	Dean Trearchis
Historian	Francis L. Brown
Northern Middlesex Area	
Commission Rep.	David G. Cressman
	Charles E. Coldwell
Planning & Conservation Dir.	Sean T. Sullivan
Police Chief	John Mackey
Recreation Director	Roy Patterson
Sealer of Weights & Measures	Edward Johnson
Superintendent of Schools	Christine L. McGrath, Ph.D.
Treasurer/Collector	Warren R. Carey
Veterans Agent	Ellsworth Hart
Veterans Burial Indigent	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	Harry Patterson
Wire Inspector	Jeremiah Delaney

Appointed Boards- Committees-Commissions

ADULT ELDERLY HOUSING/ASSISTED CARE LIVING COMMITTEE

Michael Firmeno
Joseph Gill
John Mackey
Sue Sullivan
Thomas Gannon
Wilfred Lambert
Jerome Selissen
David G. Cressman
David Plunkett

AFFORDABLE HOUSING

Corinne Delaney
Lorraine Maniscalco
William Scanlon
Vincent Spada
Charles Roux, Jr.
Vera Ford
Sal Marino

APPEALS BOARD

Thomas R. Gannon, Ch.	2000
Richard E. Cluff, Jr.	2001
John D. Sullivan	2002

APPEALS BOARD-ASSOCIATE MEMBERS

Mark Singleton	2000
Lisa teDuits	2000

BOARD OF REGISTRARS

Beverly A. Bennett	2000
Edward Creamer	2001
Robert A. Hunter	2002
Elizabeth A. Carey, Ex Officio	

ASSISTANT REGISTRARS

Angela T. Callahan
Kathleen M. Garrant
Sandra E. Turcotte
Linda DiPrimio

CABLE ADVISORY COMMITTEE

Stephen P. Bazzinotti	2000
Joseph Dermody	2000
James Burgoyne	2001

CITIZEN TECHNOLOGY COMMITTEE

Paul J. Salvato, Jr.
Stephen Hattori
Marilyn Curran
Peter F. Orio, Jr.
Michael P. Kelley
Joseph Gill
David J. Chou

Richard Morrison
Gregory McClay (Ex-Officio)

CONSERVATION COMMISSION

Brian Balukonis	2000
Sal Torname	2000
Richard Hanson	2001
Stanley J. Folta, Jr.	2001
William Hallisey, Ch.	2001
Lucio Barrinelli	2002
Laura Stella	2002

CONSTABLE - TERM TO EXPIRE - 2002

Sandra Barbeau
Yvonne Rawson-Bozek
Richard Carter
Edward F. Clark, Jr.
Edward F. Clark, III
Therese Cooper
Greg A. Danas
Peter Danas
Herbert Hadley
Mark Hildebrand
Edwina Hudson
Cheryl Laffey
Wilfred A. Lambert
Walter J. McAvoy
Dennis A. Mills
Harold Morang
David Muscovitz
George H. Rost, Jr.
Anthony Saia
Donald Stout
Henry E. Sullivan
Nelson J. Thompson

COUNCIL ON AGING

Ellen Keefe	2000
Philomena Gibson	2000
Joanne Aldrich	2000
James Mendonca	2001
Norman J. Desmarais	2001
Warren Hupper	2001
Susan Sullivan	2001
Joel Deputat	2002
Robert Scarano	2002
Frank Criscitello	2002

DEDUCT METER COMMITTEE

Joan Dunlevy
William Hurton
Donald Leonard
Frederick Montague
Rita O'Brien-Dee

ECONOMIC DEVELOPMENT TASK FORCE

Charles Coldwell
Shawn Dillon
Janice Mazzoni
Geraldine Murphy
Janet Sutton

Noel Metcalf
 Ron Dokus
 Kay Silk

Ellsworth K. Hart 2003
 Daniel Boucher 2003
 Martha Georgopoulos

FENCE VIEWERS

Jae Gray 2000
 Marsha Hunt 2000
 Jeffrey Dirk 2000

FINANCE COMMITTEE

Raymond Shaw, Ch. 2000
 Thomas Cooke 2000
 Andrew T. Diciaccio 2000
 Patricia Millward 2000
 James A. Cutelis 2001
 Kenneth Holden 2001
 Richard J. Sprague (res.) 2001
 John Wynn 2001
 Jerome Selissen 2001
 George Donovan 2002

FOSTER SCHOOL MEMBERS

Kevin Anderson
 Beverly Bennett
 Cheryl Busch
 Scott Dolliver
 James J. Gaffney, III
 Mary Jane Marcucci
 Sandy Pellegrino
 Douglas Sears

HISTORICAL COMMISSION

James J. Gaffney, III 2001
 Raymond Paczkowski 2001
 Douglas W. Sears 2001
 Debby Bernard 2001
 Beverly Bennett 2002
 Eileen McDonagh 2002

HOMEcoming COMMITTEE

Gregory Tsotsi
 Nancy Tsotsi
 Steven Spencer
 Christine Martell
 Irene Moge
 Thomas Sewall
 John Bushway
 Wayne E. Ryder
 Gayle Bolduc
 Joyce Fidler
 Maureen Mackey
 Harold MacDonald
 Mary MacDonald
 James MacDonald
 Shayne Gorman
 Karen Page
 John F. Synan, Jr.

INDUSTRIAL COMMISSION

Kevin Anderson 2002
 Robert Kerber 2002

LIBRARY BUILDING COMMITTEE

Joseph Gill
 Thomas Conlon
 Maureen P. Kelley
 Lawrence Polimeno
 Leann D'Entremont
 David Cressman
 Elisabeth Desmarais
 Richard O'Neill, Esq.
 Thomas Cooke

MASS. CULTURAL COUNCIL

Anne McDermott 2000
 Eleanor Corey 2001
 Louise Cole 2001
 Donna Pacheco 2001
 Marylou Christoffels 2001
 Maria Galante 2001
 Stephanie Power 2001
 Lani Matthews 2001
 M. Eileen McDonagh 2001

MEMORIAL COMMITTEE

Charles Coldwell 2004
 John Kane 2004
 Richard Morris 2004
 Leo Bernardi 2004
 Kevin Downey 2004

NEW TEWKSBURY SCHOOL BUILDING COMMITTEE

Steve Witham
 Raymond Shaw
 David Cressman
 James Cutelis
 William DeGregorio
 Joan Dunlevy
 James Melloni
 John Wynn
 Thomas Conlon

PATRIOTIC ACTIVITIES COMMITTEE

John Bushway 2000
 Albert Mansolilli 2000
 Christine Martell 2000
 Greg Tsotsi 2000
 Harold MacDonald 2000
 James MacDonald 2000
 Mary MacDonald 2000
 Alphee Deveau 2000
 Richard Sheehan 2000
 Shayne Gorman 2000
 Karen Page 2000
 Gayle Bolduc 2000

PERSONNEL RELATIONS REVIEW BOARD

Sandra A. Barbeau 2000

Sean Sullivan	2000
Martha Georgopoulos	2000
Robert O'Brien	2001
Norman O. Boudreau	2001

RECYCLING COMMITTEE

Joseph P. Gill	2002
Jae Gray	2002
Collette Starliper	2002
Jean Holmes	2002
Chris S. Murphy	2002
Kristina M. Rogers, Ch.	2002
Edith E. Woods	2002
Anne L. Nilsen	2002
Lucy DelPonte	2002
Anne Ferreira	2002
Robyn McLeish	2002
Patricia Blute	2002
Sandra Barbeau	2002
Bonnie Gallagher	2002
Kristen Gallagher	2002
Daniel Sarsfield	2002
Lisa Zunino	2002
Danielle Spada	2002

ROUTE 38 CORRIDOR STUDY COMMITTEE

Jeffrey Dirk
Paula Coppola
John King
Greg Peters
Franco Lucchesi
James Sullivan
David Cressman
Joseph Gill

SEWER AGREEMENT COMMITTEE

David Cressman
William Burris
Charles Coppola
Joseph Gill
Charles Stella
Shawn Dillon
Richard Mazzoni

SIDEWALK COMMITTEE

Sam Krikorian, Chairman
Franco Lucchesi
Laura Caplan
Carolyn French
Lynn Watson Manning
Phyllis White
Robert Ferrari
Gail Perdicaro
Susan Stewart
James Luz, Safety Officer

SOUTH FIRE STATION BUILDING COMMITTEE

David Cressman
John Ryan
George Donovan
Joan Dunlevy

Richard Colantuoni
Thomas Ryan
Robert Fowler
Michael Sitar
Kenneth Holden
Gerald Cullen

SPACE NEEDS COMMITTEE

Sandra Barbeau
Richard Colantuoni
David Cressman
Joan Dunlevy
Stanley Folta, Jr.
Joseph Gill
Ellsworth Hart
Franco Lucchesi
Patricia Qua
Phyllis Shaw
Raymond Shaw

STREET NAME CHANGE COMMITTEE

Joan Dunlevy
Elizabeth Carey
Gerald Cullen
Louise Gearty
Edward Kearns
Matthew McGillick
Rita O'Brien Dee
Donna Smith
Donna Marshall

TRUST FUND COMMISSION

Jason Rizzo	2000
Warren Carey	2001
Michael Kelley	2002

WYNN MIDDLE SCHOOL BUILDING COMMITTEE

David Cressman
James Cutelis
Ray Shaw
Charles Coldwell
John Ryan
John Wynn
Brenda Theriault-Regan
James Melloni
Richard Colantuoni

Special Governmental Districts

SENATORS IN CONGRESS

HONORABLE EDWARD M. KENNEDY (D)

Senate Office Building, Washington, DC

HONORABLE JOHN F. KERRY (D)

Senate Office Building, Washington DC

CONGRESSIONAL DISTRICT: 5TH

MARTIN MEEHAN

House of Representatives, Washington, DC

STATE GOVERNMENT

SUSAN TUCKER (D)

2ND Essex & Middlesex Senatorial Districts

Senate Offices: State House, Boston, MA

DAVID NANGLE

18th Middlesex District of General Courts

House of Representatives, State House, Boston, MA

JAMES R. MICELI (D)

20TH Middlesex District of General Courts

House of Representatives, State House, Boston, MA

Annual Town Election

April 10, 1999

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the High School for Precinct 1 and 1A, the Trahan School for Precinct 2 and 2A, the North Street School for Precinct 3 and 3A, and the Wynn School for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 3,903 votes cast. Precinct 1 - 554; Precinct 1A - 607, Precinct 2 - 493, Precinct 2A - 509, Precinct 3 - 686, Precinct 3A - 550, and Precinct 4 - 504.

- Precinct 1 - Ellen M. Keefe, Warden
Alice A. Carroll, Clerk
- Precinct 1A - Mary A. Casazza, Warden
Prisilla Marsh, Clerk
- Precinct 2 - Bernice Sprague, Warden
Marie T. Magro, Clerk
- Precinct 2A - Rosemarie Krugh, Warden
Jean E. Byette, Clerk
- Precinct 3 - Jean Ray, Warden
Warren Ray, Clerk
- Precinct 3A - Rita Coyle, Warden
Mary Pilcher, Clerk
- Precinct 4 - Mary Ann Nichols, Warden
Rita O'Brien Dee, Clerk

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	554	607	493	509	686	550	504	3,903

BOARD OF SELECTMEN

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	8	7	12	7	13	5	4	56
Coppola	197	198	214	239	256	225	226	1,555
Hanson	117	142	118	99	194	121	112	903
Kane	232	260	146	160	223	199	161	1,381
Others	0	0	3	4	0	0	1	8
Total	554	607	493	509	686	550	504	3,903

BOARD OF HEALTH

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	24	22	21	30	43	28	15	183
Bolduc	164	128	85	132	171	106	116	902
Roux	189	243	128	127	243	217	135	1,282
Wilkie	177	213	258	218	228	199	238	1,531
Others	0	1	1	2	1	0	0	5
Total	554	607	493	509	686	550	504	3,903

TOWN CLERK

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	75	86	78	91	107	93	84	614
Carey	476	519	413	413	573	450	417	3,261
Others	3	2	2	5	6	7	3	28
Total	554	607	493	509	686	550	504	3,903

MODERATOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	118	149	117	121	148	150	107	910
Coakley	435	454	372	382	528	395	391	2,957
Others	1	4	4	6	10	5	6	36
Total	554	607	493	509	686	550	504	3,903

HOUSING AUTHORITY

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	50	54	43	59	75	51	63	395
Gearity	346	370	271	257	434	314	281	2,273
Cooney	69	88	60	78	78	86	71	530
Ryan	89	95	117	112	99	98	89	699
Others	0	0	2	3	0	1	0	6
Total	554	607	493	509	686	550	504	3,903

PLANNING BOARD

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	136	167	135	131	155	165	132	1,021
Spada	417	436	356	373	529	380	370	2,861
Others	1	4	2	5	2	5	2	21
Total	554	607	493	509	686	550	504	3,903

SCHOOL COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	19	24	19	16	21	20	25	144
Doherty	247	306	238	243	329	241	230	1,834
Sears	286	274	234	247	335	286	248	1,910
Others	2	3	2	3	1	3	1	15
Total	554	607	493	509	686	550	504	3,903

TRUSTEES PUBLIC LIBRARY

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	271	276	264	239	323	289	278	1,940
Conlon	412	458	362	381	512	398	362	2,885
Hazel	422	478	359	392	531	409	366	2,957
Others	3	2	1	6	6	4	2	24
Total	1108	1214	986	1018	1372	1100	1008	7,806

Total Registered Voters	15,961
Total Votes	3,903
Percent	24%

SPECIAL TOWN ELECTION

May 22, 1999

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the High School for Precinct 1 and 1A, the Trahan School for Precinct 2 and 2A, the North Street School for Precinct 3 and 3A, and the Wynn School for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 1,363 votes cast. Precinct 1 - 161; Precinct 1A - 200, Precinct 2 - 202, Precinct 2A - 236, Precinct 3 - 208, Precinct 3A - 173, and Precinct 4 - 183.

- Precinct 1 - Ellen M. Keefe, Warden
Alice Golen, Clerk
- Precinct 1A - Priscilla Marsh, Warden
Anne Callahan, Clerk
- Precinct 2 - Bernice Sprague, Warden
Marie T. Magro, Clerk
- Precinct 2A - Rosemarie Krugh, Warden
Jean E. Byette, Clerk
- Precinct 3 - Jean Ray, Warden
Jeannette McCusker, Clerk
- Precinct 3A - Rita Coyle, Warden
Mary Pilcher, Clerk
- Precinct 4 - Mary-Ann Nichols, Warden
Joyce Banusiewicz, Clerk

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	161	200	202	236	208	173	183	1,363

QUESTION 1

Shall the Town of Tewksbury be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bonds issued for the design, engineering, construction, equipping and furnishing of a new fire station, including site development to be built upon Town owned land on South Street adjacent to the existing South Street Fire Station?

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	0	0
Yes	80	95	141	158	104	63	96	737
No	81	105	61	78	104	110	87	626
Total	161	200	202	236	208	173	183	1,363

Total Registered Voters	15,474
Total Votes	1,363
Percent	9%

A true copy attest:

Elizabeth A. Carey CMMC
Town Clerk

Annual Town Meeting

May 3 & 5, 1999

Tewksbury Memorial High School
320 Pleasant Street
May 3 & 5, 1999

Moderator James Coakley opened the 1999 Annual Town Meeting on May 3, 1999 at 8:00 P.M.

Reverend Marilyn Rossier, Pastor, Tewksbury Congregational Church, offered the Invocation and Blessing upon the Assembly.

Moderator Coakley called for a Moment of Silence for the Town Officials' and Town Employees' who passed away during 1998 and who are listed on page 3 of the 1998 Annual Town Report and he included the following names of those who passed away in 1999:

Ronald Anderson	Father of Selectman Chairman, Kevin Anderson
Arthur J. Carew	Active Member of the Golden Age Club
Rose E. Connors	Community Action Committee & Council On Aging
Helen G. Defina	Election Staff
John Harper Gale	Former Member of the School Committee
Mary(Brooks)MacDonald	Community Action Committee

Kevin Anderson, Board of Selectmen Chairman, announced the Hazardous Waste Day, sponsored by the Board of Health, will be held on Saturday, May 15; the U.S. Postal Service will be conducting a "Stock the Community Pantry" Food Drive on Saturday, May 8; the Rainbow Girls' are conducting a Bake Sale and are selling refreshments in the lobby; a reminder to complete and return Representative James Miceli's annual questionnaire and the Special Election for the South Fire Station will be held on Saturday, May 22.

The Moderator designated the Visitors Section, and he informed the Assembly that the Town Meeting Guidelines are printed on the inside cover of the Warrant and he read the Related and Sequential Warrant Articles: 10, 11, 12, 13&14; 16&17 and 33& 34.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted at 8:06 PM. (5/3/99)

Monday, May 3, there were 365 Registered Voters and 20 Visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Recess the 1999 Annual Town Meeting to Wednesday, May 5 at 8:00 PM and this motion was Adopted at 9:58 PM. (5/3/99)

The Moderator opened the adjourned 1999 Annual Town Meeting at 8:00 PM on Wednesday, May 5, 1999.

Wednesday, May 5, there were 336 Registered Voters and 29 Visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the 1999 Annual Town Meeting, sine die, and this motion was Adopted at 9:05 PM. (5/3/99)

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot, One (1) member of the Board of Selectmen for three years; One (1) Town Clerk for three years; One (1) Moderator for three years; One (1) member of the Board of Health for three years; One (1) member of the Housing Authority for five years; One (1) member of the Planning Board for five years; One (1) member of the School Committee for three years; and Two (2) Trustees Public Library for three years.

Executive Summary: The Article represents the ballot for the April 10, 1999, Election of certain elected officials.

Accomplished at the April 10, 1999, Annual Town Election.

SECTION 2

Article 2	Accept the Annual Report
Article 3	Elected Official Salaries
Article 4	Consent Calendar
Article 5	Budget Articles (Lottery System per Department)
Article 6	Budget Related Transfer for the purpose of Reducing the Tax Levy.
Article 7	Budget Related Non-Union personnel wage increase.
Article 8	Budget Related Borrow for the purpose of a New South Street Fire Station.
Article 9	Budget Related Borrow for the purpose of roof repairs at Senior Center, DPW building, North St. Fire Station, Town Hall & Center School.

Article 10	Budget Related	Replace roof and repair heating system and other repairs at the Center School.
Article 11	Budget Related	Transfer for the purpose of replacing the roof and repair & upgrade of the heating system at the Center School.
Article 12	Budget Related	Transfer for the purpose of offsetting expenses occurred during removal of the underground oil tank at the Center School, replacement of the water line to Doucette Field, extension of the sewer line to Doucette Field.
Article 13	Budget Related	Replace the maintenance storage building.
Article 14	Budget Related	Repairs and improvements to the parking lot at the Dewing School, the parking lot and driveway at the North Street School, the driveway at the Wynn Middle School, the handicap walkway to the outdoor basketball/recreation area at the Heath Brook School and the outdoor basketball court at the Heath Brook School.
Article 15	Budget Related	Create a John W.Wynn Middle School Study Committee and hire consultants to prepare a Physical Plant and Site Review Report of the Wynn Middle School.
Article 16	Budget Related	Transfer to fund the position of Conservation Administrator.
Article 17	Personnel By-Law	Create full time position - Conservation Commission Administrator.
Article 18	Personnel By-Law	Create Administrative Assistant.

ARTICLE 2

To hear and act upon reports of the various town officers; or take any action relative thereto.

Town Manager

Executive Summary: The purpose of the article is to accept the reports of various town officers which were printed in the 1998 Town Report.

The Moderator accepted the motion to Accept the 1998 Annual Town Report and this motion was Adopted
8:06 PM (5/3/99)

ARTICLE 3

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2000.

	<u>FY99 Present</u>	<u>FY00 Requested</u>
BOARD OF HEALTH		
Chairman	450	450
Members (2)	350	350
MODERATOR	500	500
PLANNING BOARD		
Chairman	1,100	1,200
Members (4)	750	850
SCHOOL COMMITTEE		
Chairman	3,000	3,000
Members (4)	2,500	2,500

SELECTMEN

Chairman	6,000	6,000
Members (4)	5,000	5,000

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials.

Motion: The Finance Committee motioned to Adopt the salaries, as FY00 Requested

Voted: Article 3 was Adopted, as written.
8:06 PM (5/3/99)

ARTICLE 4

Consent Calendar

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar he/she should say the word "HOLD" when the number is called. The Article is removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that all the remaining items be passed as a unit by the voters.

Article 4-19	Sale of Tax Title Property	Authorization to Board of Selectmen
Article 4-20	Lease/Purchases	Authorization to Town Manager
Article 4-21	Lease/Purchases	Lease of town building to Community Pantry, Inc.
Article 4-22	Lease/Purchases	Lease land, DPW, 999 Whipple Rd. proposed monopole
Article 4-23	Sale of Town Owned Land	Sale of Foster School

Article 4-24	Petition the General Court	Amend pension benefits, deceased retired Police Officer
Article 4-25	Petition the General Court	Conveyance of 13 acres of land on Livingston St. to Town for recreational and outdoor cultural purposes
Article 4-26	Adopt MGL Ch. 111 Sec. 26G	Board of Health members, Septic System Installers & Controls
Article 4-27	Adopt MGL Ch. 33 Sec. 59	Military Service, salary and vacation town employee
Article 4-28	Accept Gifts & Donations	50'x24' addition to Civil Defense Bldg. at DPW from Community Pantry, Inc.
Article 4-29	Accept Gifts & Donations	Open Space Land, Cinnamon Circle
Article 4-30	Accept Gifts & Donations	All improvements and alterations made upon the premises of the leased 8.8 acres of land on Livingston St.

The Moderator called out the number of the Articles one by one.

Motion: The Finance Committee motioned to Adopt all the Articles not "HELD" for further discussion and debate.
Articles 4-19, 4-20, 4-21, 4-24, 4-28-4-29, 4-30 were Adopted. 8:10 PM (5/3/99)

The Articles that were "HELD" and not voted in the Article 4 Consent Calendar were: 4-22, 4-23, 4-25, 4-26 & 4-27 and these Articles were restored to their original numbered places in the warrant and were voted individually

ARTICLE 4-19

To see if the Town will vote to authorize the Board of Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town and advertising for three successive weeks at least fourteen days before the sale property taken by the Town under the tax title procedure, provided that the Board of Selectmen or whomever they authorize to hold such public auction shall reject any bid which they deem inadequate and provided that no property shall be sold for less than a minimum of 75% of fair market value. Fair market value, for the purpose of this article, is defined as the value calculated by the Board of Assessors. Fair market value is calculated by the Board of Assessors using supporting formulas and rates. Such formulas and rates, based upon standard real estate and/or assessment valuation procedures, shall be filed with the Town Clerk a minimum of fourteen days prior to the date of bidding or sale, whichever occurs first or take any related action.

Board Of Selectmen
Town Manager

Executive Summary: This article is acted on annually and allows the Board of Selectmen to sell Town owned land taken for non-payment of taxes subject to a minimum fair market value.

Motion: The Finance Committee motioned to Adopt Article 4-19.

Voted: Article 4-19 was Adopted. 8:10 PM (5/3/99)

ARTICLE 4-20

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements of up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriation or take any related action.

Town Manager

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

Motion: The Finance Committee motioned to Adopt Article 4-20.

Voted: Article 4-20 was Adopted. 8:10 PM (5/3/99)

ARTICLE 4-21

To see if the Town will vote to authorize the Town Manager to solicit license agreements or lease of town building known as Tewksbury Community Pantry for the purpose of providing food for those in need, for a period of up to ten years and that said solicitations shall follow the other requirements of Massachusetts General Laws Chapter 30B.

Town Manager

Executive Summary: In order to lease a facility for more than three years, Massachusetts General Laws Chapter 30B requires Town Meeting to approve this article.

Motion: The Finance Committee motioned to Adopt Article 4-21.

Voted: Article 4-21 was Adopted. 8:10 PM (5/3/99)

ARTICLE 4-24

To see if the Town will vote to authorize the Board of Selectmen to petition the legislature to enact a special Act on

behalf of Barbara Jones, the widow of retired Tewksbury Police Officer, James Jones, to provide that notwithstanding the provisions of any general or special law to the contrary and in order to promote the public good, the Middlesex County Retirement Board is authorized and directed to amend the pension benefits of James Jones to pay a certain sum of money in the pension account of James Jones or to allow said widow to amend the option provisions of the pension plan, and further provide the special act to take effect upon its passage or take any other action relative thereto.

Barbara Jones and Others

Executive Summary: James Jones, a retired Tewksbury police officer, while seriously ill and under medication incorrectly completed his retirement application in regard to pension benefits to his widow, and James Jones died approximately two months after his retirement, leaving his widow without any pension benefits from the Middlesex County Retirement Board.

Motion: The Finance Committee motioned to Adopt Article 4-24.

Voted: Article 4-24 was Adopted. 8:10 PM (5/3/99)

ARTICLE 4-28

To see if the Town will vote to accept a cement block addition 50' x 24' (approximately 1200 s. f.) to the existing Civil Defense Building located at 999 Whipple Road (Assessors Map 30 Lot 26) from the Tewksbury Community Pantry, Inc.; or take any other action relative thereto.

Town Manager

Executive Summary: This article allows the Town to accept the gift of a building addition to the existing Civil Defense building which was developed by the Tewksbury Community Pantry, Inc.

Motion: The Finance Committee motioned to Adopt Article 4-28.

Voted: Article 4-28 was Adopted. 8:10 PM (5/3/99)

ARTICLE 4-29

To see if the town will vote to accept from Willow Acres Community Trust as open space land approximately 4.17 acres located on Assessors Map 32 Lot 77 (Cinnamon Circle). Or take any other action relative thereto.

Town Manager

Executive Summary: This article has been requested by the property owners of Willow Acres Community Trust and the land is located off of Cinnamon Circle.

Motion: The Finance Committee motioned to Adopt Article 4-29.

Voted: Article 4-29 was Adopted. 8:10 PM (5/3/99)

ARTICLE 4-30

To see if the town will vote to accept, at the expiration or termination of Lease of 8.8 acres of land on Livingston Street, all improvements made upon the premises including but not limited to buildings, cooling equipment and ice maintenance equipment, all fixtures connected therewith, and all alterations made thereto. Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to ensure that the town will accept the facility upon completion of the skating rink and the termination of the agreement.

Motion: The Finance Committee motioned to Adopt Article 4-30.

Voted: Article 4-30 was Adopted. 8:10 PM (5/3/99)

ARTICLE 5**BUDGET**

To see what sums the town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 1999, or take related action.

	<u>FY98</u> <u>Actual</u>	<u>FY99</u> <u>Adopted</u>	<u>FY00</u> <u>Requests</u>	<u>FY00</u> <u>Mgr. Recom</u>	<u>ATM-1999</u> <u>Voted-Budget</u>
1. Moderator					
Salaries	500	500	500	500	500
Operating	50	100	100	100	100
Total	550	600	600	600	600
2. Selectmen					
Salaries	88,775	33,457	33,457	33,457	33,457
Operating	72,295	72,533	77,343	77,343	77,343
Total	161,070	105,990	110,800	110,800	110,800
3. Town Manager					
Salaries	198,182	203,517	269,280	269,280	269,280
New Employees	0	61,968	0	0	0
Operating	3,276	3,990	3,990	3,990	3,990
Total	201,458	269,475	273,270	273,270	273,270
4. Finance Committee					
Salaries	1,793	2,000	3,000	3,000	3,000
Operating	747	1,360	1,760	1,560	1,560
Total	2,540	3,360	4,760	4,560	4,560
5. Reserve Fund					
Operating	0	100,000	100,000	100,000	100,000
6. Accounting					
Salaries	143,083	149,000	143,484	143,484	143,484
Operating	1,873	2,925	4,465	4,265	4,265
Outlay	403	700	4,500	0	500
Total	145,359	152,625	152,449	147,749	148,249
7. Computer System					
Salaries	77,698	85,019	92,156	92,156	92,156
New Employees	0	0	27,953	0	0
Operating	37,602	48,700	50,700	49,700	49,700
Out/State Travel	0	1,000	0	0	0
Outlay	25,877	33,000	38,700	75,000	75,000
Total	141,177	167,719	209,509	216,856	216,856
8. Technology Committee					
Salaries	975	1,000	1,000	1,000	1,000
Operating	0	0	0	0	0
Total	975	1,000	1,000	1,000	1,000
9. Assessors					
Salaries	184,937	211,086	235,008	229,115	235,008
Operating	23,539	25,450	24,450	24,450	24,450
Outlay	0	0	10,232	500	500
Total	208,476	236,536	269,690	254,065	259,958

	<u>FY98</u> <u>Actual</u>	<u>FY99</u> <u>Adopted</u>	<u>FY00</u> <u>Requests</u>	<u>FY00</u> <u>Mgr. Recom</u>	<u>ATM-1999</u> <u>Voted-Budget</u>
10. Treasurer-Collector					
Salaries	293,516	311,220	326,189	326,189	326,189
Operating	204,673	214,700	214,700	214,700	214,700
Outlay	2,000	0	14,276	11,848	11,848
Total	500,189	525,920	555,165	552,737	552,737
11. Town Counsel					
Operating	98,671	95,000	95,000	95,000	95,000
12. Pers. Relations Review Bd.					
Salaries	989	0	0	0	0
Operating	19	200	200	200	200
Total	1,008	200	200	200	200
13. Administrative Services					
Salaries	71,668	80,863	84,229	84,229	84,229
Operating	4,991	5,163	5,900	5,400	5,900
Outlay	2,039	1,000	2,000	2,000	2,000
Total	78,698	87,026	92,129	91,629	92,129
14. Town Clerk					
Salaries	131,321	154,739	180,084	170,533	170,533
Operating	10,615	13,450	14,744	12,644	12,644
Outlay	3,936	0	5,327	6,277	6,277
Total	145,872	168,189	200,155	189,454	189,454
15. Election					
Salaries	7,377	20,194	19,500	17,394	17,394
Operating	12,321	13,774	5,900	5,750	5,750
Total	19,698	33,968	25,400	23,144	23,144
16. Board of Registrars					
Salaries	2,650	2,650	2,650	2,650	2,650
Operating	2,015	2,341	2,270	2,270	2,270
Total	4,665	4,991	4,920	4,920	4,920
17. Conservation Commission					
Salaries	3,276	3,276	3,276	3,276	3,276
New Employees	0	0	39,076	0	35,000
Operating	667	1,400	1,400	1,400	1,400
Total	3,943	4,676	43,752	4,676	39,676
18. Planning Board					
Salaries	100,218	111,661	101,485	100,985	101,485
Operating	5,656	6,900	7,400	6,900	7,150
Outlay	0	3,000	1,000	0	1,000
Total	105,874	121,561	109,885	107,885	109,635
19. Board of Appeals					
Salaries	3,669	4,000	4,000	4,000	4,000
Operating	1,151	1,800	1,800	1,800	1,800
Total	4,820	5,800	5,800	5,800	5,800
20. Industrial Comm					
Operating	0	4,000	2,000	2,000	0

	<u>FY98 Actual</u>	<u>FY99 Adopted</u>	<u>FY00 Requests</u>	<u>FY00 Mgr. Recom</u>	<u>ATM-1999 Voted-Budget</u>
21. Cable Television					
Salaries	1,796	3,100	2,885	2,885	2,885
Operating	2,789	9,860	10,075	10,075	10,075
Total	4,585	12,960	12,960	12,960	12,960
22. Town Hall					
Salaries	19,715	20,142	20,951	20,951	20,951
Operating	54,161	57,347	57,286	57,286	57,286
Outlay	7,303	8,950	9,000	0	0
Total	81,179	86,439	87,237	78,237	78,237
23. Aux. Buildings					
Operating	592	9,750	19,000	19,000	19,000
24. Police					
Salaries	3,514,238	3,730,552	4,390,873	4,182,173	4,238,173
New Employees	0	64,610	0	0	0
Operating	183,890	236,274	303,343	243,739	248,415
Outlay	99,831	129,000	271,327	128,400	128,400
Total	3,797,959	4,160,436	4,965,543	4,554,312	4,614,988
25. Auxiliary Police					
Operating	1,617	1,760	1,850	1,850	1,850
26. Fire					
Salaries	2,868,619	3,023,315	3,154,166	3,134,166	3,134,166
New Employees	69,132	0	0	0	0
Operating	237,419	267,998	174,090	164,590	164,590
Outlay	14,559	0	149,587	110,387	110,387
Total	3,189,729	3,291,313	3,477,843	3,409,143	3,409,143
27. Building					
Salaries	223,340	260,004	245,769	245,769	245,769
New Employees	0	0	16,705		0
Operating	8,751	10,655	11,965	10,655	10,655
Outlay	2,363	2,200	0	0	0
Total	234,454	272,859	274,439	256,424	256,424
28. Emergency Management					
Salaries	3,741	3,804	3,914	3,914	3,914
Operating	7,148	7,895	12,220	12,020	12,020
Outlay	0	0	8,300	0	0
Total	10,889	11,699	24,434	15,934	15,934
29. Dog Officer					
Salaries	42,389	42,814	45,430	45,430	45,430
Operating	3,031	3,900	4,800	4,000	4,000
Outlay	5,873	800	0	0	0
Total	51,293	47,514	50,230	49,430	49,430
30. Parking Clerk					
Operating	979	1,500	2,705	2,705	2,705
31. School					
Salaries	15,291,362	16,482,207	18,401,801	18,025,742	18,325,742
Operating	4,929,618	5,239,171	6,568,956	6,268,956	6,268,956
Out/State Travel	5,817	5,000	0	0	0
Outlay	163,474	170,339	102,019	102,019	102,019
Total	20,390,271	21,896,717	25,072,776	24,396,717	24,696,717

	<u>FY98</u> <u>Actual</u>	<u>FY99</u> <u>Adopted</u>	<u>FY00</u> <u>Requests</u>	<u>FY00</u> <u>Mgr. Recom</u>	<u>ATM-1999</u> <u>Voted-Budget</u>
32. New School Bldg Committee					
Salaries	2,497	4,111	4,000	4,000	4,000
Operating	35	200	200	200	200
Total	2,532	4,311	4,200	4,200	4,200
33. Public Works					
Salaries	1,874,376	1,927,816	1,955,274	1,955,274	1,955,274
New Employees	0	0	95,760	59,347	59,347
Operating	1,315,220	1,471,500	1,491,500	1,408,900	1,408,900
Outlay	30,140	117,765	519,414	189,715	202,965
Total	3,219,736	3,517,081	4,061,948	3,613,236	3,626,486
34. Snow & Ice	225,880	200,003	200,004	200,004	200,004
35. Street Lighting					
Operating	125,728	138,529	138,529	138,529	138,529
36. Solid Waste					
Operating	1,632,011	2,148,365	2,592,513	2,324,905	2,324,905
37. Cemeteries					
Operating	1,600	1,600	1,600	1,600	1,600
38. Health					
Salaries	126,524	139,697	163,383	169,562	170,736
New Employees	0	20,148	0	0	1,771
Operating	26,314	26,600	30,900	29,400	28,900
Outlay	0	1,000	1,200	0	0
Total	152,838	187,445	195,483	198,962	201,407
39. Council on Elderly					
Salaries	73,331	109,149	117,082	116,582	117,304
New Employees	15,982	0	32,771	1,698	1,232
Operating	43,537	46,601	64,172	53,422	53,422
Outlay	0	0	61,792	6,744	6,744
Total	132,850	155,750	275,817	178,446	178,702
40. Veterans Services					
Salaries	42,318	46,513	49,686	49,686	49,686
Line Items (Vet. Aid)	56,700	66,000	66,000	66,000	66,000
Total	99,018	112,513	115,686	115,686	115,686
41. Exceptional Children					
Salaries	15,380	16,938	17,665	17,665	17,665
Operating	9,227	10,752	13,500	10,752	10,752
Total	24,607	27,690	31,165	28,417	28,417
42. Patriotic Activities Committee					
Operating	20,274	25,800	36,000	30,200	36,000
43. Homecoming Committee					
Operating	13,298	12,405	15,300	12,405	15,300

	<u>FY98 Actual</u>	<u>FY99 Adopted</u>	<u>FY00 Requests</u>	<u>FY00 Mgr. Recom</u>	<u>ATM-1999 Voted-Budget</u>
44. Library					
Salaries	360,893	393,831	500,108	499,238	499,238
New Employees	0	39,997	103,817	75,342	75,342
Operating	96,558	182,950	265,750	250,250	250,250
Outlay	65,746	0	0	0	0
Total	523,197	616,778	869,675	824,830	824,830
45. Library Building Committee					
Salaries	788	750	250	250	250
Operating	500	500	50	50	50
Total	1,288	1,250	300	300	300
46. Recreation					
Salaries	48,840	53,580	86,417	86,417	94,810
New Employees	0	31,572	0	0	0
Operating	14,109	44,331	58,200	52,900	55,900
Outlay	0	12,151	700	0	0
Total	62,949	141,634	145,317	139,317	150,710
47. Unclassified					
Maturing Debt	2,881,735	3,248,080	3,245,522	3,245,522	3,245,522
Int.-Maturing Debt	1,428,938	1,712,703	1,839,792	1,753,962	1,753,962
Int. Temporary Loans	180,348	300,000	325,000	300,000	300,000
Regional Vocational School	3,310,786	3,420,465	3,053,560	3,053,560	3,060,435
Occupational Injury Resv.	36,965	50,000	40,000	40,000	40,000
Unemployment Compensation	9,727	16,130	16,130	16,130	16,130
Group Insurance	2,840,797	2,840,797	3,140,797	3,140,797	3,140,797
Medicare Tax	161,995	182,000	207,000	207,000	207,000
Fire/Liability Ins.	225,505	260,338	260,338	260,338	260,338
Retirement	1,559,814	1,693,585	1,734,741	1,734,741	1,692,419
Teachers ERI					42,322
Total	12,636,610	13,724,098	13,862,880	13,752,050	13,758,925
ATM Total Budget	48,463,006	52,896,835	58,791,918	56,546,144	56,991,377

ADOPTED BUDGET FOR THE FISCAL YEAR 2000
(JULY 1, 1999 - JUNE 30, 2000)

SALARIES	30,586,326		
OPERATING		25,757,411	
OUTLAY			647,640
TOTAL BUDGET - ARTICLE 5			56,991,377

**APPROPRIATION CERTIFICATE - 1999 ANNUAL TOWN MEETING
MAY 3 & 5, 1999**

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
5. BUDGET (Includes Reserve Fund)	56,991,377 (100,000)		
6. Reduce Tax Levy		1,829,261.00 E&D	
7. Salary Increases Personnel By-Law	62,388		
8. South Fire Station Construction			1,373,000
9. Various Roof Repairs, Etc.			234,000
10. Center School Heat, Etc.	10,000		
12. Ryan Building Construction Acct.		21,371.10 Center School Improvement Acct.	
13. School Maint. Storage Building			25,000
14. School Park.Lots, Driveways, Etc.			70,000
16. Reduce Tax Levy		35,000.00 Wetland Protection Fund	
TOTAL RAISE & APPROPRIATE	57,063,765		
TRANSFERS		56,371.10	
TRANSFERS FROM E&D		1,829,261.00	
TOTAL TRANSFERS		1,885,632.10	
TOTAL BORROW			1,702,000

APPROPRIATION CERTIFICATE - FISCAL 2000 - RECAPITULATION

TAX LEVY(TOTAL RAISE & APPROPRIATE)	57,063,765.00
REDUCE TAX LEVY ART.6 TRANSFER FROM E&D	1,829,261.00
REDUCE TAX LEVY ART.16 TRANSFER FROM WETLAND PROT. FUND.	35,000.00
NET TAX LEVY	55,199,504.00
TOTAL TRANSFERS (ARTICLES 6,12,16)	1,885,632.10
TOTAL APPROPRIATION	57,085,136.10

ATTEST:
ELIZABETH A. CAREY CMMC

Executive Summary: The purpose of the article is to fund budgets for all departments of the Town for fiscal year 2000.

Motions: The Finance Committee motioned to Adopt all Department Budget NOT marked for Debate per the Finance Committee's printed Recommendations and this motion was Adopted.
8:20 PM (5/3/99)

Departments marked for Debate were: Fire, School, Patriotic Activities Committee, Homecoming Committee & Unclassified. All Debated Budgets were placed in a container for the Lottery, as required by the Town By-Law.

31. SCHOOL

Motion: The Finance Committee motioned to Adopt the School Budget of 24,546,717, as printed in the Finance Committee's Recommendations.
Town Manager, David Cressman motioned to Amend the School Budget:

Scott Consaul, Chairman of the School Committee and Kevin Anderson, Chairman of the Board of Selectmen concurred.

Voted: The Finance Committee's motion Failed.
8:32 PM (5/3/99)
The Town Manager's Amendment was Adopted.
8:33 PM (5/3/99)

AMENDMENT: Add to School Salaries 150,000 so that the number reads 18,325,742

Total School Budget 24,696,717

43. HOMECOMING COMMITTEE

Motion: The Finance Committee motioned to Adopt the Homecoming Committee Budget of 12,405, as printed in the Finance Committee's Recommendations.
Harold MacDonald, Chairman of the Homecoming Committee motioned to Amend.

Voted: The Finance Committee's motion Failed.
8:35 PM (5/3/99)
Mr. MacDonald's Amendment was Adopted.
8:35 PM (5/3/99)

AMENDMENT:

Homecoming Committee Operating: 15,300

47. UNCLASSIFIED

Motion: The Finance Committee motioned to make a Technical Correction to the Unclassified Budget, as requested by Town Treasurer, Warren Carey, with the Total remaining the same.

Voted: The Technical Correction was Adopted
8:40 PM (5/3/99)
The Unclassified Budget was Adopted, as Corrected.
8:40 PM (5/3/99)

TECHNICAL CORRECTION: Delete the word County, before the word Retirement and add a new line: Teachers ERI. Change the Retirement amount to: 1,692,419 and the Teachers ERI amount to: 42,322 (1,734,741)

42. PATRIOTIC ACTIVITIES COMMITTEE

Motion: The Finance Committee motioned to Adopt the Patriotic Activities Budget as printed in the Finance Committee's Recommendations.
Harold MacDonald, Patriotic Activities Chairman, motioned to Amend the Patriotic Activities Committee's Budget

Voted: The Finance Committee's motion Failed.
8:46 PM (5/3/99)
Mr. MacDonald's Amendment was Adopted.
8:46 PM (5/3/99)

AMENDMENT: Patriotic Activities Committee Operating:\$ 36,000

26. FIRE

Motion: Mr. Joseph Brown Withdrew his motion to Debate the Fire Budget.
The Finance Committee motioned to Adopt the Fire Budget as written per the Finance Committee Recommendations.

Voted: The Finance Committee's motion was Adopted.
8:47 PM (5/3/99)

TOTAL BUDGET:

Motion: The Finance Committee motioned to Adopt the Total Budget of \$ 56,991,377 and this motion was Adopted.
8:47 PM (5/3/99)

ARTICLE 6

To see if the Town will vote to transfer from the E & D account the total sum of \$1,829,261 to be used by the Assessors to reduce the current tax levy or take any related action.

Town Manager

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 1998, to balance the FY2000 budget.

Motion: The Finance Committee motioned to Adopt Article 6.

Voted: Article 6 was Adopted. 8:49 PM (5/3/99)

ARTICLE 7

To see if the town will vote to raise and appropriate or transfer the following sums to provide for the salary increases under the Personnel By Laws, Section III, paragraph (e-2). Said sums to be expended by the Town Manager. Or take any other action relative thereto.

Town Manager	\$5236
Administrative Services	2527
Finance Committee	90
Accounting	1891
Computer Services	1759
Assessors	2422
Treasurer/Collector	2004
Town Clerk	1409
Planning Board	1800
Police	12,895
Fire	2779
Building	3003
Civil Defense	111
Dept. of Public Works	5691
Board of Health	3820
Council on Elderly	2515
Veterans Services	1491
Exceptional Children	530
Library	8092
Recreation	2323
Total	\$62,388

Town Manager

Executive Summary: This article will provide the funds so that non-union personnel may receive a three percent wage increase to their base wages effective July 1, 1999. The proposed wage increase is the same percentage as has been already approved for several unionized employee groups.

Motion: The Finance Committee motioned to Raise & Appropriate and Adopt Article 7, as written in the Warrant.

Voted: Article 7 was Adopted. 8:49 PM (5/3/99)

ARTICLE 8

To see if the Town will vote to appropriate and raise by borrowing the sum of one million three hundred and seventy-three thousand (\$1,373,000) dollars for the design, engineering, construction, supervision of construction, equipping and furnishing of a new fire station, including site development and costs incidental and related thereto; said facility to be built upon Town owned land located on South Street adjacent to the existing South Street Fire Station; that to raise such appropriation, the Treasurer, with the approval of the Selectmen, be authorized to borrow one million three hundred and seventy-three thousand (\$1,373,000) dollars under and pursuant to Chapter 44, Section 7(3) of the Massachusetts General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor. The Town Manager and the South Fire Station Building Committee shall have full power and authority to carry out the project described in this vote and to enter into contracts and expend the money appropriated or otherwise made available for such purposes; provided that this vote shall be contingent on passage by the voters of a Proposition 2 1/2 debt exclusion at a town election, or take any other action relative thereto.

Town Manager

Executive Summary: This article allows the Town to borrow up to \$1,373,000.00 for construction of a new South Fire Station subject to voters approving a debt exemption within thirty (30) days of this Town Meeting vote.

Motion: The Finance Committee motioned to Adopt and Borrow \$1,373,000.
Mr. Joseph Brown motioned to Indefinitely Postpone Article 8.

Voted: The motion for Indefinite Postponement Failed. 9:02PM (5/3/99)
The motion to Adopt Article 8 was Adopted 9:04 PM (5/3/99)
100 YES 11 NO (2/3's = 74)

ARTICLE 9

To see if the Town will vote to appropriate and raise by borrowing the sum of two hundred thousand dollars (\$200,000) for the purpose of repairing roofs on the Senior Drop-In Center, DPW Building, North Street Fire Station, Town Hall and Center School, provided, however, that any funds remaining after the completion of the aforesaid work shall be used to replace windows in the Town Hall. To raise such appropriation, the Treasurer, with the approval of the Selectmen, be authorized to borrow two hundred thousand dollars (\$200,000) under and pursuant to Chapter 44, Section 7(3A), of the Massachusetts General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor and to authorize the Town Manager to expend said monies.

Town Manager

Executive Summary: This article will allow the Town to borrow \$200,000 to replace roofs on several town facilities.

Motion: The Finance Committee motioned to Amend Article 9, with the Amendment as printed in the Finance Committee's Recommendations, and Adopt Article 9, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 9:05 PM (5/3/99)
Article 9 was Adopted, as Amended. 9:06 PM (5/3/99)
90 YES '0' NO Unanimous Vote.

AMENDMENT:

Raise by borrowing \$234,000.

Insert "including repointing, masonry, and other repairs as required" after "repairing roofs".

ARTICLE 10

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$50,000 to be expended by the School Committee for the purposes of replacing the roof at the Center School, upgrading, and repairing the Center School heating system and other repairs as required or to take any other action relative thereto.

School Committee

Executive Summary: The School Department is requesting \$50,000 to be combined with \$32,052.20 for a total of \$82,052.20 to be used to replace the roof at the Center School, repair and upgrade the heating system and make other necessary repairs as required at the Center School.

Motion: The Finance Committee motioned to Amend Article 10 and Adopt Article 10, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 9:07 PM (5/3/99)
Article 10 was Adopted, as Amended. 9:07 PM (5/3/99)

AMENDMENT:

Replace article with "To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to Article 5 of the October 7, 1997 Special Town Meeting, for the purpose of upgrading the Center School heating system and other repairs as required. (Please note: Center School roof repair was included in Article 9.)"

ARTICLE 11

To see if the Town will vote to transfer \$32,052.20 from the Center School Improvement Account to the Center School Improvement FY2000 Account for the purposes of replacing the roof at the Center School and making the necessary upgrades and repairs to the Center School heating system or to take any other action relative thereto.

School Committee

Executive Summary: The School Department is requesting \$32,052.20 which is in the Center School Improvement Account to be transferred to a new account, the Center School Improvement FY2000 Account, to be combined with \$50,000.00 for a total of \$82,052.20 to be used to replace the roof at the Center School, repair and upgrade the heating system and make other necessary repairs as required at the Center School.

Motion: School Committee Chairman, Scott Consaul, motioned to Withdraw Article 11 and this motion was Adopted. 9:08 PM (5/3/99)

ARTICLE 12

To see if the Town will vote to transfer \$21,371.10 from the Center School Improvement Account to the John F. Ryan Building Construction Account to offset expenses incurred during the removal of the underground oil storage tank at the Center School, the replacement of the water line to Doucette Field and the extension of the sewer line to Doucette Field or to take any other action relative thereto.

School Committee

Executive Summary: The School Department is requesting that \$21,271.10 which is in the Center School Improvement Account be transferred to the John F. Ryan Building Construction Account to pay for the removal of the oil tank, the replacement of the water line and the extension of the sewer line to Doucette Field. These funds will be used to offset expenses incurred by the John F. Ryan Building Committee.

Motion: The Finance Committee motioned to Adopt Article 12, as written in the Warrant.

Voted: Article 12 was Adopted. 9:08 PM (5/3/99)

ARTICLE 13

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$25,000 to be expended by the School Committee for the purposes of replacing the maintenance storage building that was torn down to make way for the John F. Ryan School or to take any other action relative thereto.

School Committee

Executive Summary: The School Department is requesting \$25,000 to be used to build and replace the systemwide maintenance storage building that was torn down during construction of the Ryan School.

Motion: The Finance Committee motioned to Amend Article 13, with an Amendment submitted by Town Treasurer, Warren Carey, and Adopt Article 13, as Amended.

Voted: The Town Treasurer's Amendment was Adopted. 9:09 PM (5/3/99)
Article 13 was Adopted, as Amended. 9:10 PM (5/3/99)
75 YES 5 NO (2/3's = 54)

AMENDMENT:

That the sum of \$25,000 is hereby appropriated, to be expended by the School Committee, for the purpose of replacing the maintenance storage building that was torn down to make way for the John F. Ryan School, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3) of the General Laws, or any other authority, and to issue bonds or notes of the Town therefor.

ARTICLE 14

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$70,000 to be expended by the School Committee for the purpose of making necessary repairs and improvements to the parking lot of the Dewing School, the parking lot and driveway of the North Street School, the driveway of the Wynn Middle School, the handicap walkway to the outdoor basketball/recreation area at the Heath Brook School and the outdoor basketball court at the Heath Brook School or to take any other action relative thereto.

School Committee

Executive Summary: The School Department is requesting \$70,000 to be used to repair and improve the parking lot of the Dewing School, repair and improve the driveway and parking lot of the North Street School, repair the driveway of the Middle School, repair the handicap walkway to the recreation area at the Heath Brook School and repair the outdoor basketball court at the Heath Brook School.

Motion: The Finance Committee motioned to Amend Article 14, with an Amendment submitted by Town Treasurer, Warren Carey, and Adopt Article 14, as Amended.

Voted: The Town Treasurer's Amendment was Adopted.
9:11 PM (5/3/99)
Article 14 was Adopted, as Amended
9:11 PM (5/3/99)
50 YES 4 NO (2/3's vote = 36)

AMENDMENT:

That the sum of \$70,000 is hereby appropriated, to be expended by the School Committee, for the purpose of making necessary repairs and improvements to the parking lot of the Dewing School, the parking lot and driveway of the North Street School, the driveway at the Wynn Middle School, the handicap walkway to the outdoor basketball/recreation area at the Heath Brook School and the outdoor basketball court at the Heath Brook School, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Sections 7(3A) and 7(5) of the General Laws, or any other authority, and to issue bonds or notes of the Town therefor.

ARTICLE 15

To see if the Town will vote to create, authorize and empower a Committee to function as a John W. Wynn Middle School Study Committee, said committee to consist of nine members, one member appointed by each school council, one member appointed by the School Committee, one member appointed by the Board of Selectmen, and one member appointed by the Finance Committee, said Committee to elect by majority vote of the membership a Chairperson, a Vice Chairperson and a Secretary, and it further be voted that the Town raise and appropriate or transfer from available funds the sum of Forty Thousand (\$40,000.00) Dollars to be expended by the Committee for the purpose of engaging consultants to assist the Committee in preparing a report for the citizens of the Town, to be presented to the citizens at the Fall 1999 Town Meeting, relative to the condition of every aspect of the physical plant and the site of the John W. Wynn Middle School, said report to include, but not be limited to, the adequacy of the current school facility to meet said school's educational program, the adequacy of each mechanical system, technology system and core and specialty area, all costs associated with any recommendations for said

facility, applicable local and state funding sources, said report from the Committee to be completed by September 1, 1999, said committee to dissolve sixty days after presentation of said report, or take any other action relative thereto.

Gayle R. Schnaper and Others

Executive Summary: The John Wynn Middle School was built in 1962 and is over 37 years old. It will house about eight hundred children and more than fifty Town employees every day throughout the coming school years. This article creates a nine member committee, who will hire an architect or engineer, to help them write a report on the condition of the John Wynn Middle School Building to determine if it needs to be renovated. The report will look at the structural integrity of the building, any problems with the mechanical systems like heating, ventilation, electrical or plumbing, the adequacy of technology, the library/media center, science rooms, guidance rooms, special education and regular classrooms and the gymnasium. The committee will draw a conclusion and recommend a course of action or inaction to the Town.

Motion: Attorney James Cutelis motioned to Withdraw Article 15 and this motion was Adopted.
9:12 PM (5/3/99)

ARTICLE 16

To see if the Town will vote to transfer \$35,000.00 from the Wetland Protection Fund to the Conservation Commission budget to fund the position of the Conservation Administrator. It is further voted that the position of Conservation Administrator will be funded within the regular Conservation Commission Town Budget in all future years or take any other action relative thereto.

Planning Board and
Conservation Commission

Executive Summary: The Article has been unanimously voted by both the Planning Board and the Conservation Commission for inclusion in the 1999 Annual Town Meeting Warrant. The purpose of the article is to fund a new position entitled Conservation Administrator who will enforce environmental regulations and assist the general public with wetland related issues.

Motion: The Finance Committee motioned to Amend Article 16 and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
9:13 PM (5/3/99)
Article 16 was Adopted, as Amended.
9:13 PM (5/3/99)

AMENDMENT:

Replace article with "To see if the Town will vote to transfer \$35,000 from the Wetland Protection Fund to be used by the Assessors to reduce the current tax levy." (Please note:

Funding of the new position, Conservation Administrator, was included in Article 5, section 17.)

ARTICLE 17

To see if the Town will vote to amend the Personnel Bylaw, Section III Classification and Wage Schedule by creating a full-time position entitled Conservation Commission Administrator at the following rate range which appears in the Personnel Relations Review Board Bylaw or take any other action relative thereto.

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
\$35,000.	\$37,215.	\$39,076.	\$41,029.	\$43,081.	\$45,236.

Planning Board and
Conservation Commission

Executive Summary: The Article has been unanimously voted by both the Planning Board and the Conservation Commission for inclusion in the 1999 Annual Town Meeting Warrant. This Article establishes the wage schedule for a new position entitled Conservation Administrator who will enforce environmental regulations and assist the general public with wetland related issues.

Motion: The Finance Committee motioned to Adopt Article 17, as Amended by the Personnel Relations Review Board.

Voted: The Personnel Relations Review Board's Amendment was Adopted. 9:23 PM (5/3/99)
Article 17 was Adopted, as Amended.
9:23 PM (5/3/99)

AMENDMENT:

PROPOSED SALARY SCHEDULE:

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
\$34,411	\$36,131	\$37,938	\$41,827	\$42,260	\$43,919

THIS PROPOSED SALARY IS COMPARABLE TO THE LOCAL BLDG. INSP. SALARY.
EFFECTIVE JULY 1, 1999

ARTICLE 18

To see if the Town will vote to amend the Personnel By Law, Section III, (e-2),y Wage and Classification Schedule, by adding a new classification to take effect on July 1, 1999.

Administrative Assistant

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
\$28,536.	\$29,962.	\$31,461.	\$33,034.	\$34,686.	\$36,420.

John Mackey
Chief of Police

Executive Summary: The purpose of the article is to reclassify one Confidential Secretary to an Administrative Assistant because the job description of a Confidential Secretary does not include many of the tasks which the employee is responsible for. The job classification and wage schedule is comparable to that of other town employees performing the same tasks.

Motion: The Finance Committee motioned to Adopt Article 18, as Amended by the Personnel Relations Review Board.

Voted: The Personnel Relations Review Board's Amendment was Adopted. 9:25 PM (5/3/99)
Article 18 was Adopted, as Amended.
9:25 PM (5/3/99)

AMENDMENT:

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
\$29,392	\$30,861	\$32,405	\$34,025	\$35,727	\$37,513

(Reflects a 3% increase effective July 1, 1999.)

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

ARTICLE 4-19	Results are under Article 4.
ARTICLE 4-20	Results are under Article 4.
ARTICLE 4-21	Results are under Article 4.
ARTICLE 4-22	Debated/Held.
ARTICLE 4-23	Debated/Held.
ARTICLE 4-24	Results are under Article 4.
ARTICLE 4-25	Debated/Held.
ARTICLE 4-26	Debated/Held.
ARTICLE 4-27	Debated/Held.
ARTICLE 4-28	Results are under Article 4.
ARTICLE 4-29	Results are under Article 4.
ARTICLE 4-30	Results are under Article 4.

ARTICLE 4-22

To see if the town will vote to authorize the Town Manager to solicit license agreements or the lease of a portion of land known as the Department of Public Works located at 999 Whipple Road (Assessors Map 30 Lot 26), for the installation of wireless and cellular communications equipment, buildings, structures, and appurtenances for a period up to ten years and

that said solicitation shall follow the other requirements of Massachusetts General Laws, Chapter 30B, or take any related action.

Town Manager

Executive Summary: In order to lease a facility for more than three years, Massachusetts General Laws Chapter 30B requires Town Meeting to approve this article. The proposed monopole will be located behind the DPW building and the proposed lease will generate a minimum of \$287,000.00 over ten years.

Motion: The Finance Committee motioned to Adopt Article 4-22.

A Non-Voter standing at the microphone was not allowed to speak until the Moderator asked the Assembly to allow the Non-Voter the opportunity to speak and this request was approved by the Assembly. 9:25 PM (5/3/99)

Mrs. Barbara Flanagan motioned to Indefinitely Postpone Article 4-22.

Voted: On the motion to Indefinitely Postpone Article 4-22, five (5) voters requested a standing count. Article 4-22 was Indefinitely Postponed. 144 YES 80 NO 9:34 PM (5/3/99)

ARTICLE 4-23

To see if the Town will vote to authorize the Town Manager to sell property known as the Foster School located on Main Street (Assessors Map 48 Lot 38) consisting of approximately 1.78 acres more or less. The Foster School Committee and Historic Commission shall offer input and participate in any discussion on the sale. After the property is sold, the property must be rehabilitated in a manner which will preserve the facade and exterior features of the building. Such restriction shall run with the premises and not be extinguished by sale or other transfer. As part of any purchase and sale agreement for the property the successful buyer shall agree that prior to any subsequent sale of the property the town shall have the right of first refusal to repurchase the property at its fair market value at the time of the subsequent sale. Said sale shall be in compliance with the requirements of Massachusetts General Laws Chapter 30B and the proceeds of said sale shall be placed in a separate account so the funds may be appropriated by subsequent Town Meetings for School Department capital improvement projects, or take any other action relative thereto.

Town Manager

Executive Summary: This article allows the Town Manager to sell the Foster School.

Motion: The Finance Committee motioned to Adopt Article 4-23, as Amended.

Voted: The motion to Amend Article 4-23 Failed.

9:49 PM (5/3/99)

Article 23 was Adopted, as written.

9:49 PM (5/3/99)

ARTICLE 4-25

To see if the Town will vote to re-authorize the Board of Selectmen to re-submit a petition to the General Court to enact a special law to authorize the Commonwealth of Massachusetts to convey to the Town of Tewksbury certain land for use by the Town Department of Public Works. The Commonwealth of Massachusetts shall convey land upon the express condition that the land be utilized for recreational and outdoor cultural purposes only and shall have no permanent structures, other than that presently in existence. Said parcel is described below;

Beginning at a point of intersection of land now or formerly of Olson and the easterly side of Livingston Street; thence north 09° 02' west along the easterly side of Livingston Street a distance of nine hundred and twenty (920.0) feet ± to a point; a distance of four hundred and twenty (420.0) feet ± to a point; thence along land of said Town of Tewksbury south 89° 04' 18" east a distance of four hundred and twenty (420.0) feet to a point; thence along land of said Town of Tewksbury 69° 07' 48" east a distance of two hundred and seventy two and 63/100 (272.63) feet to a point; thence south 9° 02' west a distance of five hundred sixty five (565.0) feet ± to a point; thence northeast a distance of one hundred and seventy one (171.0) feet ± to a point; thence north 86° 08' 10" east a distance of five hundred and eighteen (518.0) feet ± to the point of beginning. Said parcel is shown on the Tewksbury Assessor's Map 86, being a portion of Map 87, Lot 1 known as State Field, 13 acres ± or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of the article is to transfer 13 acres more or less of land owned by the Commonwealth of Massachusetts to the Town of Tewksbury for recreational and outdoor cultural purposes. Said land located on Livingston Street.

Motion: Town Manager, David Cressman, motioned to Amend Article 4-25 with a Technical Amendment and Adopt Article 4-25, as Amended.

Voted: The Town Manager's Amendment was Adopted.

9:56 PM (5/3/99)

Article 4-25 was Adopted, as Amended.

9:56 PM (5/3/99)

AMENDMENT: Beginning at a point of intersection of land now or formerly of Olson and the easterly side of Livingston Street; thence North 09° 02' west along the easterly side of Livingston Street a distance of nine hundred and twenty

(920.0) feet +/- to a point; thence along land of Town of Tewksbury south 89° 04' 18" east a distance of four hundred and twenty (420.0) feet to a point; thence along land of said Town of Tewksbury 69° 07' 48" east a distance of two hundred and seventy two and 63/100 (272.63) feet to a point; thence southeast one hundred and fifty (150.0) feet +/- to a point; thence south 16° 47' 08" west a distance of two hundred and twenty three and 74/100 (223.74) feet to a point; thence south 16° 47' 08" west a distance of sixty nine and 30/100 (69.30) feet to a point; thence south 05° 28' 41" east a distance of forty five and 54/100 (45.54) feet to a point; thence south 62° 49' 59" east a distance of fifty two and 80/100 (52.80) feet to a point; thence south 00° 46' 33" east a distance of fifty six and 77/100 (56.77) feet to a point; thence south 57° 38' 47" west a distance of twenty five and 74/100 (25.74) feet to a point; thence south 68° 18' 36" west a distance of seventy eight and 54/100 (78.54) feet to a point; thence south 23° 06' 10" west a distance of two hundred six and 58/100 (206.58) feet to a point; thence south 67° 13' 54" west a distance of ninety one and 99/100 (91.99) feet to a point; thence along land of Olson a distance of two hundred thirty (230.0) feet +/- to the point of beginning.

ARTICLE 4-26

To see if the town of Tewksbury will vote to adopt Massachusetts General Laws, Chapter 111, Section 26g which allows for Board of Health members to engage or work at the business of installing septic systems within their municipality. The conditions of the law state that neither the board of health member nor the board shall inspect an installation done by a board of health member and that the inspection of this work will be performed by the health board of a neighboring town or by a special agent appointed by the town.

Charles Roux and Others

Executive Summary: The purpose of accepting this law is to create the controls necessary to responsibly administer the

installation of septic systems by board of health members within the town of Tewksbury.

Motion: Mr. Roux submitted a letter to Withdraw Article 4-26.

Article 4-26 was Withdrawn 9:57 PM (5/3/99)

ARTICLE 4-27

To see if the town of Tewksbury will vote to accept the Provisions of Massachusetts General Laws, Chapter 33, Section 59. Any person in the service of the commonwealth, or a county, city or town, which, by vote of its county commissioners of city council or of its inhabitants at a town meeting, accepts this section, or has accepted similar provisions of earlier laws, shall be entitled, during the time of his service in the armed forces of the commonwealth, under section 38, 40, 41, 42 or 60, or during his annual tour of duty of not exceeding 34 days in any state fiscal year and not exceeding 17 days in any federal fiscal year as a member of a reserve component of the armed forces of the United States, to receive pay therefor, without loss of his ordinary remuneration as an employee or official of the commonwealth, or of such county, city or town, and shall also be entitled to the same leaves of absence of vacation with pay given to other like employees or officials.

John S. Voto and Others

Executive Summary: The purpose of accepting this law is to encourage membership in the National Guard by protecting state employees from suffering loss of pay or rights of leave and vacation during their service in the National Guard.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 4-27.

Mr. Voto motioned to Withdraw Article 4-27, without prejudice.

Voted: Article 4-27 was Withdrawn. 9:58 PM (5/3/99)

SECTION 3 (Lottery System)

Article 31	Zoning By-Law	Section 5.3	Lot Coverage Schedule
Article 32	Zoning By-Law	Section 5.3	Footnote (e)
Article 33	Zoning By-Law	Section 5.2.1	Contiguous Dry Upland
Article 34	Zoning By-Law	Section 4.8.12	Cluster Development Special Permit Contiguous Dry Upland
Article 35	Zoning By-Law	Section 4.11.6.5	Provide & designate snow removal storage area.
Article 36	Zoning By-Law	Section 14	Sign By-Law, awnings
Article 37	Zoning By-Law	Rezone	From R40 to MFD55, 19.65 acres, Rogers Street.
Article 38	Zoning By-Law	Rezone	From IH to R40, 40 acres, off Clark Road.
Article 39	Town By-Law	Section 2.20.035	Capital Outlay defined
Article 40	General Article	Authorize Town Manager to acquire small strip of land along Main Street.	
Article 41	General Article	Accept Jodi Drive.	
Article 42	General Article	Accept Tremblay Avenue.	
Article 43	General Article	Rescind Article 12, November 1982, Special Town Meeting Mileage reimbursement.	

ARTICLE 31

To see if the Town will vote to amend the Zoning By-Laws, Section 5.3, Schedule of Lot Coverage and Dimensional Requirements, by deleting the present schedule and inserting the following schedule.

Town Manager

Executive Summary: This proposal will amend the schedule of lot coverage and dimensional requirements paragraph 5.3.6.d Other buildings (feet) IH District, 60(P), by deleting the (P), which will eliminate the necessity of a Special Permit from the Planning Board for buildings that exceed 35 feet in the IH district.

The proposed amendment is necessary to correct a conflict in the schedule that allows by right in the IH district, a maximum of 5 stories. Because it is a physical impossibility to fit 5 stories within 35', a special permit requirement is counterproductive.

DELETE

5.3 SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS (Letter in parenthesis refer to footnotes to this schedule)

ZONING DISTRICTS

	TYPE OF USE	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	IH	CDD	MFD/55
5.3.1	Minimum Lot Size (acres)	1.0	2.0	1-5	1.0	1.0	1.0	1.0	5.0	1.0	*4.0	1.0	12	**12
5.3.2	Minimum frontage (feet) (a)	150	200	150	150	150	150	150	150	150	40	150	150	150
5.3.3	Minimum front-yard setback(feet)(b)													
	a. Dwellings	25	25	25	25	40	25	0	150	0	-	150	-	-
	b. Multiple-family dwellings										(F)		150	(F)
	c. All other buildings and uses	25	25	50	25(c)	50(c)	25	50	150	25	-	50(c)	50	-
5.3.4	Minimum side and rear-yard setback (feet) (b)													
	a. Dwellings	15	15	15	15	15	15*(O)	15	150	-	-	-	-	-
	b. Multiple-family dwellings	-	-	-	-	-	-	-	-	-	(F)	-	F	F
	c. All other buildings and uses	15	15	15	15	30	15*(O)	15	150	15	15	50(D)	(s)	-
5.3.5	Lot Shape and perimeter	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)
5.3.6	Maximum height (g)													
	a. Dwellings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	0	2.5	sp		2.5	2.5	
	b. Dwellings (feet)	35	35	35	35	35	35	20	35	sp		35	35	
	c. Other buildings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	sp	2.5	sp		5	(s)	
	d. Other buildings (feet)	35	35	35	35	40*(P)	35	sp	35	sp		60(P)	(s)	
5.3.7	Corner clearance	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)		(h)	(h)	(h)
5.3.8	Maximum % of Lot which can be covered by principle building (h)	15	15	20	15	30	15	sp	30	20		35	(s)	
5.3.9	Off-street parking	(j)	(j)	(j)	(j)	(j)	(j)*R	(j)	(j)	(j)		(j)	(s)	

*P Structures exceeding 35 feet or 2.5 stories shall require a Special Permit from the Planning Board

*Q Any pavement within ten feet of any lot line in a Transitional Zone would require Planning Board approval with attention to protecting abutting property.

*R Transitional Zone parking shall be limited to back yard or side yard if screened from front and sides. No front yard parking.

INSERT

5.3 SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS (Letter in parenthesis refer to footnotes to this schedule)

ZONING DISTRICTS

	TYPE OF USE	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	IH	CDD	MFD/55
5.3.1	Minimum Lot Size (acres)	1.0	2.0	1-5	1.0	1.0	1.0	1.0	5.0	1.0	*4.0	1.0	12	**12
5.3.2	Minimum frontage (feet) (a)	150	200	150	150	150	150	150	150	150	40	150	150	150
5.3.3	Minimum front-yard setback(feet)(b)													
	a. Dwellings	25	25	25	25	40	25	0	150	0	-	150	-	-
	b. Multiple-family dwellings										(F)		150	(F)
	c. All other buildings and uses	25	25	50	25(c)	50(c)	25	50	150	25	-	50(c)	50	-
5.3.4	Minimum side and rear-yard setback (feet) (b)													
	a. Dwellings	15	15	15	15	15	15*(O)	15	150	-	-	-	-	-
	b. Multiple-family dwellings	-	-	-	-	-	-	-	-	-	(F)	-	F	F
	c. All other buildings and uses	15	15	15	15	30	15*(O)	15	150	15	15	50(D)	(s)	-
5.3.5	Lot Shape and perimeter	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)
5.3.6	Maximum height (g)													
	a. Dwellings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	0	2.5	sp		2.5	2.5	

	b. Dwellings (feet)	35	35	35	35	35	35	20	35	sp	35	35	
	c. Other buildings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	sp	2.5	sp	5	(s)	
	d. Other buildings (feet)	35	35	35	35	40*(P)	35	sp	35	sp	60	(s)	
5.3.7	Corner clearance	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)
5.3.8	Maximum % of Lot which can be covered by principle building (h)	15	15	20	15	30	15	sp	30	20	35	(s)	
5.3.9	Off-street parking	(j)	(j)	(j)	(j)	(j)	(j)*R	(j)	(j)	(j)	(j)	(s)	

*P Structures exceeding 35 feet or 2.5 stories shall require a Special Permit from the Planning Board

*Q Any pavement within ten feet of any lot line in a Transitional Zone would require Planning Board approval with attention to protecting abutting property.

*R Transitional Zone parking shall be limited to back yard or side yard if screened from front and sides. No front yard parking.

Motion: Town Manager, David Cressman, motioned to Withdraw Article 31 and this motion was Adopted. (5/5/99)

9:05

ARTICLE 32

To see if the Town will vote to amend the Zoning By-Laws Section 5 Lot Coverage and Dimensional Requirements as follows: Delete Section 5.3 Footnote (e) and replace it with the following:

(e) In all districts, no lot shall be less than forty (40) feet in width in any location within the lot except in a portion of the lot where two (2) lot lines meet at a point. In addition, no lot shall have more than one (1) foot of perimeter for every "Z" square feet of lot area, where "Z" is determined by the following:

- 1) Lot size one acre or larger, but less than two acres: Z = 39.6 (thirty-nine and six tenths)
- 2) Lot size two acres or larger, but less than three acres: Z = 55.9 (fifty-five and nine tenths)
- 3) Lot size three acres or larger, but less than four acres: Z = 68.5 (sixty-eight and five tenths)
- 4) Lot size four acres or larger, but less than five acres: Z = 79.1 (seventy-nine and one tenth)
- 5) Lot size five acres or larger, but less than five acres: Z = 88.4 (eighty-eight and four tenths)
- 6) Lot size seven acres or larger, but less than ten acres: Z = 104.6 (one hundred four and six tenths)
- 7) Lot size ten acres or larger: Z = 125.0 (one hundred twenty-five) Or take any other action relative thereto.

Planning Board

Executive Summary: This proposed Zoning Bylaw Amendment seeks to replace the perimeter requirement by mandating that the lot shape will be nearly square and not less than 40 feet in width except in a portion of the lot where two lot lines meet at a point.

Motion: Planning Board Chairman, David Plunkett, motioned to Adopt Article 32.
Mr. Richard Cuoco motioned to Indefinitely Postpone Article 32.

Voted: The motion for Indefinite Postponement Failed.
8:59 PM (5/5/99)
Article 32 was Adopted. 9:00 PM (5/5/99)
117 YES 11 NO (2/3's = 86)

ARTICLE 33

To see if the Town will vote to amend the Zoning Bylaw Section 5 Lot Coverage and Dimensional Requirements by creating section 5.2.1 entitled Contiguous Dry Upland to read as follows: Of the area of any new lot created, exclusive of area in a street or recorded way open to public use, at least fifty percent (50%) of the minimum lot area required for zoning shall be contiguous land other than land located within a line identified as wetland resource areas in accordance with the Wetlands Protection Act, Massachusetts General Laws, Chapter 131, Section 40. The proposed structure shall be constructed on said designated contiguous upland area, or take any other action relative thereto.

Planning Board

Executive Summary: This proposed Zoning Bylaw Amendment seeks to create a requirement that at least 50% of a building lot is dry, contiguous land.

Motion: The Planning Board motioned to Adopt Article 33.
Mr. Keith E. Rauseo motioned to Amend Article 33.

Voted: Mr. Rauseo's Amendment Failed. 64 YES 91 NO
8:15 PM (5/5/99)
Article 33 was Adopted. 8:16 PM (5/5/99)
72 YES 1 NO (2/3's = 49)

ARTICLE 34

To see if the Town will vote to amend the Zoning Bylaw Section 4.8 Cluster Development Special Permit by creating Section 4.8.12 Contiguous Dry Upland to read as follows: Of the area of any new lot created, exclusive of area in a street or recorded way open to public use, at least fifty percent (50%) of the minimum lot area required for zoning shall be contiguous land other than land located within a line identified as wetland resource areas in accordance with the Wetlands Protection Act, Massachusetts General Laws, Chapter 131, Section 40. The proposed structure shall be constructed on

said designated contiguous upland area, or take any other action relative thereto.

Planning Board

Executive Summary: This proposed Zoning Bylaw Amendment seeks to create a requirement that at least 50% of a Cluster Subdivision building lot is dry, contiguous land.

Motion: The Planning Board motioned to Adopt Article 34.
Mr. Keith E. Rauseo motioned to Amend Article 34.
Ms. Judith A. Fader motioned to amend Article 34.

Voted: Mr. Rauseo's Amendment Failed. 8:18 PM (5/5/99)
On Ms. Fader's Amendment, five (5) voters requested a standing count.
Ms. Fader's Amendment was Adopted. 121 YES
38 NO 8:20 PM (5/5/99)
Article 34 was Adopted, as Amended.
8:25 PM (5/5/99)
125 YES 39 NO (2/3's vote = 110)

AMENDMENT:

Change "at least fifty percent (50%)" to "at least seventy-five (75%)"

ARTICLE 35

To see if the Town will vote to amend the Zoning Bylaw Section 4.11 Site Plan Special Permit by creating Section 4.11.6.5 entitled Snow Removal Area to read as follows:
All Site Plans submitted to the Planning Board for approval shall be required to provide and designate on the plan a snow removal storage area, which shall not be included in either parking or landscaping calculations, equal to 5,000 square feet of area per 43,560 square feet (1 acre) of parking lot shown on the plan, or take any other action relative thereto.

Planning Board

Executive Summary: This proposed Zoning Bylaw Amendment seeks to establish a 5,000 square foot area of snow storage per one acre of parking lot on all commercial and industrial lots.

Motion: Planning Board Chairman, David Plunkett, motioned to Adopt Article 35.

Voted: Article 35 was Adopted. 8:09 PM (5/5/99)
47 YES '0' NO Unanimous Vote.

ARTICLE 36

To see if the Town will vote to amend SECTION 14: SIGN BY-LAW, 14.6.2. BUSINESS DISTRICTS (a) Attached Signs: (1) LOCATION, to insert the following:

(iii) Awnings used as signs shall not project more than thirty six (36) inches from the face of the wall to which it is attached. The signage on the awning must comply with the size requirements of the sign by-law.

Building Commissioner

Executive Summary: The proposed amendment to the sign by-law will provide for awnings to be used as signs and not to project further than three feet from the face of a structure.

Motion: Planning Board Chairman, David Plunkett, motioned to Adopt Article 36.

Voted: Article 36 was Adopted. 9:04 PM (5/5/99)
11 YES '0' NO Unanimous Vote.

ARTICLE 37

To see if the Town will vote to amend the Zoning By-Law, Section 3 Zoning Districts, and the accompanying Zoning Map, to rezone from R40 (Residential) to MFD/55 (Multiple-Family Dwelling/55) the following described parcel of land owned by Percy L. Roberts and Hope H. Roberts:

Beginning at a point on the northerly side of Rogers Street; thence in an easterly direction along Rogers Street, a distance of 271.49 feet, more or less; thence in a northerly direction along land now or formerly of Percy L. Roberts et als., a distance of 200.00 feet, more or less; thence in an easterly direction along land now or formerly of Percy L. Roberts et als., a distance of 278.40 feet, more or less; thence in a northerly direction along land now or formerly of Lindley Roberts et als. a distance of 20.00 feet, more or less; thence in an easterly direction along land now or formerly of Lindley Roberts et als. 200.00 feet, more or less; thence in a northerly direction, in three courses, along land now or formerly of Daniel H. Emerson, Jr. et als. and the Town of Tewksbury a distance of 561.41 feet, more or less; thence in a westerly direction along land now or formerly of the Town of Tewksbury a distance of 129.81 feet, more or less; thence in a westerly direction, in two courses, along land now or formerly of Alphi Homes Incorporated a distance of 190.36 feet, more or less; thence in a southwesterly direction, in four courses, along land now or formerly of Alphi Homes Incorporated a distance of 393.48 feet, more or less; thence in a northwesterly direction, in four courses, along land or formerly of Alphi Homes Incorporated 506.64 feet, more or less; thence in a westerly direction, in two courses, along land now or formerly of Alphi Homes Incorporated a distance of 420.14 feet, more or less; thence in a southerly direction along land now or formerly of Priscilla S. Partyka, Trustee of Meadowlands

Realty Trust a distance of 391.48 feet, more or less; thence in a easterly direction along land now or formerly of David J. Chou et als, a distance of 110.14 feet, more or less; thence in a southerly direction along land now or formerly of David J. Chou et als, a distance of 149.81 feet, more or less; thence in a westerly direction along land now or formerly of David J. Chou et als, a distance of 15.46 feet, more or less; thence in a southerly direction along land now or formerly of Richard R. Starling a distance of 290.00 feet, more or less; thence in a easterly direction along Rogers Street a distance of 182.37 feet, more or less; thence in a northerly direction along land now or formerly of Sylvia H. Starling a distance of 150.00 feet, more or less; thence in a easterly direction along land now or formerly of Sylvia H. Starling a distance of 202.03 feet, more or less; thence in a northerly direction along land now or formerly of Percy L. Roberts et als. a distance of 6.00 feet, more or less; thence in a easterly direction along land now or formerly of Percy L. Roberts et als. a distance of 150.02 feet, more or less; thence in a southerly direction along land now or formerly of Percy L. Roberts et als. a distance of 30.00 feet, more or less; thence in a southerly direction along land now or formerly of Sylvia H. Starling 130.00 feet, more or less, to the point of beginning.

Said parcel containing 855,820 square feet of land, more or less.
Or take any other action relative thereto.

Percy L. Roberts And Others

Executive Summary: This Article would rezone a parcel of land on Rogers Street, containing approximately 19.65 acres, from a R40 (Residential) District to a MFD/55 (Multiple-Family Dwelling/55) District. It is proposed that the site be developed as an Active Adult Community consisting of approximately 54 freestanding residential units, a community center and active and passive recreational facilities. Each residential unit would contain approximately 1,800 square feet of living area on two levels, consisting of a country kitchen, living room, dining room, den, first-floor master bedroom, guest bedroom, two bathrooms, basement and/or attic area and an attached garage. In order to ensure its integrity as an adult community (and avoid any impact upon the Tewksbury Public Schools), the condominium documents for the community shall provide that each residential unit shall be occupied by no more than three adults, at least one of whom must be 55 years of age or older and all of whom must be at least 21 years of age.

Motion: The applicants submitted a letter requesting that Article 37 be Withdrawn.
Voted: Article 37 was Withdrawn. 8:06 PM (5/5/99)

ARTICLE 38

To see if the Town will vote to rezone from IH to R40 that parcel of land known as a portion of Assessor's Map 12, Lot 4, further described as a parcel of land located in the Town of

Tewksbury, County of Middlesex, Commonwealth of Massachusetts and bounded and described as follows:

Beginning at a point on a curve on the easterly sideline of Clark Road, said point being 835.57 feet, more or less, north of the northerly sideline of Eastern Avenue;
THENCE; northeasterly by a curve to the right having a radius of 467.13 feet a length of 76.94 feet more or less;
THENCE; northwesterly by a curve to the left having a radius of 473.39 feet a length of 131.94 feet, more or less;
THENCE; northeasterly by the thread of Dugway Brook, a distance of 2,025 feet, more or less;
THENCE; southeasterly by the thread of Trull Brook, a distance of 1,510 feet, more or less;
THENCE; S 88° 47' 27" W, by land of Ginieres, a distance of 272 feet, more or less;
THENCE; N 87° 37' 23" W, continuing along land of Ginieres, a distance of 178.78 feet, more or less;
THENCE; N 70° 53' 14" W, continuing along land of Ginieres, a distance of 177.15 feet, more or less;
THENCE; S 27° 00' 28" E, continuing along land of Ginieres, a distance of 318.58 feet, more or less;
THENCE; S 85° 40' 01 " W, a distance of 468.21 feet, more or less;
THENCE; N 01° 51' 07" E, a distance of 393.51 feet, more or less;
THENCE; N 84° 55' 50" W, a distance of 291.11 feet, more or less;
THENCE; northwesterly by a curve to the right having a radius of 150.00 feet a length of 32.65 feet, more or less;
THENCE; N 72° 27' 38" W, a distance of 741.41 feet, more or less;
THENCE; southwesterly by a curve to the left having a radius of 30.00 feet a length of 37.35 feet, more or less to the point of beginning.

The above-described parcel is shown as Lot "F" on a plan entitled, "Compiled Rezoning Plan - Clark Road - Tewksbury, Massachusetts - prepared for: Trull Brook Realty Trust" dated February 12, 1999 and prepared by Cuoco & Cormier Engineering Associates, Inc., or take any other action relative thereto.

Richard E. Cuoco and Others

Executive Summary: This article seeks to rezone from Heavy Industrial (IH) to Residential (R40) that parcel of land known as a portion of Assessor's Map 12, Lot 4, further described as a parcel of land shown as Lot "F" on a plan entitled, "Compiled Rezoning Plan - Clark Road Tewksbury, Massachusetts - prepared for: Trull Brook Realty Trust" dated February 12, 1999 and prepared by Cuoco & Cormier Engineering Associates, Inc.. The parcel contains approximately 40 acres of land and is located off of Clark Road.

Motion: The Planning Board motioned to Adopt Article 38.
Selectman Charles Coppola motioned to Indefinitely Postpone Article 38.

The Moderator motioned to Move the Question and this motion was Adopted. 8:50 PM (5/5/99)

Voted: On the motion to Indefinitely Postpone Article 38, five (5) voters requested a standing count:
138 YES 54 NO
Article 38 was Indefinitely Postponed.
8:54 PM (5/5/99)

ARTICLE 39

To see if the Town will vote to amend the "Tewksbury Town By-Laws" as follows:

By deleting:

Section 2.20.035 "Capital Outlay Defined" (Current text)

For budget purposes, "capital outlay" is defined as moveable property, of a relatively permanent nature having a normal life expectancy or more than two years, having a purchase cost of \$500.00 per item or more and including items such as furniture, office equipment, rolling stock including items purchased on a leasing or lease-purchase basis. Items purchased on a leasing or a lease-purchased basis are subject to annual appropriation.

By adding:

Section 2.20.035 "Capital Outlay Defined" (Proposed text)

For budget purposes, "capital outlay" is defined as moveable property, of a relatively permanent nature having a normal life expectancy or more than two years, having a purchase cost of \$1,500.00 per item or more and including items such as furniture, office equipment, rolling stock including items purchased on a leasing or lease-purchase basis. Items purchased on a leasing or a lease-purchased basis are subject to annual appropriation

Or to take any action relative thereto.

Town Auditor

Executive Summary: This article would increase the dollar amount that defines capital items for budgeting purposes from \$500.00 to \$1,500.00 per item. The \$500.00 value was established in fiscal year 1995 and has not been updated since then. An informal survey was taken of other Massachusetts communities which showed that the average threshold for a capital item was \$1,500.00. There would be no financial impact due to the change. This change would shift dollars from capital to operating but would not effect the total budget.

Motion: The Finance Committee motioned to Adopt Article 39.

Voted: Article 39 was Adopted. 8:05 PM (5/5/99)

ARTICLE 40

To see if the Town will vote to authorize the Town Manager to acquire any fee, easement or other interest in land along Main Street as shown on a plan entitled "Easement Plan of Land in Tewksbury" prepared by Merrimack Engineering Assoc., Inc. for the Town of Tewksbury dated April 1, 1999, necessary therefor, whether by eminent domain, purchase, gift or otherwise, or take any other action relative thereto.

Town Manager

Executive Summary: This article allows the Town to acquire a small strip of land along Main Street between a portion of Salem Road and South Street in order to extend the recently constructed sidewalk along Main Street as the existing right-of-way is insufficient.

Motion: The Finance Committee motioned to Amend Article 40 and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 9:02 PM (5/5/99)
Article 40 was Adopted, as Amended. 9:03 PM (5/5/99)

AMENDMENT: Insert "not to exceed \$5,000" after "purchase".

ARTICLE 41

To see if the Town will vote accept Jodi Drive in the Town of Tewksbury in accordance with the Street Acceptance plan prepared by Lakeview Engineering Inc., 12 Baldwin Street, Suite 3A, Methuen, Mass. 01844 dated September 11, 1998. Said plan on file in the Office of the Town Clerk, Town Hall, 1009 Main Street, Tewksbury, Mass. 01876. Or take any other action relative thereto.

Town Manager

Executive Summary: Based on Planning Board and Board of Selectmen having approved the acceptance of Jodi Drive, Town Meeting has to approve this article to make Jodi Drive an accepted Town street.

Motion: The Finance Committee motioned to Adopt Article 41.

Voted: Article 41 was Adopted. 8:09 PM (5/5/99)

ARTICLE 42

To see if the Town will vote to accept Tremblay Avenue in the Town of Tewksbury in accordance with the Street Acceptance plan prepared by William G. Troy & Associates, 30 Captain Circle, Tewksbury, Mass. 01876 dated August 20, 1998. Said plan on file in the Office of the Town Clerk, Town Hall, 1009 Main Street, Tewksbury, Mass. 01876. Or take any other action relative thereto.

Town Manager

Executive Summary: Based on Planning Board and Board of Selectmen having approved the acceptance of Tremblay Avenue, Town Meeting has to approve this article to make Tremblay Avenue an accepted Town street.

Motion: The Finance Committee motioned to Adopt Article 42.

Voted: Article 42 was Adopted. 9:01 PM (5/5/99)

ARTICLE 43

To see if the Town will vote to rescind the action taken under Article 12 of the November, 1982 Special Town Meeting and to vote to authorize the payment for the use of personal motor vehicles by Town employees authorized to do so at the rate as specified by the Internal Revenue Service and it shall be effective upon the date of its passage, or take any other action relative thereto.

Town Auditor

Executive Summary: This article would increase the current mileage reimbursement rate from \$.20 per mile to the rate specified by the Internal Revenue Service, currently \$.31 per mile. The \$.20 mileage reimbursement rate has not been increased since 1982. An informal survey of surrounding communities showed that the \$.20 rate was well below these other communities. Most Town employees who use their personal vehicles on Town business receive a stipend which is set by the Town Manager based on the average business miles driven. However, some Town employees, on an intermittent basis, use their personal vehicles to attend conferences or conduct other Town business. These employees are currently being reimbursed at \$.20 per mile, well below the rate set by the federal government. The federal rate changes each year to approximate the actual cost per mile to drive a vehicle. The financial impact of this article is estimated at less than \$200 per year.

Motion: The Finance Committee motioned to Amend and Adopt Article 43, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 8:06 PM (5/5/99)

The Moderator conducted two (2) votes:

1 - to Rescind the action taken under Article 12, November 1982, Special Town Meeting and this motion was Adopted. 8:07 PM (5/5/99)

1 - to authorize the payment for the use of personal motor vehicles and this motion was Adopted. 8:07 PM (5/5/99)

Article 43 was Adopted, as Amended.

8:07 PM (5/5/99)

AMENDMENT: Insert "standard auto mileage" before "rate" and add the sentence "No reimbursement shall be made to Town employees currently receiving auto allowances as compensation."

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the 1999 Annual Town Meeting, sine die, and this motion was Adopted. 9:05 PM (5/5/99)

ATTEST:

ELIZABETH A. CAREY, CMMC
TOWN CLERK

Special Town Meeting

May 5, 1999

Tewksbury Memorial High School
320 Pleasant Street

Moderator James Coakley opened the May 5, 1999 Special Town Meeting at 7:00 P.M.

Moderator Coakley designated the seating area for the Visitors.

Kevin Anderson, Board of Selectmen Chairman, announced the Hazardous Waste Day, sponsored by the Board of Health, will be held on Saturday, May 15; the U.S. Postal Service will be conducting a stock the Community Pantry Food Drive on Saturday, May 8; the Rainbow Girls' are conducting a bake Sale and are selling refreshments in the lobby and the Special

Election for the South Fire Station will be held on Saturday, May 22.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted at 7:01 P.M.

ARTICLE 1

To see if the Town will vote to transfer the following sums or take any action relative thereto:

<u>FROM</u>		<u>TO</u>	
\$ 10,000	Auditor-Regular Salaries	\$120	Town Manager-Regular Salaries
		265	Computer-Regular Salaries
2,500	Planning Regular Salaries	385	Dog Officer-Regular Salaries
		22,000	Public Works-Regular Salaries
		20	Admin. Services-Regular Salaries
7,426	Cable TV-Operating	7,426	School Dept.-Salaries
			(Prof. Services)
22,000	Public Works-Operating	2,200	Selectmen-Operating (Prof. Services)
		5,000	Selectmen-Operating (Legal Services)
		4,000	Town Counsel-Operating
		11,113	Reserve Fund
2,500	Town Hall-Outlay	2,500	Town Hall-Operating (non-energy utilities)
			(Electric System Upgrades)
		60,000	Occupational Injury Reserve
		15,000	Veterans Services-Aid
		22,000	Fire-Outlay (Diesel Exhaust)
		3,200	Civil Preparedness-Outlay (radios)
		3,300	Civil Preparedness-Outlay (tripod)
2,800	Health-Salaries	800	Health Board-Operating (Vaccine)
			(New Employees)
		2,000	Police Operating (Communications)
60,000	Treasurer-Operating	20,000	Computer-Outlay (System upgrades)
			(Professional services)
150,000	Interest/Temp. Loans	120,000	Town Hall Annex Construction
44,103	County Retirement		
6,250	Sewer Rate Relief Fund	6,250	Fire-Outlay (Sewer Connection)
<u>200,000</u>	Rubbish Stabilization Fund	<u>200,000</u>	Group Insurance
\$507,579		\$507,579	

Town Manager

Executive Summary: This article is the regular Town Meeting Article whereby the Town transfers funds from accounts with a projected surplus to accounts with projected deficits.

Motion: The Finance Committee motioned to Amend to amend Article 1 and Adopt, as Amended.

Town Manager, David Cressman, motioned to amend Article 1.

Voted: The Finance Committee's Amendment was Adopted. 7:04 P.M. 5/5/99
The Town Manager's Amendment was Adopted. 7:04 P.M. 5/5/99

Finance Committee's Amendment:

FROM

Health-Salaries(New Employees), change amount: from
\$2,800 to \$10,500

Interest/Temp. Loans, change amount: from \$150,000 to
\$156,000

Auditor - Regular Salaries, change amount: from \$10,000 to
\$10,582

TO

Town Hall Annex Construction, change amount: from
\$120,000 to \$54,000

Add: \$6,907 Elections - Salaries

Add: \$1,375 Elections - Operating

Add: \$66,000 Fire - Salaries

Add: \$6,000 Medicare

The "**FROM**" AND "**TO**" columns total amount changes to
\$521,861.

Town Manager's Amendment:

FROM:

Street Lighting from \$0 to \$8,000

Unemployment compensation from \$0 to \$3,400

TO:

Fire Salaries from \$66,000 to \$77,400

The "From" and "To" columns total amount changes to
\$533,261

ARTICLE 2

To see if the Town will vote to appropriate and raise by borrowing the sum of \$875,000 for the purpose of constructing and equipping an expansion of the Tewksbury Water Treatment Plant, including design and other costs incidental and related thereto; that to raise this appropriation, to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$875,000 at one time or from time to time under and pursuant to Chapter 44, Section 8(4), of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor; to authorize the Town Manager or his designee to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project; or to take any other action relative thereto.

Town Manager

Executive Summary: Due to the recent bid for expansion of the Water Treatment Plant, this article is necessary to fully fund the expansion from 3.5 MGD to 7.0 MGD plus repair the sludge system. While this sum could be reduced by \$450,000 by deleting the expansion of the clearwell that work would

have to be done several years from now and cost more as the next lowest bid was more than \$130,000 higher.

Motion: The Finance Committee motioned to Adopt Article 2, as written in the Warrant.

Voted: Article 2 was Adopted.

24 YES '0' NO Unanimous Vote

7:11 P.M. 5/5/99

ARTICLE 3

To see if the Town will vote to delete Section 3.08.041 of the Town By-Laws "Recreation Advance Reservations" in its entirety and accept Massachusetts General Law Chapter 44 Section 53D to establish a Recreation Revolving Fund. Or take any other action relative thereto.

Town Manager
Recreation Director
Town Auditor

Executive Summary: In FY1995 a special purpose revolving fund was established to allow for the collection of receipts in one fiscal year for recreation programs that would take place in the next fiscal year. This article would expand on the special purpose fund and allow the Recreation Director to offer programs during the fiscal year (specifically during school vacations) outside of the normal budget process. This revolving fund would solve the problem of the fact that currently all receipts collected by the Recreation Director are, by law, considered unrestricted general fund revenue. Therefore these receipts cannot be specifically designated for the purpose for which they were paid (i.e. To attend a recreation trip). Therefore the Recreation Director has been precluded from offering all of the programs that he would like during the fiscal year due to lack of available funds in the budget. The "Recreation Revolving Account" would give the Recreation Director more flexibility to offer additional self-sufficient programs outside of the normal budget process but subject to the same controls over expenditures as all Town disbursements. According to Chapter 44 Section 53D the Auditor would be responsible for submitting an annual report of all "Recreation Revolving Fund" activity to the Board of Selectmen and Town Manager. In addition, the "Recreation Revolving Fund" cannot be used to pay for full-time employment of a recreation employee (this should still be provided for in the budget process) and the balance in the fund at the end of a fiscal year may not be in excess of \$10,000. Any overage is paid into the town treasury. Once the Town has accepted this statute at Town Meeting it may be revoked in a similar manner.

Motion: The Finance Committee motioned to Adopt Article 3.

Voted: The Moderator conducted two (2) votes.

(1) to delete Section 3.08.041 from the Town By-Law. Adopted.

7:13 P.M. 5/5/99

ARTICLE 4

To see if the Town will vote to authorize the Town Manager to acquire any fee, easement or other interest in land off Court Street as shown on a plan entitled "Plan of Land in Tewksbury" prepared by Cuoco & Cormier Engineering Associates, Inc., for the Town of Tewksbury dated March 25, 1999, necessary therefor, whether by purchase, gift, taking by eminent domain or otherwise or take any other action relative thereto.

Town Manager

Executive Summary: The Town needs to acquire a small parcel of land in order to provide access under the Town's Zoning By-laws to the Court Street well field land.

Motion: The Finance Committee motioned to Adopt Article 4.

Voted: Article 4 was Adopted.
23 YES '0' NO Unanimous Vote
7:14 P.M. 5/5/99

ARTICLE 5

To see if the Town will vote to transfer from Public Works Operating (Lowell Sewer) the sum of \$ 5.00 for the purpose of purchasing or taking by eminent domain or otherwise land in fee, easements or other interest in land off Court Street as provided in the above Article or take any other action relative thereto.

Town Manager

Executive Summary: This will provide the funds to acquire the land in the prior article.

Motion: The Finance Committee motioned to Amend Article 5 and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:15 P.M. 5/5/99
Article 5 was Adopted, as Amended. 7:15 P.M. 5/5/99

Finance Committee's Amendment: Change amount from "\$5.00" to "\$600.00".

ARTICLE 6

To see if the Town will vote to transfer from available funds, specifically the Selectmen's Salary Account, the sum of five thousand (\$5,000.00) dollars to be expended by the New School Building Committee for the purchase of furnishings for the new John F. Ryan Elementary School. Or take any other action relative thereto.

Board of Selectmen

Executive Summary: Selectman John Ryan has requested that his salary be donated to the New School Building Committee for the purpose of furnishing the new John F. Ryan Elementary School.

Motion: The Finance Committee motioned to Adopt Article 6.

Voted: Article 6 was Adopted. 7:15 P.M. 5/5/99

ARTICLE 7

To see if the Town will vote to appropriate and raise by borrowing the sum of \$80,000 to be added to Article 8 of the 1998 Annual Town meeting, for the purpose of remodeling, reconstructing or making extraordinary repairs to the **current** library building and Town Hall for offices for town departments and for related incidental costs. The Town Treasurer, with approval of the Selectmen, is hereby authorized pursuant to Chapter 44, Section 7(3A), of the Massachusetts General Laws, as amended or any other enabling authority, and to issue bonds or notes of the town therefor. The Town Manager and Town Hall Space Needs Committee are hereby authorized to expend these funds for the stated purposes and to apply for, accept and expend available federal, state or private grants or contributions in the regard, or take related action.

Town Manager
Town Hall Space Committee

Executive Summary: Due to the need to hire an architect for this work, remove asbestos materials, and inflation in the construction industry, these additional funds are necessary to redevelop the former Library into a Town Hall Annex.

Motion: The Finance Committee motioned to Amend Article 7 and Adopt, as Amended.
Town Treasurer Warren Carey motioned to Correct Article 7 and the Moderator accepted the correction.

Voted: The Finance Committee's Amendment was Adopted. 7:16 P.M. 5/5/99
Article 7 was Adopted, as Amended. 27 YES '0' NO Unanimous Vote 7:16 P.M. 5/5/99

The Finance Committee's Amendment: Change amount from "\$80,000" to "146,000".

Correction: Change the word "current" to the words "former Patten".

ARTICLE 8

To see if the town will vote to transfer \$2,564.54 from Public Works Operating Account Lowell Sewer to Public Works Salary Account to pay for a labor settlement related to promotions in prior fiscal years. Or take any related action.

Town Manager

Executive Summary: Due to a recent arbitration award the Town is required to pay a settlement amount. Since this covers prior fiscal years, a separate article is necessary.

Motion: The Finance Committee motioned to Adopt Article 8.

Voted: Article 8 was Adopted. 7:16 P.M. 5/5/99

ARTICLE 9

To see if the Town will vote to accept the following street located in the Town of Tewksbury and to authorize the Board of Selectmen to petition the State Legislature to exempt the Town of Tewksbury from Massachusetts General Laws, Chapter 82, Section 23, or take any action relative thereto.

STREET	FROM	TO	LENGTH	WIDTH
Arizona Road	Nevada Road	Fourth Street	350'	40'
Arnold Road	Warren Road	Town line	210'	30'
Bow Street	Lakeview Ave.	Mystic Ave.	290'	20'
Carroll Road	Young Street	McLaren Road	400'	20'
Ellis Avenue	Meade Street	End	300'	20'
First Street	Maryland Road	New York Road	690'	40'
Fourth Street	Arizona Road	End	250'	40'
Grace Avenue	End	End	250'	40'
Illinois Road	Town line	End	200'	40'
Meade Street	Vale Street	End	970'	Variable
Nancy Avenue	Brook Street	End	190'	40'
Russell Street	Arkansas Road	Louisiana Road	180'	50'

Type of Use	R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
4.6.G INDUSTRIAL USES													
SPSP11 Storage Warehouses	N	N	N	N	N	N	N	N	N	N	N	N	SP

And inserting in lieu thereof, the following new section 4.6.G(11):

Type of Use	R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
4.6.G INDUSTRIAL USES													
SPSP11 Storage Warehouses	N	N	N	N	SP	N	N	N	N	N	N	N	SP

GEORGE BARNES AND OTHERS

BOARD OF SELECTMEN

Executive Summary: Acceptance of this article will allow the Town Manager to expend Chapter 90 funds to repair and maintain these streets.

Motion: The Finance Committee motioned to Adopt Article 9.
The Moderator accepted a correction to Article 9.

Correction: Change Russell Avenue to Russell Street.

Voted: Article 9 was Adopted, as Corrected.
7:17 P.M. 5/5/99

ARTICLE 10

To see if the Town will vote to raise and appropriate or transfer from available funds the amount of \$10,000.00 to be utilized by the Planning Board for the purpose of obtaining a professional evaluation of the heating, flooring and audio systems in the Town Hall Auditorium or take any action relative thereto.

PLANNING BOARD

Executive Summary: This article as unanimously submitted by the Planning Board seeks to obtain a professional evaluation of the Town Hall heating, flooring and audio systems. The current setup of the Town Hall Auditorium is not conducive to holding hearings for town residents.

Motion: The Planning Board motioned to Withdraw Article 10 and this motion was Adopted.
7:17 P.M. 5/5/99
Article 10 was Withdrawn.

ARTICLE 11

To see if the Town will vote to amend the Zoning By-Law Use Regulations Schedule by deleting Section 4.6.G(11) therefrom (Industrial Uses - Storage Warehouses)

Executive Summary: This article seeks to amend the Zoning By-law Use Regulation Schedule by deleting the existing Section 4.6.G(11) (Industrial Uses - Storage Warehouses) and replacing it with a new Section 4.6.G(11) (Industrial Uses - Storage Warehouses). The new section would allow storage warehouses in Heavy Industrial and Commercial Zones, only if a Special Permit is issued.

Motion: The Planning Board motioned to have Article 13 be heard first. If Article 13 is Adopted Article 11 will be Withdrawn.
The Moderator and the Assembly had no objection.

Type of Use	R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
4.6.F Automotive Service													
SPSP 4. Car Wash	N	N	N	N	N	N	N	N	N	N	N	N	N

And inserting in lieu thereof, the following new section 4.6.F(4):

Type of Use	R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
4.6.F Automotive Service													
SPSP 4. Car Wash	N	N	N	N	SP	N	N	N	N	N	N	N	SP

GEORGE BARNES AND OTHERS

Executive Summary: This article seeks to amend the Zoning By-Law Use Regulation Schedule by deleting the existing Section 4.6.F(4) (Automotive Service - Car Wash) and replacing it with a new Section 4.6.F(4) (Automotive Service - Car Wash). The new section would allow a Car Wash in Heavy Industrial and Commercial Zones, only if a Special Permit is issued.

Motion: The Planning Board motioned to Adopt Article 12.
The Applicant motioned to Withdraw Article 12 and this motion was Adopted.
7:50 P.M. 5/5/99
Article 12 was Withdrawn.

ARTICLE 13

To see if the Town will vote to rezone from COMM (Commercial) to IH (Heavy Industrial) that parcel of land known as Lot 38 on Assessor's Map 34.

GEORGE BARNES AND OTHERS

Executive Summary: This article seeks to rezone from Commercial (COMM) to Heavy Industrial (IH) that parcel of land known as Lot 38 on Assessors Map 34. The parcel contains approximately two (2) acres of land and is located off of Main Street.

Motion: The Applicant motioned to Withdraw Article 11 and this motion was Adopted. 7:50 P.M. 5/5/99
Article 11 was Withdrawn.

ARTICLE 12

To see if the Town will vote to amend the Zoning By-law Use Regulations Schedule by deleting Section 4.6.F(4) therefrom (Automotive Service - Car Wash).

Motion: The Planning Board motioned to Adopt Article 13.
Mr. Richard Krause motioned to Indefinitely Postponement Article 13.

Voted: The motion to Indefinitely Postpone Article 13 Failed. 56 YES 114 NO 7:45 P.M. 5/5/99
Article 13 was Adopted. 124 YES 55 No (2/3's vote:120) 7:50 P.M. 5/5/99

ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of \$93,073 to Fire Department salaries to implement the labor agreement recently signed with Local 1647 of the International Association of Fire Fighters and to pay out the salary increase in FY2000.

TOWN MANAGER

Executive Summary: This article would fund a contract with the IAFF for a 3% salary increase to be effective on July 1, 1999, and extend the contract until July 30, 2000.

Motion: The Finance Committee motioned to Adopt Article 14, as written.

Voted: Article 14 was Adopted. 7:50 P.M. 5/5/99

Finance Committee Chairman, Ray Shaw, motioned to adjourn the May 5, 1999 Special Town Meeting, sine die, and this motion was Adopted at 7:51 P.M. 5/5/99

ATTEST:

ELIZABETH A. CAREY, CMMC
TOWN CLERK

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen and Finance Committee:

Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on Wednesday, May 5, 1999.

APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING - MAY 5, 1999

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1. Certain Sums of Money to Specific Accounts		533,261.00 Previously Appropriated Monies	
2. Water Treatment Plant Expansion			875,000
5. Taking of Court Street Land		600.00 Public Works Oper.	
6. Ryan School Furnishings		5,000.00 Selectmen's Salary	
7. Town Hall Annex (Former Library) and Town Hall Remodeling			146,000
8. PW Salary Labor Settlement		2,564.54 DPW Oper. (Lowell Sewer)	
14. Fire Dept. Salary	93,073.00		
<hr/>			
TOTAL RAISE & APPROPRIATE	93,073.00		
<hr/>			
TOTAL TRANSFERS		541,425.54	
<hr/>			
TOTAL BORROW			1,021,000

ATTEST:

ELIZABETH A. CAREY, CMMC
TOWN CLERK

Special Town Meeting

October 5 & November 2, 1999

Tewksbury Memorial High School
320 Pleasant Street
October 5 & November 2, 1999

Moderator James Coakley opened the October 5, 1999 Special Town Meeting at 7:00 P.M.

The Moderator designated the Visitors Section and informed the Assembly that the Town Meeting Guidelines are printed on the inside cover of the Warrant.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 7:01 PM

There were 117 registered voters and 7 visitors in attendance.

The Special Town Meeting was Adjourned to November 2, 1999 at 7:00 P.M.

Moderator Coakley opened the Adjourned October 5, 1999 Special Town Meeting on November 2, 1999 at 7:00 P.M.

Moderator Coakley designated the Visitors Section.

School Committee Chairman, Scott Consaul, informed the Assembly that the Dedication of the John F. Ryan Elementary School, 139 Pleasant Street, is scheduled for Sunday, November 14, 1999 at 1:00 P.M.

There were 151 registered voters and 10 visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Remove Article 3 from the Table and this motion was Adopted at 7:04 P.M.

Finance Committee Chairman, Ray Shaw, motioned to Remove Article 5 from the Table and this motion was Adopted at 7:19 P.M.

Finance Committee Chairman, Ray Shaw, motioned to Remove Article 18 from the Table and this motion was Adopted at 7:38 P.M.

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the October 5, 1999 and the Adjourned to November 2, 1999 Special Town Meeting, Sine Die, and this motion was Adopted at 7:49 P.M.

ARTICLE 1

To see if the Town will vote to raise and appropriate the sum of \$26,673.69 to pay outstanding bills of previous years or take related action:

Selectmen		
Office Supplies	Town Crier	\$ 31.88
Town Manager		
Office Supplies	Town Crier	\$ 117.38
Town Counsel		
Professional Services	Charles J. Zaroulis Law Offices	\$ 93.00
School Department		
Operating	NCR Corporation	\$ 714.00
Operating	Concord/Assabet Family and Adolescent Services, Inc.	\$ 763.64
Operating	Janis Krempa	\$ 715.00
Public Works		
Water Purchase	Town of Billerica	\$ 554.11
Water Purchase	City of Lowell	\$ 8,639.00
Lowell Sewer	City of Lowell	\$ 15,045.68

Town Manager

Executive Summary: According to law, bills that are late or lacked available funds from prior fiscal years must be submitted and approved by a Town Meeting.

Motion: The Finance Committee motioned to Adopt Article 1 and to Raise & Appropriate \$26,673.69.

Voted: Article 1 was Adopted.
18 YES '0' NO Unanimous Vote (9/10's vote
required) 7:04 PM (10/5/99)

ARTICLE 2

To see if the Town will vote to transfer from the E & D account the total sum of \$293,412 to be used by the Assessors to reduce the current tax levy or take any related action.

Town Manager

Executive Summary: Based on the Auditor's submittal to the Department of Revenue, this article allows the Town to utilize funds that were considered available as of June 30, 1999, to balance the FY2000 budget while reserving \$1,829,261 for FY2001 or any emergencies in FY2000.

Motion: The Finance Committee motioned to Adopt Article 2.

Voted: Article 2 was Adopted. 7:05 PM (10/5/99)

ARTICLE 3

To see if the Town will vote to raise and appropriate the sums in the following accounts or take related action:

\$ 35,000 Public Works
\$ 8,000 Administrative Services
\$ 26,250 Building Dept.
\$ 6,000 Auditor
\$ 6,000 Treasurer
\$ 8,000 Recreation
\$ 19,000 Reserve Fund
\$ 80,000 Public Works
\$ 15,076 Public Works
\$ 20,000 Public Works

Parks Maintenance Building
Operating (Personnel Study)
Salaries (new position)
Salaries (Overtime)
Salaries (Overtime)
Operating (Teen Center)

Operating (Road Resurfacing)
Operating (Lowell Sewer)
Operating (Water Purchase)

VOTED (11/2/99)

\$ 35,000
\$ 15,500
\$ 26,250
\$ 6,000 Audit Dept.
\$ 6,000 Treasurer Dept.
\$ 8,000
\$ 26,500
\$ 80,000
\$ 15,076
\$ 20,000
\$ 6,000 Public Works Operating
(Repairs & Maint)

\$ 223,326

\$ 244,326

Town Manager

Executive Summary: Based on the adoption of Article 2, there will be sufficient funds to address most expenditure requests in several departments for which funds were not available at the last annual town meeting.

Motion: Kevin Anderson, Board of Selectmen Chairman, motioned to Lay On the Table Article 3, Article 5 and Article 18, and work on Articles 4,6,7,8,9,10,11,12,13,14, 15,16,17,19,20,21,22,23, & 24, and return on November 2, 1999 at 7:00 PM to work on Articles 3, 5, & 18, "the School Committee and Finance Committee are in agreement."

Voted: Mr. Anderson's motion was Adopted by the required 2/3's vote.
42 YES 2 NO (2/3's vote = 30)
7:07 PM (10/5/99)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 3 from the Table and this motion was Adopted. 7:04 PM (11/2/99)

Motion: The Finance Committee motioned to Amend Article 3 and Adopt, as Amended. Town Manager David Cressman motioned to Amend the Finance Committee's Recommendation.

Voted: The Town Manager's Amendment was Adopted.
98 YES 21 NO 7:18 PM (11/2/99)

The Finance Committee's Amendment was Corrected and Adopted with the exclusion of the \$0 amount for the Building Dept. Salaries (New Position). 7:20 PM (11/2/99)
Article 3 was Adopted, as Corrected and Amended, with the amount of \$244,326. 7:21 PM (11/2/99)

Town Manager's Amendment: I move to amend the Finance Committee's recommendation to Article 3 by changing the Amended Amount under the Building Dept.-Salaries (New Employee) from \$0 to \$26,250 and changing the article's total to \$244,326.

Finance Committee's Amendment:

Original Amount	Amended Amount		
\$ 8,000	\$ 15,500	Administrative Services	Operating (Personnel Study)
\$19,000	\$ 26,500	Finance Committee	Reserve Fund
\$ 0	\$ 6,000	Public Works	Operating (Repairs & maintenance)

Also change: "Auditor" to "Audit Dept." and "Treasurer" to "Treasurer Dept."

The Moderator accepted the Auditor to Audit Dept. and Treasurer to Treasurer Dept. as a scrivener's error. He asked the Assembly if any voter had any objections? Seeing none he accepted the corrections.

ARTICLE 4

To see if the Town will vote to transfer the following sums or take any action relative thereto:

<u>From</u>		<u>To</u>	
\$ 1,000	Conservation-Salaries (new position)	\$ 1,000	Conservation-Operating (office supplies)
\$ 7,880	Fire and Liability Insurance	\$ 7,880	Town Manager-Salaries
\$ 11,017	Public Works-Salaries	\$ 11,017	Public Works-Salaries (new position)
(Delete)		(Delete)	
\$ 2,960	Recreation-Operating (Repairs and Maintenance)	\$ 2,960	Recreation-Salaries (Temp. part time)
<u>\$ 22,857</u>	(Delete)	<u>\$ 22,857</u>	(Delete)
 New Total		 New Total	
\$ 19,897		\$ 19,897	

Town Manager

Executive Summary: This article transfers funds from one account to another based on actions taken since the Annual Town Meeting was adopted but does not result in an increase in overall spending.

Motion: The Finance Committee motioned to Amend Article 4 and Adopt Article 4, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:07 PM
Article 4 was Adopted, as Amended. 7:07 PM (10/5/99)

Finance Committee's Amendment:

Delete \$2960 Recreation Dept. transfer, total of article: \$19,897

ARTICLE 5

To see if the Town will vote to create, authorize and empower a Committee to function as a John W. Wynn Middle School Building Committee, said committee to consist of nine members: two members appointed by the Board of Selectmen, two members appointed by the School Committee, two members appointed by the Finance Committee, the Town Manager, a member from the John W. Wynn Middle School Parent Advisory Council, and a member from the John W. Wynn Middle School Improvement Council. Said John W. Wynn Middle School Building Committee to elect by majority vote of its membership a Chairperson, a Vice-Chairperson, and to employ a Secretary. To see if the Town will also vote to raise and appropriate or transfer from available funds the sum of One Hundred and Fifty Thousand (\$150,000) Dollars to be expended by said Committee for the purpose of engaging designers to prepare preliminary architectural and

engineering plans and studies, drawings and specifications relative to the total renovation, replacement and expansion of the John W. Wynn Middle School, or see if the town will vote to appropriate and raise by borrowing the sum of \$150,000.00 for the purposes described above and for costs incidental and related thereto and that to meet such an appropriation under this article. The Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44 Sections 7(21) and 7(22) of the General Laws of the Commonwealth of Massachusetts or any other authority and to issue bonds or notes of the Town therefor, or take any other action related thereto.

Town Manager

Executive Summary: The John W. Wynn Middle School was built in 1963 and is over thirty-six years old. It houses about eight hundred children and more than fifty town employees every day throughout the school year. The building requires a significant overhaul and upgrade to enable the School Department to meet the educational needs of the children as we move into the twenty-first century. The article creates a committee who will hire designers to develop a full set of schematic design plans with cost estimates for the total renovation and/or replacement of each major building system, including but not limited to heating, plumbing, electrical, mechanical, structural, and technological, as well as an expansion and/or replacement of the library/media center, science rooms, guidance and special education areas, general classrooms, gymnasium, cafeteria, the conversion of non-usable space to usable space, full building and site compliance with the Americans with Disabilities Act, and enhanced energy efficiency. Under current School Building Assistance (SBA) regulations the project would qualify for the full seventy (70%) percent cost reimbursement from the State of Massachusetts.

Motion: Kevin Anderson, Board of Selectmen Chairman, motioned to Lay On The Table Article 3, Article 5, and Article 18, and work on Article 4,6,7,8,9,10,11,12,13,14, 15,16,17,19,20,21,22,23, & 24, and return on November 2, 1999 at 7:00 PM to work on Articles 3, 5, & 18, "the School Committee and Finance Committee are in agreement."

Voted: Mr. Anderson's motion was Adopted by the required 2/3's vote.
42 YES 2 NO (2/3's vote = 30)
7:07 PM (10/5/99)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 5 from the Table and this motion was Adopted. 7:22 PM (11/2/99)
The Finance Committee motioned to Adopt Article 5, as Corrected.
Mr. William Hurton motioned to amend Article 5.

Voted: Mr. Hurton's Amendment Failed.
7:37 PM (11/2/99)
Article 5 was Adopted, as Corrected, to Raise & Appropriate \$150,000.00 7:37 PM (11/2/99)

Corrections: In the fifth line from the end of the article change the period to a comma and replace the capital "T" with a small "t" in the word "the".

ARTICLE 6

To see if the Town will vote to transfer \$23,904.00 from the E-Rate Receipt Account to the School Department Capital Outlay Account for the purposes of offsetting expenditures for technology.

School Committee

Executive Summary: The School Department is requesting that the \$23,904.00 which is in the E-Rate Receipt Account be transferred to the School Department Capital Outlay Account to offset expenses for technology. These funds were generated from the implementation of the Telecommunications Act of 1996 and are the direct result of discounts for technology services that were provided to the School Department. These discounts were generated in the form of checks and deposited by the Town of Tewksbury. The intent telecommunications and information services.

Motion: The Finance Committee motioned to Adopt Article 6 and Transfer \$23,904.00.

Voted: Article 6 was Adopted. 7:07 PM (10/5/99)

ARTICLE 7

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$10,000 to be added to Article 5 of the October 7, 1997 Special Town Meeting, for the purposes of upgrading the Center School heating system and other repairs required.

School Committee

Executive Summary: The School Department is requesting \$10,000 be added to Article 5 of the October 7, 1997, Special Town Meeting to be used to upgrade the heating system and make other necessary repairs as required at the Center School.

Motion: The Finance Committee motioned to Raise & Appropriate and Adopt Article 7, as amended by the School Committee.
Scott Consaul, School Committee Chairman, motioned to Amend Article 7 and Adopt, Article 7, as Amended.

Voted: Mr. Consaul's Amendment was Adopted.
7:08 PM
Article 7 was Adopted, as Amended.
7:08 PM (10/5/99)

School Committee's Amendment: delete the number \$10,000, and insert in lieu thereof the number \$30,000.

ARTICLE 8

To see if the Town will vote to amend Article 14 of the May 3, 1999 Town Meeting to read as follows: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$70,000 to be expended by the School Committee for the purpose of making necessary repairs and improvements to the parking lot of the Dewing School, the parking lot and driveway of the North Street School, the driveway and parking lots of the Wynn Middle School, the handicap walkway to the outdoor basketball/recreation area at the Heath Brook School and the outdoor basketball court at the Heath Brook School or to take any other action relative thereto.

School Committee

Executive Summary: The School Department is requesting no additional funds, they are requesting that the parking lots at the Middle School be added to Article 14.

Motion: Scott Consaul, School Committee Chairman, motioned to Withdraw Article 8 and this motion was Adopted. 7:12 PM (10/5/99)
Article 8 was Withdrawn.

ARTICLE 9

To see if the Town will vote to transfer \$242,775.09 of insurance proceeds which were received by the Town in September, 1999, and recorded in a separate special revenue account, to Contract 19A "Lateral Sewers and Water Mains" capital project accounts (\$163,527.09 – Sewer and \$79,248.00 – Water).

Town Manager

Executive Summary: One of the contractors awarded work under contract 19A (sewer and water) has terminated its operations and therefore is unable to complete the project. The Town solicited bids for contractors to complete the work and awarded the contract at an amount higher than the original contract. Town officials worked with the original contractor's insurance company to call in the performance bond and received the sum of \$242,775.09 to cover the increase in construction costs. Massachusetts General Law Chapter 44 Section 53 states that only insurance proceeds less than \$20,000 may be used without specific appropriation by Town Meeting. Therefore a Town Meeting vote is required to spend these funds. An affirmative vote by Town Meeting will allow these funds to be transferred to the sewer and water capital project accounts and expended on the projects.

Motion: The Finance Committee motioned to Adopt Article 9 and Transfer \$242,775.09.

Voted: Article 9 was Adopted. 7:13 PM (10/5/99)

ARTICLE 10

To see if the Town will vote to transfer \$32,508.68 of insurance proceeds which were received by the Town in June, 1999 and recorded in a separate special revenue account, to the New Library capital project account.

Town Manager

Executive Summary: During construction of the new library water damage was sustained when sprinklers unexpectedly went off. The damage to floors and rugs was covered by insurance, however, Massachusetts General Law Chapter 44 Section 53 states that only insurance proceeds less than \$20,000 may be used without specific appropriation by Town Meeting. Therefore, a Town Meeting vote is required to spend these funds. An affirmative vote by Town Meeting will allow \$32,508.68 to be transferred to the New Library capital project account to cover the costs of repairing the damage.

Motion: The Finance Committee motioned to Adopt Article 10 and Transfer \$32,508.68.

Voted: Article 10 was Adopted. 7:13 PM (10/5/99)

ARTICLE 11

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s), to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any action relative thereto.

Town Manager

Executive Summary: Each year the state indicates the amount it will allot to cities and towns for road work under Chapter 90. Tewksbury was notified in July, 1999 that it will receive \$672,189 under Chapter 11 of the Acts of 1997. This article allows the Town to expend the funds.

Motion: The Finance Committee motioned to Adopt and Transfer \$672,189.
Town Clerk, Elizabeth A. Carey questioned where the transfer was coming from.
Town Manager replied, "as written in article".

Voted: Article 11 was Adopted. 7:14 PM (10/5/99)

ARTICLE 12

To see if the Town will vote to accept from Willow Acres Community Trust as open space land approximately 10,725 sq. ft. located on Assessors Map 19 Lot 83 (Cinnamon Circle). Or take any other action relative thereto.

Town Manager

Executive Summary: This article has been requested by the property owners of Willow Acres Community Trust. The land is located off of Cinnamon Circle and will become open space land if this article is adopted.

Motion: The Finance Committee motioned to Adopt Article 12.

Voted: Article 12 was Adopted. 7:15 PM (10/5/99)

ARTICLE 13

To see if the Town will vote to accept an easement from Raytheon Company, Tewksbury, MA for the purpose of roadway widening on North Street all as shown on a plan of taking for highway purposes in Tewksbury, MA prepared for

the Town of Tewksbury by Prime Engineering, Inc. of 350 Bedford Street, Lakeville, MA dated June 17, 1999 which is on file at the Office of the Town Clerk, Town Hall, or take any other action relative thereto.

Town Manager

Executive Summary: When Raytheon built its facility, they widened North Street but never granted the land to the Town. In order to construct the Connector Road the Town had to work on Raytheon's land where North Street had been widened. Raytheon gave the Town a license agreement to work on its land until Town Meeting could act on this donation.

The Finance Committee informed the Moderator about a typographical error in Article 13. Add "in fee" after the word "easement", in the first line.

The Moderator asked the Assembly if any voter had any objections to adding "in fee" to Article 13. Seeing none, the Moderator accepted the correction.

Motion: The Finance Committee motioned to Adopt Article 13, as Corrected.

Voted: Article 13 was Adopted, as Corrected.
7:15 PM (10/5/99)

ARTICLE 14

To see if the town will vote to authorize the Town Manager to solicit license agreements or the lease of a portion of land known as the Tewksbury Dog Pound, Pond Street (Assessors Map 30 Lot 26), for the installation of wireless and cellular communications equipment, buildings, structures, and appurtenances for a period up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws, Chapter 30B, or take any related action.

Town Manager

Executive Summary: In order to lease a facility for more than three years, Massachusetts General Laws Chapter 30B requires Town Meeting to approve this article. The proposed flagpole will be located near the Dog Pound building and the proposed lease will generate a minimum of \$287,000.00 over ten years. The Planning Board and Board of Selectmen have already issued special permits to allow this use at the Dog Pound facility.

Motion: The Finance Committee motioned to Adopt Article 14.

Voted: Article 14 was Adopted. 7:15 PM (10/5/99)

ARTICLE 15

To see if the Town will vote to transfer \$25,000.00 from the Stabilization Fund, to be expended by the School Committee, for the purpose of replacing the maintenance storage building that was torn down to make way for the John F. Ryan School, including the payment of all costs incidental and related thereto and to transfer \$70,000.00 from the Stabilization Fund, to be expended by the School Committee for the purpose of making necessary repairs and improvements to the parking lot of the Dewing School, the parking lot and driveway of the North Street School, the driveway and parking lots of the Wynn Middle School, the handicap walkway to the outdoor basketball/recreation area at the Heath Brook School and the outdoor basketball court at the Heath Brook School, including the payment of all costs incidental and related thereto and in addition that the town vote to rescind the action taken under article #13 and article #14 of the May 3, 1990 Annual Town Meeting to borrow the aforesaid monies.

Town Manager

Executive Summary: The Treasurer/Collector believes that it would be better to use stabilization funds, if funds are available, than borrow these funds for these projects.

Motion: The Finance Committee motioned to Adopt Article 15, as Amended and Corrected.

The Moderator accepted the Correction. In the last sentence "1990" should be "1999".

Voted: The Finance Committee's Amendment was Adopted. 7:11 PM
Article 15 was Adopted, as Amended and Corrected. 7:11 PM (10/5/99)

Finance Committee's Amendment:

Replace "transfer \$25,000 from the Stabilization Fund" with "raise and appropriate \$25,000" and replace "transfer \$70,000 from the Stabilization Fund" with "raise and appropriate \$70,000".

ARTICLE 16

To see if the Town will vote to ratify, approve and confirm the votes of the Town taken under Articles 13 and 14 of the Warrant for the 1999 Annual Town Meeting, which votes appropriated and provided for the borrowing of \$25,000 for the purpose of replacing the maintenance storage building that was torn down to make way for the John F. Ryan School, including the payment of all costs incidental and related thereto (Article 13) and also for the borrowing of \$70,000 for the purpose of making necessary repairs and improvements to the parking lot of the Dewing School, the parking lot and driveway of the North Street School, the driveway and parking lots at the Wynn Middle School, the handicap walkway to the outdoor basketball/recreation area at the Heath Brook School and the outdoor basketball court at the Heath

Brook School, including the payment of all costs incidental and related thereto (Article 14), or to take any other action relative thereto.

Town Manager

Executive Summary: While this article was adopted at the last Town Meeting, Bond Counsel requested that the vote on the article be re-confirmed as the adopted article provided for borrowing these funds and the original article did not do this.

Motion: Town Manager, David Cressman, motioned to Withdraw Article 16 and this motion was Adopted.
7:16 PM (10/5/99)
Article 16 was Withdrawn.

ARTICLE 17

To see if the Town will vote to ratify, approve and confirm the vote of the Town taken under Article 39 of the Warrant for the 1997 Annual Town Meeting, which vote appropriated and provided for the borrowing of \$85,000 to be expended (b)y the School Committee for the reconstruction of the track located at Tewksbury Memorial High School, including design and other costs incidental and related thereto, or to take any other action relative thereto.

Town Manager

Executive Summary: While this article was adopted at the 1997 Annual Town Meeting, Bond Counsel requested that the vote on the article be re-confirmed as the adopted article provided for borrowing these funds and the original article did not do this.

Motion: The Finance Committee motioned to Adopt Article 17.

The Moderator informed the Assembly that this Article requires a two-thirds vote because it is ratifying a previous borrowing Article, as stated in Article 17.

Voted: Article 17 was Adopted. 15 YES '0' NO
Unanimous Vote. 7:16 PM (10/5/99)

ARTICLE 18

To see if the Town will vote to raise and appropriate the sums in the following accounts or take related action:

VOTED (11/2/99)

\$ 95,000	Stabilization Fund	\$ 0
\$ 200,000	Group Insurance	\$ 300,000

Town Manager

Executive Summary: If the Commonwealth adopts a FY2000 budget primarily for increases in additional Lottery Aid and/or Chapter 70 funds, there will be funds available to replace the \$95,000 taken in Article 18 from the Stabilization Fund and provide additional funds to the Group Insurance account.

Motion: Kevin Anderson, Board of Selectmen Chairman, motioned to Lay On The Table Article 3, Article 5, and Article 18, and work on Articles 4,6,7,8,9,10,11,12,13,14, 15,16,17,19,20,21,22,23, & 24, and return on November 2, 1999 at 7:00 PM to work on Articles 3, 5, & 18, "the School Committee and Finance Committee are in agreement."

Voted: Mr. Anderson's motion was Adopted by the required 2/3's vote.
42 YES 2 NO (2/3's vote = 30)
7:07 PM (10/5/99)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 18 from the Table and this motion was Adopted. 7:38 PM (11/2/99)

The Finance Committee motioned to Amend Article 18 and Adopt, as Amended.
Town Manager, David Cressman, motioned to Amend the Finance Committee's Amendment.

Voted: The Finance Committee's Amendment was Adopted. 7:48 PM (11/2/99)
Mr. Cressman's Amendment to the Finance Committee's Amendment was Adopted.
7:49 PM (11/2/99)
Article 18 was Adopted with the amount of \$300,000 for Group Insurance.
7:49 PM (11/2/99)

Finance Committee's Amendment:
Change Stabilization Fund amount from \$95,000 to \$0 and change Group Insurance amount from \$200,000 to \$480,000.

Town Manager's Amendment:
Change Group Insurance amendment from \$480,000 to \$300,000.

ARTICLE 19

To see if the Town will vote to amend the Personnel Bylaw, Section III Classification and Wage Schedule as follows:

DELETE

Conservation Commission Administrator

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
\$34,411	\$36,131	\$37,938	\$41,827	\$42,260	\$43,919

INSERT

Conservation Commission Administrator

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
\$34,411	\$36,131	\$37,938	\$39,835	\$41,827	\$43,919

Personnel Relations Review Board

Executive Summary: The intent is that the salary for the position of Conservation Commission Administrator be the same as the Local Building Inspector. An error was made in the adoption of the figures at the 1999 Annual Town Meeting Article 17 and this article corrects that error.

Motion: The Finance Committee motioned to Adopt Article 19.

Voted: Article 19 was Adopted. 7:17 PM (10/5/99)

ARTICLE 20

To see if the Town will vote to amend the Town By - Laws 2.04.010 C to add a new paragraph before the words "Further provided....." and delete the last paragraph under 2.04.010 C.

NEW PARAGRAPH:

If Section Two is completed before 11:00 P.M. the Annual Town Meeting shall adjourn to Wednesday at 8:00 P.M. to act on Section Three articles.

DELETE:

If necessary , the Annual Town Meeting will continue to Wednesday and Thursday of the same week at 8:00 P.M., and will continue into the following week, if necessary, and until all the warrant articles have been acted upon.

ELIZABETH A. CAREY
TOWN CLERK

Executive Summary: The new paragraph will clarify any confusion as to what happens when Section Two of the Annual Town Meeting is completed before 11:00 P.M. on Monday evening.

The deleted paragraph repeats what is stated in 2.04.010 B.
"The Annual Town Meeting for consideration of warrant articles shall begin on the first Monday in May at 8:00 P.M. and conclude at 11:00 P.M., except as provided below. Subsequent meetings shall begin at 8:00 P.M. on Wednesday and Thursday of the same week and conclude at 11:00 P.M., except as provided below. The same schedule shall be observed in following weeks, if necessary. No business shall be conducted after 11:00 P.M. at any session except to complete action on the article or departmental budget then under discussion."

Motion: The Finance Committee motioned to Adopt Article 20.

Voted: Article 20 was Adopted. 7:17 PM (10/5/99)

ARTICLE 21

To see if the Town will vote to Amend the Dog By-Law 6.04.170 Dog Fund., by adding a **new paragraph**, after the fifth (5th) paragraph, to read:

At the written request of the Town Clerk, to the Auditor, a portion of the unexpended balance shall remain in the Dog Fund, to provide for the purchase of supplies and technical services to maintain the Dog Program.

ELIZABETH A. CAREY
TOWN CLERK

Executive Summary: At the close of the July 1st fiscal year the unexpended Dog Fund balance is deposited into the General Fund leaving the Dog fund with a -0- balance. This by-law would allow the Town Clerk to purchase supplies and technical services needed from July 1st until the January 1st Dog Licensing Program begins.

The Finance Committee informed the Moderator of a scrivener's error in Article 21.

"In the 1st sentence:

Add: the Town By-Law after the word Amend, and delete the words 'the Dog By-Law'.

Change: the Code Number From 6.04.170 To: 6.08.080

The Moderator asked the Assembly, "if any voter had any objections?"

Seeing none, the Moderator accepted the corrections.

Motion: The Finance Committee motioned to Adopt Article 21, as Corrected.

Voted: Article 21 was Adopted, as Corrected.
7:18 PM (10/5/99)

ARTICLE 22

To see if the Town will vote to amend the Town By-Law, Dogs , section 6.04.160, PENALTY - BY-LAW VIOLATION, (1)(b) and (3).

Delete: 6.04.160 (1)(b), **current penalty:**

- (b) Non-Criminal Disposition through Article 1, Section 2, Town of Tewksbury Town By-laws:
- | | |
|--|---------|
| 1 st Offense in calendar year | \$ 50. |
| 2 nd Offense in calendar year | \$ 100. |
| 3 rd or Subsequent Offense, in calendar year | \$ 150. |

Add a new section 6.04.160 (1)(b) to read as follows:

- (b) Non-Criminal Disposition through Chapter 1.08, GENERAL PENALTY, Town of Tewksbury Town By-Laws:
- | | |
|--|--------|
| 1 st Offense in calendar year | \$ 25. |
| 2 nd Offense in calendar year | \$ 50. |
| 3 rd or Subsequent Offense in calendar year | \$100. |

Delete 6.04.160 (3) Each day of all said violations shall constitute a separate offense.

ELIZABETH A. CAREY
TOWN CLERK

Executive Summary: The purpose of this article:

1. Is to change the Non-Criminal Disposition Penalty so that it conforms to Massachusetts General Law, Chapter 40, Section 21D.
2. Is to change any reference to Article 1, Section 2 (old numbering system) to read Chapter 1.08, GENERAL PENALTY (new numbering system).
3. Is to delete 6.04.160(3) as it conflicts with the Massachusetts General Law, Chapter 140, 173A, "in calendar year".

The Finance Committee informed the Moderator of a scrivener's error in Article 22.

Change all the Town By-Law Code Numbers, named in Article 22, From: 6.04.160 (1)(b), 3 To: 6.08.070 (1)(b), 3

The Moderator asked the Assembly, "if any voter had any objections?" Seeing none, the Moderator accepted the Correction.

Motion: The Finance Committee motioned to Adopt Article 22, as Corrected.

Voted: Article 22 was Adopted, as Corrected.
7:19 PM (10/5/99)

ARTICLE 23

To see if the Town will vote to rezone from R40 (Residential One Acre) to MFD/55 and Over) that parcel of land known as Lot 4 on Tewksbury Assessor's Map 40.

Gerald W. Trull and Others

Executive Summary: This article seeks to rezone from Residential One Acre (R40) to Multi-Family Dwelling/55 and Over (MFD/55) that parcel of land known as Lot 4 on Assessor's Map 40. The parcel contains approximately seven (7) acres of land and is located off of River Road.

Attorney Richard O'Neill, Jr., representing Sandra and Gerald Trull, requested that Article 23 be Withdrawn, without prejudice.

Voted: Article 23 was Withdrawn, without prejudice. 7:20 PM 10/5/99

ARTICLE 24

To see if the Town will vote to amend the requirements of the Multiple Family Dwelling/55 District by deleting Section 4.12.3 (g) therefrom and inserting in lieu thereof, the following new section 4.12.3 (g): The site shall have a minimum lot area of six (6) acres with the 150 feet of frontage on a public way and with the nearest new structure a minimum of 50 feet from any public way. The Planning Board may waive the site access requirements of 150 feet of frontage on a public way to a minimum of 40 feet of frontage on a public way provided that a suitable private access road into the site area can be constructed with the reduced frontage. There shall be not more than a maximum of six (6) units per acre nor more than 3 bedrooms per unit, or more than eighteen (18) bedrooms per acre. Within the site area the following distance parameters shall apply: [Paragraphs 4.12.3 (g.)1. Through 4.12.3 (g.)3.9. shall remain unchanged]

Gerald Trull and Others

Executive Summary: This article seeks to amend the requirements of the Multi-Family Dwelling/55 District by deleting the existing Section 4.12.3(g) and creating a new Section 4.12.3(g). The new section would require a minimum of six (6) acres of land for a MFD/55 development.

Attorney Richard O'Neill, Jr., representing Sandra and Gerald Trull, requested that Article 24 be Withdrawn, without prejudice.

Voted: Article 24 was Withdrawn, without prejudice.
7:20 PM (10/5/99)

Motion: Kevin Anderson, Board of Selectman Chairman, motioned to Adjourn the October 5, 1999 Special Town Meeting to November 2, 1999, at 7:00 PM at the Tewksbury Memorial High School, to continue to work on Article 3, Article 5 and Article 18, and this motion was Adopted. 7:21 PM (10/5/99)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Adjourn the October 5, 1999 and the Adjourned to November 2, 1999 Special Town Meeting, Sine die, and this motion was Adopted at 7:49 PM.

ATTEST:

ELIZABETH A. CAREY, CMMC
TOWN CLERK

October 5 & November 2, 1999

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen and Finance Committee:

Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on October 5, 1999.

APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING
October 5 & November 2, 1999

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1. Pay Outstanding/Late Bills	26,673.69		
2. Reduce the Current Tax Levy		293,412.00 E&D Acct.	
3. Funding Specific Accounts	244,326.00		
4. Transfer Certain Sums of Money to Specific Accounts		19,897.00 Prev. Approp. Monies	
5. Wynn Middle School	150,000.00		
6. School Dept. Capital Outlay Acct.		23,904.00 R-Rate Receipt Acct.	
7. Add to Art., Oct. 7, 1997 STM (Upgrading Center School Heating System & Other Repairs)	30,000.00		
9. Contract 19A, Lateral Sewers & Water Mains Capital Proj. Accts.		242,775.09 Insurance Proceeds	
10. New Library Capital Proj. Accts.		32,508.68 Insurance Proceeds	
11. Survey, Design, Repair, Roads & Bridges		672,189.00 Provision CH.90 MGL	
15. School Maint. Storage Building School Park.Lots, Driveways, Etc. (Art.13 & Art.14 1999ATM, Previously Borrowing Art's.)	25,000.00 70,000.00		25,000 Art.13, 1999 ATM Rescind Action to Borrow 40,000 Art.14, 1999 ATM Rescind Action to Borrow
17. Ratifying Art.39, 1997 ATM TMHS-Track			85,000 Ratify Art.39, 1997 ATM
18. Group Insurance	300,000.00		

TOTAL RAISE & APPROPRIATE	\$ 845,999.69
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E&D TRANSFER	\$ 293,412.00
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OTHER TRANSFERS	\$ 991,273.77
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TOTAL TRANSFERS	\$ 1,284,685.77
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ATTEST:

ELIZABETH A. CAREY, CMMC
TOWN CLERK

ADMINISTRATION

*Board of Selectmen
Planning Board
Board of Appeals
Board of Registrars
Administrative Services*

*Town Manager
Conservation Commission
Parking Clerk
Housing Authority*

*Town Counsel
Dog Officer
Town Clerk
Veteran's Services
Computer Services*

Board of Selectmen



During 1999, members of the Board of Selectmen served on numerous subcommittees. In addition, they also met twice a month and reviewed budgets with department heads, held gasoline storage hearings and liquor license hearings, met with the Treasurer/Collector regarding temporary borrowings, met with representatives of Massachusetts Electric Co. and Bell Atlantic relative to pole petitions and underground conduits, conducted a number of hearings on the location of cell towers in the town, and reviewed many items presented to them by the Town Manager.

State Representative James Miceli, Senator Sue Tucker and Representative David Nangle met with the Board to discuss items of interest to the community and legislation currently pending.

The Board of Selectmen wishes to extend their thanks to the men and women who have served as members of numerous appointed and elected boards and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office located in the Town Hall is open daily from 8:00 a. m. to 4:30 p. m. for the convenience of the townspeople. The Selectmen meet twice a month on Tuesday evenings at 7:30 p. m. All residents are welcome to attend these meetings. However, if you wish to be heard, or have the Board take action on a specific matter, it will be necessary to

have a detailed written request presented at the Selectmen's Office prior to the noon closing of the agenda on Wednesday preceding each meeting. This procedure enables the Selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the Selectmen's meetings continue to be televised live on Channel 10.

BOARD OF SELECTMEN

Kevin Anderson, Chairman
Joseph P. Gill, Jr., Vice Chairman
Charles T. Coppola, Clerk
John Ryan
Charles E. Coldwell

Town Manager

While there is debate among people whether 1999 was the end of the decade, century, and millennium or whether 2000 is the end of the decade, century, and millennium, what will not be in doubt as people study Tewksbury's history is that 1999 represents the year when the Town completed, or initiated, or had under construction the greatest number and most diverse group of public construction projects.

Early in the year, the Town completed the new Library and opened it to the public. Since, then I have heard only rave reviews from people who have visited it and used it. Furthermore, this will be a major public institution in the Town for at least the next two to three decades and possibly longer and the Library represents a quantum leap in services and space from the prior building.

In May, the Town's voters approved funding for a new South Fire Station. This initiated the selection of an architect and the development of a final design so that construction of a New South Fire Station can begin in 2000.

In the Spring, Summer and Fall, the Town completed work on Sewer Contract #19 and initiated work on Sewer Contract #20. Additionally work progressed on the Andover Street construction project that was a joint effort by the Town and

Commonwealth. While the Commonwealth did not finish this project in 1999, one can see the initial results of this project.

In July, the Town completed construction of International Place, formerly known as the Connector Road. This project represented the diligent efforts of the Planning Board, Director of Planning and Conservation and myself to push for this project over a ten-year period. The end result has been an improvement in traffic flow in North Tewksbury and the economic development benefits from Town Place Suites and ground breaking for a 60,000 square foot office building.

During the summer, the Town began the expansion of the Water Treatment Plant. While this project will not be completed until the end of 2000, the drought like conditions of the summer of 1999 should have focused people on the need for this project.

During the summer, the Town began to convert the former Library to a Town Hall Annex to house the Auditor, Assessor, Computer Services, and the Treasurer-Collector offices. As the year drew to a close this project was near substantial completion so that this project maybe used in January 2000.

In September, the Ryan School opened on time. This represents the first major school addition in almost twenty years plus it will serve Tewksbury school children for the next two to three decades or longer. Like the Library, it has had rave reviews from the public that have visited it and use it. Furthermore, this focused attention on the need to improve the Wynn Middle School. Thus, by the end of the year funds had been secured for preliminary design work and an architect has been selected.

In the fall of 1999, the Town dedicated the S.W.E.A.T. bridge, formally known as the Mill Street Bridge, which was severely damaged by the floods during June 1998. The efforts of Rep. Miceli to secure the funds for this work and the completion of this project in less than eighteen months should be lauded. Also, during the fall of 1999 the Town completed construction of a water line and pedestrian bridge between Shawsheen St. and South Street, which will result in two major benefits. First, it improves water pressure in the South Street area and minimizes the number of people affected by any future breaks to the South Street water line. Second, the bridge provides emergency access to the South Street area when flooding occurs in the South and Bridge Street areas which has occurred twice during the past five years.

In addition to these efforts, the Town was busy with other activities. During 1999, a DPW study was completed that set forth a multi-year plan to improve staffing and equipment in the Public Works Department plus the first year recommendations of the DPW study were implemented. Additionally, staff worked on the design for the reconstruction of Livingston Street and a preliminary design contract for work on East Street was signed. The reconstruction of Louis Road was started and sidewalks along Main Street near the Lil Peach area were constructed. Through the efforts of private developments, traffic lights

were installed to serve the new Post Office and the traffic lights at Main and South Street were replaced.

In the Fire Department, a new fire truck and rescue truck were delivered. In the Police Department, the Reverse 911 system was installed which means that the Town can send public safety messages to its residents to keep them better informed of public safety issues in their neighborhoods.

As most residents know, NESWC has been a financial quagmire for the Town over almost fifteen years. In 1999, two major developments occurred during my term as Secretary and Vice Chairman of NESWC Board of Directors. First, NESWC and Wheelabrator reached a settlement on the cost of the retro fit required by federal Clean Air Act regulations which resulted in our costs being reduced by almost 50 percent. Second, through the efforts of State legislature delegation - Sen. Tucker, Rep. Miceli- and Rep. Nangle - the Town received its first major financial assistance for NESWC from the Commonwealth of Massachusetts.

In terms, of community planning, in 1999, the Town completed work on a Flood Planning study which will allow the Town to apply for further flooding protection grants. Second, staff hired a consultant and started on the first major revision to its Zoning By-laws.

Prior to 1999, the Town started planning to handle any Y2K computer issues. However, in February, the Town received news that its financial software supplier would not be meeting its initial schedule to become Y2K compliant. This required the Town to make the decision to replace its computerized financial system in less than eleven months. Through the efforts of staff in the Auditor, Computer Services and Treasurer-Collector offices plus staff in other departments the Town's General Ledger and Payroll systems were relocated to a new computer system by December 31, 1999. This work combined with other Y2K readiness planning and work by all Town departments meant the transition from 1999 to 2000 was a quiet one.

Finally, during 1999 a Management Study was completed. A draft of a proposed updating of the Personnel By-law was presented to the Board of Selectmen and work began on two re-classifications studies of Town department heads and clerical positions.

In closing, I wish to once again thank the Board of Selectmen, Town Department Heads, Town employees and Town residents for their continued support and assistance in carrying out the Town's 1999 programs and services.

Respectfully submitted,
David G. Cressman
Town Manager

Town Counsel

In 1999, Atty. Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, the Massachusetts Land Court, and in matters before the Appellate Tax Board.

The Town received favorable decisions and/or judgments in the following cases in the Superior Court:

- Mangano, Trustee v. Zoning Board of Appeals
- Pollino v. Zoning Board of Appeals
- Richard Sheehan et al v. Flanagan and the Town of Tewksbury
- Smith, Ronald v. Zoning Board of Appeals
- Sullivan, Kevin et al v. Secor, Wamesit Village Limited Partnership, and the Town of Tewksbury
- Teague et al v. Zoning Board of Appeals
- Wilkening et al v. Planning Board

The following cases are pending in the Superior Court or the Land Court awaiting trial:

- Ames Pond LLC v. Balukonis and the Town of Tewksbury
- Bellistri et al v. Planning Board
- Bellistri et al v. Conservation Commission
- Building Commissioner v. John D. Sullivan (Catamount Road)
- Building Commissioner v. Andrew J. & Andrew R. Letourneau
- Colonial Auto Group v. Gannon et al
- Coluciello, Trustee et al v. Zoning Board of Appeals
- K & K Acoustical Ceilings, Inc. v. Shah and the Town of Tewksbury
- Klock v. Zoning Board of Appeals
- Lowell v. the Town of Tewksbury
- Matthews v. Gannon
- Sullivan, John D. v. the Town of Tewksbury (Main Street)
- Sullivan, Kevin C. v. Commonwealth & the Town of Tewksbury (Woburn Street Constructive Taking)

The following cases were settled:

- A K Media v. the Town of Tewksbury
- FED Corp. v. CDM and the Town of Tewksbury
- Monahan v. the Town of Tewksbury

In addition to court and administrative hearings, your Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and Town Meeting Articles; and has made eminent domain land takings for highway and sewer improvements.

To prevent litigation and the assessment of damages, Town Counsel encourages Town officials to communicate with him

as soon as possible after becoming aware of any potential problem. In addition, your Town Counsel is pleased to assist in making Town government more responsive to the safety and well being of Tewksbury's citizens.

Town Counsel will continue his program of providing municipal law memoranda and seminars which address important and current issues of law and the interpretation of laws for the several Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions and Departments and their officers and employees for the excellent cooperation again

Charles J. Zaroulis
Town Counsel

Planning Board

The Tewksbury Planning Board is comprised of five Elected Town residents. The Planning Board Officers for 1999 are: Chairman, David J. Plunkett; Vice Chairman, Robert A. Fowler; Clerk, Vincent Spada; and Members Frank R. Sweet; Cheryl Layne Busch.

The Planning Board is designated with the responsibility of reviewing all new commercial projects and all new residential subdivisions proposed for construction in Town. The Planning Board continuously strives to assure Town Residents that newly developed projects comply with all local land use regulations so as to enhance the quality of life in the Town of Tewksbury.

Several land use applications were submitted to the Planning Board for review in 1999. Four subdivision plans were submitted for approval which will comprise a total of 9 new homes to be constructed on three new roadways in town.

Also in 1999, the Planning Board received 15 Site Plan Special Permit and Use Special Permit applications for proposed commercial development. Among the proposals approved by the Planning Board in 1999 were two buildings on Woburn Street for Y-CEE Development (approximately 100,000 square feet), Tambone Corporation for property on Smith Way (approximately 140,000 square feet), Knowledge Beginnings Day Care Center at the abandoned Williamsburg Park II site on Old Main Street, and the rebuild of the Shell Gas Station located at Main and Pike Streets.

The Planning Board is in the process of developing an application with the Town of Andover for a Public Works Economic Development Grant for funding to upgrade and signalize the intersection of Shawsheen and East Streets. The Board remains optimistic that funds will be granted for improvements to this intersection.

In the Spring of 1999 the new United States Post Office facility opened to serve the Town of Tewksbury. This state of the art facility and the associated traffic signal at the site entrance were approved for construction by the Planning Board.

The Planning and Conservation Department compiles data each year for a Community Development Profile which is available to the public free of charge at the Planning and Conservation Department located in the Sughrue DPW Building at 999 Whipple Road.

The Planning Board meets bimonthly on the second and fourth Monday of each month. All Planning Board meetings are held in the Town Hall auditorium beginning at 6:30 PM and are open to the public and televised live on channel 10.

The Robert P. Sullivan Office of Planning and Conservation is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 AM to 4:00 PM Monday through Friday.

Respectfully submitted,
Sean T. Sullivan,
Director of Planning and Conservation

Dog Officer

I would like to take this opportunity to thank all the residents who have obeyed the Leash Law in Tewksbury. All dogs in Tewksbury must be licensed and have all their shots, this is for the safety of the residents as well as the dogs. If your dog is not licensed and is picked up, it is very hard to trace the owner to the dog and this could result in extra fines. Let's protect our children and all residents (from dog bites and etc.) and keep our dogs restrained.

I would like to make you aware if your dog is picked up there will be an administration fee of \$25.00 plus \$5.00 per day for board and keep, up to \$190.00 plus fines as follows:

FIRST OFFENSE	\$25.00
SECOND OFFENSE	50.00
THIRD OFFENSE	50.00
FOURTH OFFENSE	75.00

REMEMBER PLEASE HAVE YOUR DOG LICENSED AND MAKE SURE THEY HAVE ALL THE NECESSARY SHOTS.

WHEN YOU LICENSE YOUR DOG BE SURE TO GET A COPY OF THE NEW DOG BY-LAW WHICH WENT INTO EFFECT 1/1/98.

Walter Collins
Dog Officer

Board of Appeals

The members of the Board thank Judith Norton for her five years of dedicated service to the Town while serving as a regular member and also as Vice Chairman these past two years. Mr. John D. Sullivan has been appointed to fill the permanent vacancy left open on the Board.

The Board met to elect it's Officers for the ensuing year. Thomas Gannon was reelected to be Chairman, Richard Cluff Jr. was elected to be Vice Chairman and John D. Sullivan was elected to be Clerk of the Board.

The two associate members of the Board were reappointed for another term, Mark Singleton and Lisa TeDuits. Cheryl Romano remains the secretary of the Board.

The Board of Appeals meets twice monthly at the Town Hall to hear and decide appeals, applications for Special Permits and to act on requested Variances, in accordance with Massachusetts General Laws, Chapter 40A, of the Zoning Act.

Following is a breakdown of the activity on which the Board of Appeals acted during the year:

31 Variances	28 Granted 3 Denied
12 Special Permits	9 Granted 3 Denied

There were three modifications to Variances or Special Permits, two which were approved and one denied.

Thomas Gannon, Chairman
Board of Appeals

Conservation Commission

The Tewksbury Conservation Commission consists of seven members, all of whom are appointed by the Board of Selectmen. The Conservation Commission Officer's for 1999 are: Chairman, William Hallisey; Vice-Chairman, Dr. Lucio Barinelli; Clerk, Salvatore Torname; Members Richard Hanson, Brian Balukonis, Stanley Folta, Jr. and Laura Stella.

The Conservation Commission is designated with the responsibility of upholding the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (MGL 131, Section 40). The Commission's primary goal is to protect wetland areas, related water resources and adjoining land areas in the Town of Tewksbury.

During 1999 the Conservation Commission reviewed numerous applications for work proposed within the 100 to 200 foot wetland buffer zone. Every formal application

submitted for action except for septic system repairs requires a public hearing to be held at which time all abutters are given time to express their views. Once all information has been solicited the Commission votes to either approve or deny the permit requested. If approved the wetland permit will list all mitigation required to protect the impact on wetland resource areas. If denied the applicant is required to appeal the decision to Superior Court and to the DEP.

Among the objectives of the Conservation Commission in 1999 were enforcing both Local and DEP Wetland Preservation Regulations. To assist the Conservation Commission in this endeavor the Town has hired a Conservation Administrator named Walter Polchlopek. Included in the duties of this position are enforcement of all regulatory environmental permits. Additionally all sites with pending projects will be inspected before, during and upon project completion.

Also in 1999 the Conservation Commission issued permits for industrial developments on both Commerce Way and Smith Drive. Each of these projects generated numerous hearings and concerns from residents and the Conservation Commission spend endless hours devising detailed conditions of approval or denial.

The Conservation Commission has worked diligently during 1999 to protect our natural resources. All residents should be advised that certain activities which are proposed in areas with 100 to 200 feet from a wetland, river, brook, pond or lake must comply with all Local and State wetland regulations. The Commonwealth has also recently enacted the Rivers Act which increases the Conservation Commission's jurisdiction.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and are held in the Town Hall Auditorium beginning at 7:00 PM and are televised live on Channel 10.

The Robert P. Sullivan Office of Planning and Conservation is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 AM to 4:00 PM Monday through Friday.

Respectfully submitted,
Sean T. Sullivan,
Director of Planning and Conservation

Town Clerk

TOWN STATISTICS

	1999	1998
Population	29,074	28,135
Licenses -		
Dogs	1463	1,297
Sporting	514	568

FINANCIAL 1/1/99 - 12/31/99

Fees to Town Treasurer	\$35,977.29
Dog Fees to Treasurer	22,425.00
Sporting Licenses to State	11,276.20
Parking Fines to Town Treasurer	<u>12,471.10</u>
TOTAL	\$82,149.59

VITAL STATISTICS

	As of 12/31/99	
	1999	1998
Births	325	354
Marriages	182	159
Deaths	278	240

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefor.

The Town Clerk holds office hours Monday through Friday from 8:30 a.m. to 4:30 p.m., and Tuesday evenings from 7:00 p.m. to 8:30 p.m.

Respectfully submitted,
Elizabeth A. Carey, CMC
Town Clerk

E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Town Clerk's Office by calling 640-4355, Monday-Friday, 8:30 AM to 4:30 PM.

Board of Registrars

Beverly A. Bennett
Edward Creamer, Chairman
Robert Hunter
Elizabeth A. Carey, Town Clerk

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are

responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable tv.

In 1994 the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M. and Tuesday evenings from 7:00 P.M. to 8:30 P.M.

PRECINCT ENROLLMENT:

Precinct 1	2,306
Precinct 1A	2,199
Precinct 2	2,209
Precinct 2A	2,096
Precinct 3	2,708
Precinct 3A	2,240
Precinct 4	2,411

PARTY ENROLLMENT:

Precinct	Democrat	Libertarian	Republican	Interdependent 3rd Party	Reform	Unenrolled	Total
1	717	10	290	0	3	1286	2306
1A	831	1	214	2	0	1151	2199
2	793	4	215	0	2	1195	2209
2A	711	3	212	1	0	1169	2096
3	945	2	354	3	3	1401	2708
3A	691	4	272	1	2	1270	2240
4	881	2	282	5	2	1239	2411
Total	5569	26	1839	12	12	8711	16169

Respectfully submitted,
Elizabeth A. Carey, CMC
Town Clerk

Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

1999 Fines collected and deposited with the Town Treasurer - \$12,471.10

Parking Ban (Overnight-Inclement Weather)
Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November

First of each year and end on March Thirty-First. (A fine of \$10.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$10.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place

to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

**TEMPORARY HANDICAPPED PARKING
PLACARD/PERMIT. (Town By-Law 8.24.020)**

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated Handicapped Parking Space. The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,
Elizabeth A. Carey, CMC
Town Clerk - Parking Clerk

Veterans' Services

**OFFICE HOURS ARE MONDAY THROUGH FRIDAY
8:00 A.M. - 4:30 P.M.**

The Veterans' Services Department has again been active in helping the Town's veterans, not only with financial support to those veterans needing assistance, but also with advice and administrative support in interpreting and filling out the sometimes complex state and federal veterans' forms. The Veterans' Agent acts as an ombudsman - preparing federal requests for disability, securing medical records of the

individuals concerned, and attending their disability hearings and/or appeals.

The Veterans' Agent has represented the Town at several patriotic occasions, including Veterans' Day and Memorial Day. I actively maintain my relationships with local and state associations, attending their meetings and training seminars. Additionally, I have been honored to serve as the President of the Northeast Veterans' Service Officers Association as well as the Chairman of the Finance Committee for the Massachusetts Veterans' Service Officers Association.

The Department of Veterans' Services continues to offer to the veteran and his dependents, or the widows of veterans, services in a wide range of categories, such as:

- | | |
|------------------------------------|----------------------------|
| VA Pension Compensation | Grave Markers |
| Hospitalization (in & out patient) | Social Security Assistance |
| Burial Allowance | Disability Assistance |
| Drug & Alcohol Treatment | Industrial Accident Cases |
| Educational & Vocational Training | Retirement Matters |
| Copies of Discharges (DD-214) | Military Records |

The Department of Veterans' Services does not stand alone in serving the Town's veterans, but works with the other Veterans'; and Fraternal Organizations of the Town. I would like to thank them all for their time, efforts and contributions. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a town where the veteran is well served.

Respectfully submitted,
Ellsworth K. Hart
Director, Veterans' Services

Administrative Services

**OFFICE HOURS ARE MONDAY THRU FRIDAY
7:30 A.M. - 4:30 P.M.**

- Department Staff
- William Rose, Human Resource Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation.
 - Melanie Sitar, Human Resource Assistant, concentrating on Employee Benefits, Workmen's Compensation, and Medical Cost Analysis.

1999 was a busy year for the Administrative Services Department, which serves the town in the following areas:

Employee Services

- Central Data Base

All town and school employees are now listed on the central database with their benefits including health, dental, and life insurance plans.

All town employee's vacation, sick time, and personal days are being tracked.

- Management Training

A course on Sexual Harassment in the Workplace was conducted for all supervisors.

- Job Postings are now done by Administrative Services.

- New Employee Orientation

New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.

- Standardization of Job Titles

Both managerial and clerical job classification surveys are in progress and will be completed by February 2000.

- Administrative Services provides support for the Personnel Relations Review Board

- Administrative Services establishes, reviews, and publishes policies to maintain continuity of personnel practices.

Town Hall/Annex Facilities Management

- Working with the Building Department, assisted in Town Hall Annex plan.

- Designed new Town Hall/Annex telephone system to be installed early January 2000.

- Continued to maintain Town Hall heating system.

- Assumed responsibility for Annex Facility Maintenance

- Bid new Annex cleaning contract.

Centralized Purchasing

- Paper Products

- Telephone and Electric Bills

The year 2000 will continue to bring new challenges to this department.

Respectfully,

Ellsworth K. Hart

Housing Authority

The Tewksbury Housing Authority manages 341 State and Federal Public and Subsidized Housing Units. Its Board is comprised of four (4) Elected Officials and one (1) State Appointed Official. The THA meetings are held on the first Wednesday of each month at 3:00 P.M., in the community hall at the Saunders Circle Development off of Livingston Street.

This year the Authority entered into a contract with Department of Housing and Urban Development (HUD) to fund a comprehensive Improvement Assistance Program to

upgrade parking areas and roadways at it Robert Flucker Heights Elderly and Disabled Housing Development.

During the year of 1999, the Authority has added 352 new applicants to its waiting lists. The vacancy turnover for the elderly and disabled housing units was 26, and 8 for the family units.

I would like to extend my thanks to my fellow board members, Linda R. Brabant, Shawn Dillon, Patricia Qua and Robert Briggs – also I thank Ms. Lorraine Maniscalco, Ms. Sylvia Starling, Ms. Susan Hayes, Ms. Corinne Delaney, our Executive Director, and our maintenance men for their dedicated services afforded to the Authority over the past year.

Louise A. Gearty
Chairman

TEWKSBURY REVOLVING FUND BALANCE SHEET DECEMBER 31, 1999

ASSETS

	CASH	
1112	BANKBOSTON # 814-640-3	\$ 64,760.31
1114	PET DEPOSITS-CASH	<u>2,282.74</u>
	TOTAL CASH	\$ 67,043.05
	ACCOUNT RECEIVABLE	
1121	A/R MA 139-1 DEPT 1	13,156.19
1122	A/R SECT 8 CERT.DEPT 2	2,306.66
1123	A/R 400-01 DEPT 03	41,275.51
1127	A/R 167-1 DEV DEPT 7	(24,379.62)
1128	SECT 8 VOUCHER DEPT 8	13,517.11
1130	A/R 705-3 DEPT 10	(4,086.32)
1132	A/R 689-1 DEV DEPT 9	(44,606.66)
1133	A/R 689-2 DEV DEPT 11	<u>(42,393.46)</u>
	TOTAL ACCOUNT RECEIVABLE	(45,210.59)
	DEFERRED CHARGES	
1290	UNDISTRIBUTED CHARGES	
1291	DEFERRED PAYROLL	
	TOTAL DEFERRED CHARGES	<u>0.00</u>
	TOTAL ASSETS	<u>\$ 21,832.46</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY REVOLVING FUND BALANCE SHEET DECEMBER 31, 1999

LIABILITIES

	ACCOUNT PAYABLES	
2111	ACCOUNT PAYABLE OTHER	\$ 1,105.00
211101	SEPTIC/BOND/CRYSTAL	
2112	RETENTION/RUSSO	601.45
2114	SECURITY DEP-PETS	2,282.74
2171	FEDERAL WITHHOLDING TAX	
2172	STATE WITHHOLDING TAXES	
2173	RETIREMENT WITHHELD	1,481.15

2174	GROUP INSURANCE	102.73
2175	CREDIT UNION W/H	1,610.00
2176	CHRISTMAS W/H	225.00
2179	FICA/MED TAX WITHHELD	
2181	LONG TERM DISABILITY	
	TOTAL ACCOUNT PAYABLES	\$ 7,408.07
	DEFERRED CREDITS	
2290	UNDISTRIBUTED CREDITS	
2291	DEFERRED INTEREST INCOME	<u>263.71</u>
	TOTAL DEFERRED CREDITS	263.71
	ADVANCES TO REVOLV FUND	
2401	ADVANCE MA 139-001	5,000.00
2402	ADVANCE SECTION 8 E	575.68
2403	ADVANCE 400-01	<u>8,585.00</u>
	TOTAL ADVANCES TO REVOLV FUND	<u>14,160.68</u>
	TOTAL LIABILITIES	<u>\$ 21,832.46</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 1999**

ASSETS

	CASH	
1111	BANKBOSTON # 814-631-4	\$ 14,172.11
1114	SECURITY DEPOSIT FUND	
	TOTAL CASH	\$ 14,172.11
	ACCOUNT RECEIVABLE	
1122	TENANTS ACCT RECEIVABLE	<u>179.00</u>
	TOTAL ACCOUNT RECEIVABLE	179.00
	ADVANCES	
1155	LIMITED REVOLVING FUND	<u>5,000.00</u>
	TOTAL ADVANCES	5,000.00
	INVESTMENTS	
1162	BANK BOSTON # 5171369	<u>190,276.54</u>
	TOTAL INVESTMENTS	190,276.54
	DEFERRED CHARGES	
1210	PREPAID INSURANCE	4,552.87
1211	PREPAID RETIREMENT	2,780.18
1212	INSURANCE DEP A/C 1211	463.00
1290	UNDISTRIBUTED CHARGES	
	TOTAL DEFERRED CHARGES	7,796.05
	LAND STRUCTURES EQUIPMENT	
1402	DEVELOPMENT COST 139-1	2,710,776.89
1403	DEVELOPMENT COST CONTRA	(2,710,776.89)
1404	LAND STRUCTURES EQUIPMENT	2,705,759.86
1451	CIAP 901 AWARD \$ 365,000	<u>365,000.00</u>
	TOTAL LAND STRUCTURES EQUIPMENT	3,070,759.86
	CONTRACT REGISTERS	
180001	A/E COOK CIAP 901	
180002	ARCHITECT DELEAD CIAP 901	
	TOTAL CONTRACT REGISTERS	0.00

	CONTRACT REGISTER	
181001	A/E COOK A/C 145130	
181002	ARCHITECT DELEAD CIAP 901	

TOTAL CONTRACT REGISTER **0.00**

TOTAL ASSETS **\$ 3,288,183.56**

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 1999**

LIABILITIES & SURPLUS

	ACCOUNTS PAYABLE	
2119	ACCT PAY REVOLVING FUND	<u>\$ 13,156.19</u>
	TOTAL ACCOUNTS PAYABLE	\$ 13,156.19
	ACCRUED LIABILITIES	
213103	INT PAY NOTES HUD	1,366,420.08
2137	ACCRUED PILOT	<u>7,187.88</u>
	TOTAL ACCRUED LIABILITIES	1,373,607.96
	DEFERRED CREDITS	
2290	UNDISTRIBUTED CREDITS	
2311	PERMANENT NOTE HUD	<u>2,571,581.13</u>
	TOTAL DEFERRED CREDITS	2,571,581.13
	SURPLUS FROM OPERATIONS	
2810	UNRESERVED SURPLUS	(1,951,656.90)
2820	OPERATING RESERVE	<u>167,056.97</u>
	TOTAL SURPLUS FROM OPERATIONS	(1,784,599.93)
	CUMULATIVE CONTRIBUTIONS	
2840	HUD ANNUAL CONTRIBUTION	719,643.55
2845	CUMULATIVE CIAP/DEV GRANT	365,000.00
2850	CUMULATIVE DONATIONS	<u>702.00</u>
	TOTAL CUMULATIVE CONTRIBUTIONS	1,085,345.55
	CURRENT YEAR OPERATIONS	
2940	RESIDUAL RCPTS, - DEFICIT	<u>29,092.66</u>
	TOTAL CURRENT YEAR OPERATIONS	(29,092.66)
	TOTAL SURPLUS & LIAB	<u>\$ (3,288,183.56)</u>

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 1999**

		<u>Current</u>	<u>Balance</u>
1404	LAND STRUCTURES EQUIPMENT		
140405	1405 INDIRECT DEV COST		\$ 70,863.55
140440	1440 SITE ACQUISITION		1.19
140450	1450 SITE IMPROVEMENTS		741,463.99
140460	1460 DWELLING STRUCTURES		1,773,132.08
140465	1465.1 DWELLING EQUIP	\$ (930.00)	29,563.27
140470	1470 NONDWELL STRUCTURES		62,317.42
144751	1475.1 OFFICE EQUIP		6,361.75
144752	1475.2 MAINTENANCE EQUIP		7,736.18
144753	1475.3 COMMUNITY EQUIP		840.70
144754	1475.3 CONGREGATE FURN		2,344.73
144757	1475.7 AUTOMOTIVE EQUIP		<u>11,135.00</u>

TOTAL		<u>\$ (930.00)</u>	<u>\$ 2,705,759.86</u>
1451	CIAP 901 AWARD \$ 365,000		
145110	ADMIN COSTS 901Z		
145130	A/E COOK	\$ 60,000.00	
145150	SITE WORK SIDEWALKS	28,500.00	
145160	DWELLING ROOFING WORK	276,500.00	
145161	DWELLING WORK BALCONIES		
TOTAL		<u>\$ 0.00</u>	<u>\$ 365,000.00</u>

Read Accountant's Compilation Report

**TEWKSBURY SECTION 8 CERTIFICATE
BALANCE SHEET
DECEMBER 31, 1999**

ASSETS

1111	CASH BANKBOSTON #900-397-5	<u>\$ 9,011.40</u>	
	TOTAL CASH		\$ 9,011.40
	ACCOUNT RECEIVABLES		
1122	A/R BACK RENT		
1125	ACCOUNT RECEIVABLE HUD		
1129	ACCOUNT RECEIVABLE OTHER		
112901	ACCT RECV SECT 8V/P	17,001.49	
112999	A/R HOST MOBILITY		
	TOTAL ACCOUNT RECEIVABLES		17,001.49
	ADVANCES		
1155	LIMITED REVOLVING FUND	<u>575.68</u>	
	TOTAL ADVANCES		575.68
	DEFERRED CHARGES		
1210	PREPAID INSURANCE	298.65	
1211	PREPAID RETIREMENT	347.53	
1212	INSURANCE DEP-A/C 1211	278.00	
1290	UNDISTRIBUTED CHARGES		
	TOTAL DEFERRED CHARGES		924.18
	LAND STRUCTURES EQUIPMENT		
147501	OFFICE FURN. & EQUIPMENT	<u>248.42</u>	
	TOTAL LAND STRUCTURES EQUIPMENT		<u>248.42</u>
	TOTAL ASSETS		<u>\$ 27,761.17</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY SECTION 8 CERTIFICATE
BALANCE SHEET
DECEMBER 31, 1999**

LIABILITIES

	ACCOUNTS PAYABLE		
2118	ACCOUNT PAYABLE HUD	\$ 6,770.45	
2119	ACCT PAYABLE REV.FUND	2,306.66	
211999	A/P MOB CLEAR		
	TOTAL ACCOUNTS PAYABLE		\$ 9,077.11
	DEFERRED CREDITS		
2210	PREPAID ANNUAL CONTRIB.	61,316.00	
2215	H.A.P.'S A/C 4715	(44,741.00)	
2230	CONTRA ADMIN FEE ACCOUNT	(5,631.12)	
2290	UNDISTRIBUTED CREDITS		

2690	DEFER CREDIT-BACK RENT		
	TOTAL DEFERRED CREDITS		10,943.88
	SURPLUS FROM OPERATIONS		
2810	UNRESERVED SURPLUS	(2,419,880.85)	
2826	OPERATING RESERVE	9,301.72	
2827	PROJECT ACCOUNT UNFUNDED	54,646.45	
2840	CUMULATIVE HUD CONTRIB.	<u>2,365,482.82</u>	
	TOTAL SURPLUS FROM OPERATIONS		9,550.14
	CURRENT OPERATIONS		
2940	RESIDUAL RCPTS, - DEFICIT	<u>(1,809.96)</u>	
	TOTAL CURRENT OPERATIONS		<u>(1,809.96)</u>
	TOTAL SURPLUS & LIAB.		<u>\$ 27,761.17</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 1999**

ASSETS

	CASH		
1112	BANKBOSTON # 020-165-0	\$ 22,115.76	
1117	PETTY CASH	<u>25.00</u>	
	TOTAL CASH		\$ 22,140.76
	ACCOUNT RECEIVABLES		
1122	TENANTS A/R 667-C	1,610.00	
112201	TENANTS A/R 705-C	<u>3,356.13</u>	
	TOTAL ACCOUNT RECEIVABLES		4,966.13
	ADVANCES		
1155	REVOLVING FUND ADVANCE	<u>8,585.00</u>	
	TOTAL ADVANCES		8,585.00
	INVESTMENTS		
1162	M.M.D.T. # 44012870	608,141.54	
116201	MMDT #00111-00044041556	<u>126.31</u>	
	TOTAL INVESTMENTS		608,267.85
	DEFERRED CHARGES		
1210	PREPAID INSURANCE	4,036.21	
1211	PREPAID RETIREMENT	6,702.22	
1290	UNDISTRIBUTED CHARGES		
	TOTAL DEFERRED CHARGES		10,738.43
	DEVELOPMENT COSTS		
1402	DEVELOPMENT COST	2,880,000.00	
1403	LESS DEV COST LIQUIDATION	<u>(171,000.00)</u>	
	TOTAL DEVELOPMENT COSTS		2,709,000.00
	INVENTORY FURN/EQUIPMENT		
140410	1465.1 DWELLING EQUIP	66,700.79	
140471	1475.1 MGMT OFFICE EQUIP	27,864.49	
140472	1475.2 MGMT MAINT EQUIP	25,107.53	
140473	1475.3 COMM RM EQUIP	1,993.00	
140477	1475.7 MGMT AUTO EQUIP.	39,494.64	
1406	COMPLETED MOD COSTS	889,393.50	
1407	CLOSED TELLER COSTS	<u>12,439.00</u>	
	TOTAL INVENTORY FURN/EQUIPMENT		<u>1,062,992.95</u>

TOTAL ASSETS \$ 4,426,691.12

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 1999**

LIABILITY & SURPLUS

	ACCOUNT PAYABLES	
2111	OTHER (SCHEDULE 4)	
2118	EOCD SUBSIDY OVERPAYMENT	
2119	REVOLVING FUND	<u>\$ 41,275.51</u>
	TOTAL ACCOUNT PAYABLES	\$ 41,275.51
	ACCRUED LIABILITIES	
2137	PAYMENT IN LIEU OF TAXES	<u>5,857.22</u>
	TOTAL ACCRUED LIABILITIES	5,857.22
	DEFERRED CREDITS	
2290	UNDISTRIBUTED CREDITS	
	TOTAL DEFERRED CREDITS	0.00
	FIXED LIABILITIES	
2321	GRANTS ISSUED	2,709,000.00
2324	COMPLETED MOD CONTRIB.	889,393.50
2325	NOTES ISSUED	171,000.00
2326	LESS: NOTES RETIRED	<u>(171,000.00)</u>
	TOTAL FIXED LIABILITIES	3,598,393.50
	SURPLUS	
2400	VALUATION OF FIXED ASSETS	161,160.45
2460	GIFTS & DONATIONS	12,439.00
2560	SPECIAL PURPOSE RESV	
2590	OPERATING RESERVE	533,063.62
2700	NET INCOME (DEFICIT)	<u>74,501.82</u>
	TOTAL SURPLUS	<u>781,164.89</u>
	TOTAL LIABILITY & SURPLUS	<u>\$ 4,426,691.12</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 167-1 DMH DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 1999**

ASSETS

	CASH	
1112	M.M.D.T. #44041564	<u>\$ 2,877.15</u>
	TOTAL CASH	2,877.15
	ACCOUNT RECEIVABLE	
112903	ACCT REC V 705-3	<u>5,309.56</u>
	TOTAL ACCOUNT RECEIVABLE	5,309.56
	DEFERRED CHARGES	
1211	PREPAID RETIREMENT	434.41
1290	UNDISTRIBUTED CHARGES	
	TOTAL DEFERRED CHARGES	434.41
	DEVELOPMENT COSTS	
140402	DEV.147501 OFFICE EQ.	226.40
140403	DEV 1475.02 MAINT EQUIP	11,960.00

140410	1465.1 DWELLING EQUIP	
140471	1475.1 MGMT OFFICE EQUIP	636.43
140472	1475.2 MGMT MAINT EQUIP	
140473	1475.3 COMM ROOM EQUIP	
140477	1475.7 MGMT AUTO EQUIP	
1405	DEV INVENTORY CONTRA	(12,186.40)
1409	DEVELOPMENT COSTS	<u>464,931.81</u>

TOTAL DEVELOPMENT COSTS 465,568.24

TOTAL ASSETS \$ 474,189.36

LIABILITY & SURPLUS

	ACCOUNT PAYABLE	
2119	REVOLVING FUND	\$ (24,379.62)
211902	ACCT PAY 689-2	<u>3,389.66</u>
	TOTAL ACCOUNT PAYABLE	\$ (20,989.96)
	ACCRUED LIABILITIES	
2137	PAYMENT IN LIEU OF TAXES	
	TOTAL ACCRUED LIABILITIES	0.00
	DEFERRED CREDITS	
2290	UNDISTRIBUTED CREDITS	
	TOTAL DEFERRED CREDITS	0.00
	FIXED LIABILITIES	
2320	GRANTS ISSUED	<u>464,766.81</u>
	TOTAL FIXED LIABILITIES	464,766.81
	SURPLUS	
2400	VALUATION FIXED ASSETS	636.43
2590	OPERATING RESERVE	27,578.26
2700	NET INCOME (DEFICIT)	<u>2,197.82</u>
	TOTAL SURPLUS	<u>30,412.51</u>
	TOTAL LIABILITY & SURPLUS	<u>\$ 474,189.36</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 167-1 DMH DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 1999**

		<u>Current</u>	<u>Balance</u>
1409	DEVELOPMENT COSTS		
141001	EXEC DIRECTOR SALARY		\$ 255.00
141002	OTHER SALARIES		8,143.03
141003	DEVELOPMENT CONSULTANT		
141005	ACCOUNTING/AUDIT FEES	\$ 165.00	2,875.00
141006	ADVERTISING COSTS		1,169.51
141009	EMPLOYEE BENEFITS		1,139.48
141010	TRAVEL		4.94
141011	INSURANCE		637.95
141012	GROUND BREAKIN/DEDICATION		
141013	OFFICE SUPPLIES/EQUIP		226.40
141014	LEGAL-BASIC SERVICE		1,667.05
141015	LEGAL-EXTRA SERVICES		90.00
141019	OTHER ADMIN COSTS 141016		843.09
142007	INTEREST INCOME		(4,489.09)
142008	OTHER INCOME		
143001	ARCHITECT FEE (BASIC)		37,096.07
143002	EXTRA ARCHITECT FEES		6,523.97
143003	SURVEYS		636.55
143005	PRINTING & BIDDING		1,139.74
143006	SPECIAL CONSTR.INVEST		
143007	CLERK OF WORKS		15,598.40

143008	MEASURED DRAWINGS		
143009	CONSTRUCTION TESTING	609.41	
143010	OTHER CONSULTING FEES		
143015	COST ESTIMATE		
143016	A/E REIMBURSABLES		
143019	OTHER COSTS	2,027.41	
144001	LAND/BUILDING PURCHASE		
144002	BUILDING MAINTENANCE	45.14	
144003	ACCRUED TAXES		
144004	APPRAISAL FEES		
144005	RECORDING FEES	93.12	
144006	RELOCATION FEES		
144007	SITE SEARCH CONSULTANT		
144008	OTHER SITE ACQUISITION		
144501	SURVEYS	1,216.00	
144502	BORING & TEST PITS	1,587.30	
144503	CONSULANT 21E		
144504	REMEDIATION 21E		
144505	ASBESTOS CONSULTANT		
144506	ASBESTOS REMOVAL		
144507	LEAD PAINT CONSULTANT		
144508	LEAD PAINT REMOVAL		
144509	WETLANDS CONSULTANT		
144510	OTHER SITE DEV COSTS		
145001	CONSTRUCTION CONTRACT	(41,060.33)	355,007.54
145002	CONSTR CHANGE ORDERS		
145003	PERMIT FEES		
145004	DEMOLITION		
145009	CONTRACT BY OTHERS	18,697.40	
145010	OTHER CONSTR COSTS	131.40	
146501	RANGES & REFRIGERATORS		
147501	OFFICE FURNISHINGS		
147502	MAINTENANCE EQUIPMENT	9,998.00	
147503	COMM.ROMM EQUIP 667		
147504	CONGREGATE 667 FURN		
147505	INFO SYSTEMS EQUIP		
147507	AUTOMOTIVE EQUIPMENT	1,962.00	
1490	EOCD CLOSE OUT COSTS		
	TOTAL	<u>\$ (40,895.33)</u>	<u>464,931.81</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 1999**

ASSETS

1111	CASH		
	BANKBOSTON # 1133-513-6	<u>\$ 117,492.73</u>	
	TOTAL CASH		117,492.73
	ACCOUNT RECEIVABLES		
1125	ACCOUNT RECEIVABLE HUD		
112999	A/R HOST MOBIL/BACK RENTS	<u>7,652.61</u>	
	TOTAL ACCOUNT RECEIVABLES		7,652.61
	DEFERRED CHARGES		
1210	PREPAID INSURANCE	1,026.02	
1211	PREPAID RETIREMENT	1,303.21	
1212	INSURANCE DEP-A/C 1211	509.00	
1290	UNDISTRIBUTED CHARGES		
	TOTAL DEFERRED CHARGES		2,838.23
	LAND STRUCTURES EQUIPMENT		
147501	OFFICE EQUIPMENT	<u>1,228.74</u>	
	TOTAL LAND STRUCTURES EQUIPMENT		<u>1,228.74</u>
	TOTAL ASSETS		<u>\$ 129,212.31</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 1999**

LIABILITIES

	ACCOUNTS PAYABLE		
2118	ACCOUNT PAYABLE HUD	\$ 6,833.53	
2119	ACCT PAY REVOLVING FUND	13,517.11	
211998	A/P SECT 8 CERT	17,001.49	
211999	A/P MOB CLEAR A/C	<u>777.00</u>	
	TOTAL ACCOUNTS PAYABLE		\$ 38,129.13
	DEFERRED CREDITS		
2210	PREPAID ANNUAL CONTRIB.	295,445.00	
2215	HAPS A/C # 4715	(217,678.46)	
2230	CONTRA ADMIN FEE ACCOUNT	(27,473.04)	
2290	UNDISTRIBUTED CREDITS		
2690	DEFER CREDIT-BACK RENT	<u>6,814.43</u>	
	TOTAL DEFERRED CREDITS		57,107.93
	SURPLUS FROM OPERATIONS		
2810	UNRESERVED SURPLUS	(4,295,076.17)	
2826	OPERATING RESERVE	30,074.45	
2827	PROJECT ACCOUNT UNFUNDED	234,847.53	
2840	CUMULATIVE HUD CONTRIB.	<u>4,061,457.38</u>	
	TOTAL SURPLUS FROM OPERATIONS		31,303.19
	CURRENT OPERATIONS		
2940	RESIDUAL RCPTS, - DEFICIT	<u>2,672.06</u>	
	TOTAL CURRENT OPERATIONS		<u>2,672.06</u>
	TOTAL SURPLUS & LIAB.		<u>\$ 129,212.31</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 705-3 DEVELOPMENT LEDGER
BALANCE SHEET
DECEMBER 31, 1999**

ASSETS

	CASH		
1112	M.M.D.T.#44229383	<u>\$ 1,087.00</u>	
	TOTAL CASH		\$ 1,087.00
	DEFERRED CHARGES		
1290	UNDISTRIBUTED CHARGES		
	TOTAL DEFERRED CHARGES		0.00
	DEVELOPMENT COSTS		
1402	DEVELOPMENT COSTS	<u>1,200,136.24</u>	
	TOTAL DEVELOPMENT COSTS		<u>1,200,136.24</u>
	TOTAL ASSETS		<u>\$ 1,201,223.24</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2119	REVOLVING FUND	\$ (4,086.32)	
211999	A/P 167-1	<u>5,309.56</u>	
	TOTAL ACCOUNT PAYABLE		\$ 1,223.24

2290	DEFERRED CREDITS		
	UNDISTRIBUTED CREDITS		
	TOTAL DEFERRED CREDITS		0.00
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>1,200,000.00</u>	
	TOTAL FIXED LIABILITIES		1,200,000.00
	SURPLUS		
2700	NET INCOME (DEFICIT)		
	TOTAL SURPLUS		<u>0.00</u>
	TOTAL LIABILITY & SURPLUS	<u>\$ 1,201,223.24</u>	

SEE ATTACHED COMPILATION REPORT

144510	OTHER SITE DEV COSTS		
145001	CONSTRUCTION CONTRACT	(36,408.60)	1,024,277.51
145002	CONSTR CHANGE ORDERS		
145003	PERMIT FEES		
145004	DEMOLITION		
145009	CONTRACT BY OTHERS		5,330.20
145010	OTHER CONSTR COSTS		326.76
146501	RANGES & REFRIGERATORS		
147501	OFFICE FURNISHINGS		
147502	MAINTENANCE EQUIPMENT		
147503	COMMUNITY RM EQ 667		
147504	CONGREGATE 667 FURN		
147505	INFO SYSTEMS EQUIP		
147507	AUTOMOTIVE EQUIPMENT		2,944.00
1490	EOCD CLOSE OUT COSTS		
	TOTAL	<u>\$ (36,272.36)</u>	<u>\$ 1,200,136.24</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 705-3 DEVELOPMENT LEDGER
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 1999**

	<u>Current</u>	<u>Balance</u>
1402	DEVELOPMENT COSTS	
140403	DEV 1475.02 MAINT EQUIP	2,944.00
1405	DEV INVENTORY - CONTRA	(2,944.00)
141001	EXEC DIRECTOR SALARY	735.00
141002	OTHER SALARIES	12,625.86
141003	DEVELOPMENT CONSULTANT	
141004	LEGAL FEES	
141005	ACCOUNTING/AUDIT FEES	165.00
141006	ADVERTISING COSTS	525.23
141009	EMPLOYEE BENEFITS	845.25
141010	TRAVEL	26.02
141011	INSURANCE	474.89
141012	GROUND BREAKIN/DEDICATION	
141013	OFFICE SUPPLIES/EQUIP	
141014	LEGAL-BASIC SERVICE	281.43
141015	LEGAL-EXTRA SERVICES	
141019	OTHER ADMIN COSTS 141016	1,008.00
142007	INTEREST INCOME	(28.76)
142008	OTHER INCOME	(4,692.34)
143001	ARCHITECT FEE (BASIC)	72,609.82
143002	EXTRA ARCHITECT FEES	18,199.96
143003	SURVEYS	1,834.76
143004	BORINGS & TEST PITS	
143005	PRINTING & BIDDING	3,285.14
143006	SPECIAL CONSTR.INVEST	
143007	CLERK OF WORKS	44,961.42
143008	MEASURED DRAWINGS	
143009	CONSTRUCTION TESTING	1,756.55
143010	OTHER CONSULTING FEES	
143015	COST ESTIMATE	
143016	A/E REIMBURSABLES	
143019	OTHER COSTS	41.25
144001	LAND/BUILDING PURCHASE	
144002	BUILDING MAINTENANCE	354.38
144003	ACCRUED TAXES	
144004	APPRAISAL FEES	
144005	RECORDING FEES	
144006	RELOCATION FEES	
144007	SITE SEARCH CONSULTANT	
144008	OTHER SITE ACQUISITIONS	
144501	SURVEYS	6,797.97
144502	BORING & TEST PITS	2,388.10
144503	CONSULTANT 21E	
144504	REMEDIATION 21E	
144505	ASBESTOS CONSULTANT	
144506	ASBESTOS REMOVAL	
144507	LEAD PAINT CONSULTANT	
144508	LEAD PAINT REMOVAL	
144509	WETLANDS CONSULTANT	

**TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 1999**

<u>ASSETS</u>			
	CASH		
1112	M.M.D.T.#44223469	<u>\$ 1,407.40</u>	
	TOTAL CASH		\$ 1,407.40
	DEFERRED CHARGES		
1211	PREPAID RETIREMENT	<u>422.00</u>	
	TOTAL DEFERRED CHARGES		422.00
	DEVELOPMENT COSTS		
1402	DEVELOPMENT COSTS	<u>561,416.22</u>	
	TOTAL DEVELOPMENT COSTS		<u>561,416.22</u>
	TOTAL ASSETS		<u>\$ 563,245.62</u>
<u>LIABILITY & SURPLUS</u>			
	ACCOUNT PAYABLE		
2119	REVOLVING FUND	\$ (44,606.66)	
211999	A/P 167-1		
	TOTAL ACCOUNT PAYABLE		\$ (44,606.66)
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>559,673.76</u>	
	TOTAL FIXED LIABILITIES		559,673.76
	SURPLUS		
2400	VALUATION FIXED ASSETS	796.57	
2460	GIFTS & DONATIONS	2,022.52	
2590	OPERATING RESERVE	40,807.66	
2700	NET INCOME (DEFICIT)	<u>4,551.77</u>	
	TOTAL SURPLUS		<u>48,178.52</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 563,245.62</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 1999**

	<u>Current</u>	<u>Balance</u>
1402 DEVELOPMENT COSTS		
140403 DEV 1475.02 MAINT EQUIP		\$ 1,962.00
140410 1465.1 DWELLING EQUIP		
140471 1475.1 MGMT OFFICE EQUIP		796.57
140472 1475.2 MGMT MAINT EQUIP		
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		
1405 DEV INVENTORY - CONTRA		(1,962.00)
141001 EXEC DIRECTOR SALARY		255.00
141002 OTHER SALARIES		7,602.43
141003 DEVELOPMENT CONSULTANT		
141004 LEGAL FEES		
141005 ACCOUNTING/AUDIT FEES	\$ 165.00	2,472.50
141006 ADVERTISING COSTS		43.25
141009 EMPLOYEE BENEFITS		1,234.28
141010 TRAVEL		14.04
141011 INSURANCE		392.46
141012 GROUND BREAKIN/DEDICATION		
141013 OFFICE SUPPLIES/EQUIP		80.92
141014 LEGAL-BASIC SERVICE		187.06
141015 LEGAL-EXTRA SERVICES		
141019 OTHER ADMIN COSTS 141016		475.45
142007 INTEREST INCOME		(1,676.86)
142008 OTHER INCOME		
143001 ARCHITECT FEE (BASIC)		37,097.06
143002 EXTRA ARCHITECT FEES		6,523.97
143003 SURVEYS		636.55
143004 BORINGS & TEST PITS		
143005 PRINTING & BIDDING		1,139.74
143006 SPECIAL CONSTR.INVEST		
143007 CLERK OF WORKS		14,856.66
143008 MEASURED DRAWINGS		
143009 CONSTRUCTION TESTING		609.41
143010 OTHER CONSULTING FEES		
143015 COST ESTIMATE		
143016 A/E REIMBURSABLES		
143019 OTHER COSTS		27.41
144001 LAND/BUILDING PURCHASE		
144002 BUILDING MAINTENANCE		
144003 ACCRUED TAXES		
144004 APPRAISAL FEES		
144005 RECORDING FEES		
144006 RELOCATION FEES		
144007 SITE SEARCH CONSULTANT		
144008 OTHER SITE ACQUISITION		
144501 SURVEYS		2,121.28
144502 BORING & TEST PITS		1,587.30
144503 CONSULANT 21E		
144504 REMEDIATION 21E		
144505 ASBESTOS CONSULTANT		
144506 ASBESTOS REMOVAL		
144507 LEAD PAINT CONSULTANT		
144508 LEAD PAINT REMOVAL		
144509 WETLANDS CONSULTANT		
144510 OTHER SITE DEV COSTS		
145001 CONSTRUCTION CONTRACT	84,106.16	480,174.03
145002 CONSTR CHANGE ORDERS		
145003 PERMIT FEES		
145004 DEMOLITION		
145009 CONTRACT BY OTHERS		568.34
145010 OTHER CONSTR COSTS		
146501 RANGES & REFRIGERATORS		
147501 OFFICE FURNISHINGS		
147502 MAINTENANCE EQUIPMENT		
147503 COMMUNITY RM EQ 667		
147504 CONGREGATE 667 FURN		2,235.37
147505 INFO SYSTEMS EQUIP		
147507 AUTOMOTIVE EQUIPMENT		1,962.00
1490 EOCD CLOSE OUT COSTS		
TOTAL	<u>\$ 84,271.16</u>	<u>\$ 561,416.22</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 1999**

ASSETS

	CASH	
1112	M.M.D.T. #44223550	<u>\$ 4,595.40</u>
	TOTAL CASH	\$ 4,595.40
	ACCOUNT RECEIVABLE	
112901	ACCT RECV 167-1	<u>3,389.66</u>
	TOTAL ACCOUNT RECEIVABLE	3,389.66
	DEFERRED CHARGES	
1211	PREPAID RETIREMENT	<u>421.95</u>
	TOTAL DEFERRED CHARGES	421.95
	DEVELOPMENT COSTS	
1402	DEVELOPMENT COSTS	<u>548,426.93</u>
	TOTAL DEVELOPMENT COSTS	<u>548,426.93</u>
	TOTAL ASSETS	<u>\$ 556,833.94</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE	
2119	REVOLVING FUND	<u>\$ (42,393.46)</u>
	TOTAL ACCOUNT PAYABLE	\$ (42,393.46)
	ACCRUED LIABILITIES	
2137	PAYMENT IN LIEU OF TAXES	
	TOTAL ACCRUED LIABILITIES	0.00
	FIXED LIABILITIES	
2320	GRANTS ISSUED	<u>548,261.93</u>
	TOTAL FIXED LIABILITIES	548,261.93
	SURPLUS	
2400	VALUATION FIXED ASSETS	636.43
2590	OPERATING RESERVE	44,309.76
2700	NET INCOME (DEFICIT)	<u>6,019.28</u>
	TOTAL SURPLUS	<u>50,965.47</u>
	TOTAL LIABILITY & SURPLUS	<u>\$ 556,833.94</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 1999**

	<u>Current</u>	<u>Balance</u>
1402 DEVELOPMENT COSTS		
140403 DEV 1475.02 MAINT EQUIP		\$ 1,962.00
140410 1465.1 DWELLING EQUIP		
140471 1475.1 MGMT OFFICE EQUIP		636.43
140472 1475.2 MGMT MAINT EQUIP		
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		
1405 DEV INVENTORY - CONTRA		(1,962.00)
141001 EXEC DIRECTOR SALARY		255.00
141002 OTHER SALARIES		6,061.63
141003 DEVELOPMENT CONSULTANT		
141004 LEGAL FEES		

141005	ACCOUNTING/AUDIT FEES	\$ 165.00	2,476.04
141006	ADVERTISING COSTS		43.25
141009	EMPLOYEE BENEFITS		584.85
141010	TRAVEL		12.69
141011	INSURANCE		571.74
141012	GROUND BREAKIN/DEDICATION		
141013	OFFICE SUPPLIES/EQUIP		
141014	LEGAL-BASIC SERVICES		187.06
141015	LEGAL-EXTRA SERVICES		
141019	OTHER ADMIN COSTS 141016		741.22
142007	INTEREST INCOME	(1,450.56)	
142008	OTHER INCOME		
143001	ARCHITECT FEE (BASIC)		37,097.05
143002	EXTRA ARCHITECT FEES		6,523.97
143003	SURVEYS		636.54
143004	BORINGS & TEST PITS		
143005	PRINTING & BIDDING		1,139.74
143006	SPECIAL CONSTR.INVEST		
143007	CLERK OF WORKS		15,598.39
143008	MEASURED DRAWINGS		
143009	CONSTRUCTION TESTING		609.41
143010	OTHER CONSULTING FEES		
143015	COST ESTIMATE		
143016	A/E REIMBURSABLES		
143019	OTHER COSTS		27.41
144001	LAND/BUILDING PURCHASE		
144002	BUILDING MAINTENANCE		54.60
144003	ACCRUED TAXES		
144004	APPRAISAL FEES		
144005	RECORDING FEES		
144006	RELOCATION FEES		
144007	SITE SEARCH CONSULTANT		
144008	OTHER SITE ACQUISITION		
144501	SURVEYS		1,216.00
144502	BORING & TEST PITS		1,587.30
144503	CONSULANT 21E		
144504	REMEDIATION 21E		
144505	ASBESTOS CONSULTANT		
144506	ASBESTOS REMOVAL		
144507	LEAD PAINT CONSULTANT		
144508	LEAD PAINT REMOVAL		
144509	WETLANDS CONSULTANT		
144510	OTHER SITE DEV.COSTS		
145001	CONSTRUCTION CONTRACT	(6,637.23)	470,351.92
145002	CONSTR CHANGE ORDERS		
145003	PERMIT FEES		
145004	DEMOLITION		
145009	CONTRACT BY OTHERS		1,503.25
145010	OTHER CONSTR.COSTS		
146501	RANGES & REFRIGERATORS		
147501	OFFICE FURNISHINGS		
147502	MAINTENANCE EQUIPMENT		
147503	COMMUNITY RM EQ 667		
147504	CONGREGATE 667 FURN		
147505	INFO SYSTEMS EQUIP		
147507	AUTOMOTIVE EQUIPMENT		1,962.00
1490	EODC CLOSE OUT COSTS		
	TOTAL	<u>\$ (6,472.23)</u>	<u>\$ 548,426.93</u>

SEE ATTACHED COMPILATION REPORT

Computer Services

1999 was the year dominated by Y2K issues. A project plan was generated, it was expanded with more detail, and a project team put together to address the issue from a departmental level. Regular reports were provided to the Board of Selectmen. Many State meetings were attended to receive relevant Y2K material and review processes being put in place

to aid municipalities. A meeting with MEMA was also attended with the Police and Fire Departments and Emergency Management to discuss the proposed action plan for activities on December 31st. All computer hardware and software were checked for Y2K compliance. For those items not compliant, either the vendors were contracted to provide upgrades or the items were replaced. As upgrades were received, they were installed.

During the Y2K process, it was determined that a new Financial application system was needed to carry the town into the next millennium. A meeting was held with the financial department heads and the Town Manager to discuss a course of action. Several vendors were selected and invited to demonstrate their products to selected town employees: management and clerical. A meeting was then held to narrow the field to two vendors. Current clients were contacted to provide a "user" opinion. In addition, selected towns were visited to view the applications in use and provide an opportunity to talk to "real users". A meeting was then held and MUNIS was selected as the replacement application. Contracts were signed, equipment procured and installed and application software loaded. Training classes were scheduled and data generated for "live" use. Payroll, General Ledger, Accounts Payable are now in "live" use. Tax is being converted at this time.

Computer Services continues to be the publication group for the Town. Projects includes: Annual Town Report, Town Meeting Warrant, all Special Town Warrants, and the Town Newsletter. In addition, the department continues to produce departmental business cards on request, to scan forms and produce Word templates or documents, to provide calendars for the Town Manager Warrant planning and the Recycle Committee, and to provide service to transpose paper documents to Word or Excel format.

Computer Service is playing a very active role in the renovation of the empty Patten Library to the Town Hall Annex. The Annex will house the Auditors Office, the Assessors Office, the Treasurers Office, Water Billing, and Computer Services. This will be a major effort to de-install the PC's and servers at Town Hall, move them to the Annex, and re-install the PC's and servers for use by the departments. In addition, limited service must still exist to the other departments until the network is completed. There is much planning to do.

With Y2K, the NT network was installed though not fully implemented. Within Town Hall, all departments were attached to NT Servers. I-Net modems were ordered and starting to be installed at this time. The Head-end PC was installed at the Media-One site. With the move to the Annex, those departments will be attached to the servers thru hubs. Other departments will be attached as the I-Net modems are purchased and installed.

Other activities includes: assisting the Library with installing new PC's and printers in the new Library, attending meetings with various departments and vendors providing service or

upgrades, and attending presentations for future products or services; MEC for Internet access, Motorola for cameras.

Computer Services continues to either directly support or assist in supporting the main town application systems (Financial, Treasurer, Assessor), provides additional individual training on PC application use, maintains and procures additional computer equipment, and provides Help Desk and consulting support on a variety of computer related issues and projects.

Respectively submitted,
Stephen M. Hattori
Computer Services Manager

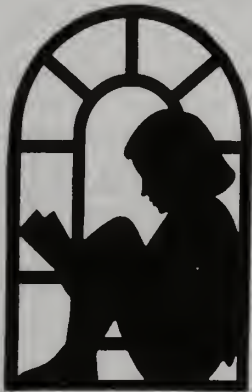
COMMUNITY ACTIVITIES

Tewksbury Public Library

*Council on Aging
Recycling Committee*

Recreation Department

Tewksbury Public Library



Board of Library Trustees: 1998-1999

Nancy A. Boyle, Chairman

Marjorie A. Conlon

Carol A. Hazel

Maureen P. Kelley

Eileen McDonagh

Patricia Qua

A new era in library services for the Town's residents was inaugurated in 1999, with the opening of the new Tewksbury Public Library, at the corner of Main and Chandler Streets. After ten years of planning, fund-raising, and construction, the state of the art facility opened its doors in early March.

We are deeply gratified by the positive response with which the new library has been received. The project came in on time and within the allotted budget. The most frequently heard comments concern the 6,000 square foot Children's Room, the four meeting rooms, individual study rooms, and the general air of quiet and peacefulness throughout the building. Meeting rooms designed for use by community groups have been heavily used since the library's opening. Individual study rooms are popular for tutoring and small gatherings as well as for silent study.

Of course, we frequently field questions about the size of the new building, which seems enormous compared to the Patten Library. The new public library has been designed to serve Tewksbury's population growth for the next twenty years, with flexibility built in to adapt to changing technology. The

twenty year planning requirement was a requirement of our grant funding. The additional space takes into account the requirements of the Americans with Disabilities Act, with wider book stack aisles, fully accessible rest rooms, and many other features.

With more room to display our previous densely crowded collection of books, videos, audio tapes and other resources, more residents than ever have begun to use the library, pleased to discover the wealth of resources available. In the ten months the library was open in 1999 (March-December) circulation of materials increased ten percent over the entire twelve months of 1998.

Many residents have commented on the community-oriented features of the new building, including display space and lighted exhibit cabinets to showcase a wide spectrum of local artists' works. Exhibits change monthly.

Generous increases in our book budget have allowed us to implement improvements in our collections of print, non-print and electronic resources. Electronic resources are a hallmark of our library, and our Internet stations and other on-line information services have enjoyed a high level of use.

Town residents have been most gracious with their understanding of the minor problems inherent in any project of this size. We appreciate their patience and understanding as we de-bugged many of our new procedures and we learned to navigate the new building, which is six times larger than the Patten Library in the Town Center.

The construction project has been completed under the direction of the Library Building Committee, chaired by Selectman Joseph Gill. Other committee members include Rick O'Neill, Larry Polimeno, Tom Cooke, Town Manager David Cressman, Middle School Librarian Maureen Kelley, and Library Director Elisabeth Desmarais. As 1999 ended, the Library Building Committee was still working with the architects and general contractor to resolve HVAC issues and to complete the construction punch-list.

Funding for the construction of the new public library has come from a combination of state, local and private sources. In addition to the three million dollars raised through a debt exemption, voted by Tewksbury's taxpayers as a twenty year bond issue, the project was awarded a grant of \$2,282,401

from the Commonwealth's Public Library Construction funds. The library's Fairgrieve Fund has contributed more than \$600,000 to the project. The capital gifts campaign sponsored by the Library Building Fund-raising Committee, chaired by Jay Kelley, has helped to pay for furniture and furnishings for the new building.

We extend our deepest appreciation to the many people who have shared our vision and our commitment to bring up-to-date technology and library services to a new generation of Tewksbury residents. Most especially, we owe a debt of gratitude to the Library Trustees who went before us and who, through their diligent stewardship, preserved the Fairgrieve Trust Fund, which became the cornerstone of funding for the new building.

The trustees have worked for the past several years revising policies in accordance with the expanded plan of service that the new facilities will allow us to implement. Services will continue to evolve as new staff positions are added. Our long-range planning process will continue to provide the strategic and tactical guidelines for providing optimum services and resources for the Town's residents.

We appreciate the efforts of all members of the library staff who are responsible for the actual delivery of library services. Library staff members have displayed a high level of dedication, commitment, and good humor during the stressful period of adjustment and transition. The relocation of the collection from the Patten Library to the new library was accomplished with the services of a commercial moving company. However, staff members spent many hours shifting materials to their proper locations and preparing for the opening of the new facility. We would like to express our thanks to our staff members:

Library Director	Elisabeth Desmarais
Assistant Director	Fran Moore
Reference Librarian	Greg McClay
Technical Services Librarian	Peggy Hassett
Children's Librarian	Cynthia Fordham
Children's Specialist	Pat Powers
Technology Specialist	Joyce Salvato
Senior Confidential Secretary	Mary Toombs

and the members of our support staff:

Elinor Haines
Gail Holland
Mary Kutcher
Susan Perry
Joanne Toppin

We extend best wishes to long-time employee Mary Gaffney who retired in June after many years of service to the Town.

Custodial and maintenance services at the public library are provided by Patrick Carey and John Crowe. In addition to our full-time staff, we would like to express our appreciation to our temporary employees who fill in on short notice, and to our high school pages.

The Library Trustees invite local residents to attend our monthly meetings. At these meetings, the six elected Trustees deal with policies and goals for the library. The trustees encourage local residents who have not yet visited the new library to stop in for a visit and to make use of its collections, services and special programs

At A Glance

Library Hours:	
Monday - Thursday	9 am - 9 pm
Friday & Saturday	9 am - 5 pm

FY 99 total expenditures	\$614,100
State Aid received	\$25,227
Spent on books & other materials	\$83,950
Collection size (books, videos, audios)	58,000
Number of registered borrowers	21,500
Number of items checked out in 1999	135,000
Reference questions answered	11,250

Council On Aging

The following is an excerpt from Mitch Albom's book "Tuesdays with Morrie". In Albom's book he writes about one of his visits with his older friend who is dying:

Weren't you *ever* afraid to grow old, I asked?

"Mitch, I *embrace* aging."

Embrace it?

"It's very simple. As you grow, you learn more. If you stayed at twenty-two, you'd always be as ignorant as you were at twenty-two. Aging is not just decay, you know. It's growth. It's more than the negative that you're going to die, it's also the positive that you *understand* you're going to die, and that you live a better life because of it." Yes, I said, but if aging were so valuable, why do people always say, "Oh, if I were young again." You never hear people say, "I wish I were sixty-five."

He smiled. "You know what that reflects? Unsatisfied lives. Unfulfilled lives. Lives that haven't found meaning. Because if you've found meaning in your life, you don't want to go back. You want to go forward. You want to see more, do more. You can't wait until sixty-five."

As we all know, there are two guarantees in life that of taxes and of death. Ironically, as Albom points out above, if we truly *understand* both...we may also understand that we live a better life because of them.

In 1999 your tax dollars enabled the Council on Aging to carry out its goal in providing the best "possible" programs and services for our Town elderly...our Senior Citizens. There were 14,401 hot lunches served at the Senior Center during the year and 7,931 meals on wheels (MOW) delivered. An additional volunteer and route were added to the MOW

Program in order to provide 34 home bound elderly with a hot meal each day.

Exercise classes were increased to three per week: boxaerobics, aerobics and stretch and tone. Including our two dance classes, it is possible for one to exercise each morning at the Senior Center. Our walkers also continue to walk each day. Numbers are low in winter but come Spring, like the birds, we anticipate that our walkers will migrate back to the Senior Center.

The Council on Aging handled approximately 5,366 referral calls with 35% needing follow up calls whereby assisting both our elderly and their families. A sizeable number of out of Town and out of State calls come from family members as well as local and Boston area hospitals and rehabilitation agencies.

As is reported, each year our Senior Citizens take part in the implementation of almost all programs at the Senior Center. They are instructors, supervisors and the work force behind all our fund raising efforts. Recorded volunteer hours at the Senior Center were that of 16,820 which represents the services of at least 8 "tax free" full time employees. However, our Seniors have gone far beyond this figure by helping out in other community based organizations and agencies. A moderate estimate of the dollar amount representing their services is that of \$164,732.

Yet, in light of our volunteer services, the Council on Aging still faces the dilemma of unmet needs. For instance, we are not reaching all our shut-ins...those who have trouble managing their every day tasks like shopping, banking and the other little things in life that most of us take for granted. Many of these elderly also go without routine check ups and the appropriate professional care.

The lack of space at the Senior Center is a major unmet need. On a typical day, you will find: an exercise program taking place in the main hall just before lunch; wood carving in the crafts room; the Nurse in the "office alias supply room"; TV watchers, social chatters, Golden Age Club business workers, pool playing, puzzle making in the lobby area along with our reception desk business. In the kitchen people are preparing the meals on wheels and congregate lunches for the day. You may also find that the stage area is being used for tax return assistance. On this same day, in the afternoon, you'll find oil painting in the crafts room and the nurse trying to fit in an educational seminar prior to another exercise or card game activity such a cribbage or whist. It is a shame that as we enter the year 2000 there are no computers available, as in other Senior Centers, for our elderly...no classes such as sign language, pottery, water color painting, support groups, seminars on legal, financial and personal matters...and much more that the Seniors have requested over the last several years.

Additional staff is also a vital unmet need. In order to deliver to our Town's people efficiency and productivity it needs more employed staff. The volume of participant traffic, so to speak, and the open door policy of the Senior Center is far too

much for two administrative employees. Some may say that the open door policy should be changed and more work will get done. However, we are here for the Seniors. If you take away the personal component, why even have a Senior Center?

From 1979 when the doors of the present Senior Center opened until 1995 when a Confidential Secretary came on board (16 years) there was one employee handling Council business. In 1999 the position of a Building Maintenance Man was added to the staff.

Its time for the Council to take action in requesting staff and time for the Town's people to give thought to supporting these actions.

The Council on Aging and the Seniors through the Friends of the Elderly have always worked diligently to make our Senior Center assessable to all. They have always contributed and concentrated on raising funds for Senior Center improvements and in recent years have geared their efforts to that of a Senior Center expansion while at the same time contributing a portion of their proceeds to community based organizations. These efforts are realized through yard sales, Sunday Breakfast Benefits, fairs and raffles.

This past year the Seniors contributed \$600 to the Tewksbury Memorial High School Band and \$1,000 to the Fire Department to help in the purchase of Vision 3 Imaging equipment.

Through the Tewksbury SERVE Program which falls under the auspices of the Friends of the Elderly, our Town Senior Citizens and younger Resident Volunteers have enabled Towns people to purchase monthly food packages at a lower price whereby helping people stretch their food dollars. The only requirement to participate in this program is that one must contribute 2 hours of volunteer work per month in the community.

Our "Friends" Fund Raising Coordinator, Mary Ann Wareham, has been very successful in organizing major Senior Citizen fundraising events. On May 5, 2000 our Third Annual Auction will be held here at the Senior Center and our Third Annual "Golf Connection" Tournament...connecting generations...will be held at the Andover Country Club on Monday, September 11, 2000. These event get bigger each year as well as more profitable; and, even though they entail a tremendous amount of work they also provide a great deal of pleasure for residents of all ages.

This is a wonderful opportunity to extend a hearty THANK YOU to all those supportive residents and business people who have contributed to our annual events and all the other activities at the Senior Center each year. Your support is very much appreciated.

Our Town elderly and Council strive to make their Senior Center one of the best. They *look forward to* the future, to *doing more* and to helping others find *additional meaning in their lives*. Yes, we have people who look forward to being

60, 70 80 and even 90 years old. The number of elderly reaching their 80's increases each year. Many of these people who participate here at the Senior Center come to their second home where they are not alone and where they wear a smile and display a eagerness for life...where there is continuity, friendship and love. After all love is what makes the world go round!

This last year of the 20th century has had our elderly embark on yet another crusade, as mentioned earlier, the enlargement of the Senior Center. They have begun a new adventure and are ready and willing to work their hardest to fulfill yet another dream (other than that of decent medical coverage) that of a Senior Center with plenty of room for: additional programs; a computer area where they can learn and explore cyberspace...the information highway; a social day care for their less active and mobile peers and for the increase number of elderly who will soon join their forces.

Through State COA Formula Grant funds, the Council is in hopes to employ a professional grant writer and step forward in the pathway that leads to the expansion of the Tewksbury Senior Center. As Elisabeth Demarais stated last year in her annual Library report, "...services at the end of the twentieth century are far different than they were when the Patten Library was designed and constructed."

This has applied to all Town Departments in the past few years and is true with the Department of Aging. Our residents reaching their "Golden Years" are composed of new dynamics, have new interests and new needs which will have to be met. My observations and experience over the last 18 years reinforces my belief that we as a society must prepare, now, for the challenges in caring for our elderly in the 21st century. As we prepared for Y2K, we must prepare for the G2Y...the Golden 2000 Years or better still the Good 2000 Years! For we must keep in mind that "all that is golden does not glimmer". Senior Citizens face life's milestones of retirement, of medical problems associated with normal aging, the loss of spouses, friends, finances and independence.

The Senior Center has taken on additional roles in the past several years. In 1998 it was designated as an Emergency Shelter for the Town's people. In 1999 it became a site for the Board of Health Public Nurse, Virginia Desmond. The addition of a Town Nurse has been a great asset to the Town and Mrs. Desmond has been wonderful to the our Seniors by providing educational seminars and has intervened on many occasion when an elder needed medical attention while at the Center. In 2000 the Senior Center will take on the roll of being a polling site for elections.

Keeping in mind the future roles of the Senior Center and the fact that we all travel down the road of the Golden Years to that second guarantee in life, is it not wise to invest in the aging network and add a little sparkle to all those who are in and will enter the Golden Years.

The Council on Aging and Seniors ask for you support in the upcoming years. Your support will not only evolve in providing a safe and adequate Senior Center but will provide

the Council with the tools in meeting its unmet needs. It will help us as Town's people to afford to the elderly that precious gift of independence; and, it will avail them the opportunity for a more active, healthy and educational life...giving them, and all of us, the keys to longevity and the ability to *embrace* aging.

Respectfully submitted:
Linda Ricardo-Brabant

1999 Council on Aging Members

Selectmen Appointees

Frank Criscitello
Norman DeMarais

Ellen Keefe
James Mendonca
Bernice Sprague, Treasurer

COA Chairman Appointees

Susan Sullivan, Chairman
Dr. Joanne Aldrich, Vice
Chairman
Robert Scarano, Esq.
Joel Deputat
Philomena Gibson, Clerk
Warren Hupper

Council on Aging

Linda Ricardo-Brabant, Coordinator of Elder Affairs
Carol A. Hazel, Senior Confidential Secretary
Lawrence Gilbert, Building Maintenance

Recreation Department

1999 was a very productive year. 350 children registered for the summer program, with an average daily attendance of 200. What a summer we had, not one rainy day!

Many new programs and activities took place along with the old time favorites. Some of the new activities included: a tour of Fenway Park, Cosmic Bowling and trips to Good Time Arcades. Of course we still went to Roller Kingdom, rock climbing, Canobie Lake, Water Country, and our weekly trips to the movies. Officer Sheehan of the Tewksbury Police Department along with Burlington Police provided a police dog show and the children were able to meet Police Dog Xiro.

Again the talent show was the summer highlight. There wasn't a single case of stage fright and the talent that was shown by the children was unbelievable.

The year ended with a field day and cookout. A D.J. provided music which was attended by all three summer camps.

It is our hope to continuously improve programs to offer the participants a variety of fun and safe activities. This summer we are going to expand our hours to assist the working parents. The summer camp will run 9:00 - 2:00 and we will be instituting an extended day program from 2:00 - 5:00.

Also this summer, a Junior Golf Clinic was initiated for children ages 5 - 11. A series of mini camps ran from July

12th to August 16th. A travel team was also offered for children ages 12-17. Participants had to qualify on Tuesdays in order to play on Mondays on a different course. There was a tournament held in late August and was a complete success with 72 children participating.

HEATH BROOK PROGRAM

The Heath Brook Program provides two, three week sessions for 100 children per session, ages 5 to 6. The children participated in field trips which included Canobie Lake, a petting zoo, and weekly trips to the movies.

Fridays were entertainment day. Various children's entertainers were invited to the school to perform. Arts and crafts, outside games, water games, and playground time are all intrinsic parts of the program. The program was again a success for 200 Tewksbury children.

SCHOOL VACATION

We were very busy during April and December vacations. Children ages 7-14 participated in a variety of field trips sponsored by the Recreation Department. Trips included Good Time Arcade, Cosmic Bowling, Roller Kingdom, Boston Aquarium, Toy Story on Ice, and Skiing to name a few. Over 400 children took part. Fun was had by all, children and chaperones alike.

ICE RINK

This is the second year for the family outdoor ice rink on the softball field on Livingston Street. Skating under the lights is always great family fun when Mother Nature allows the ice to freeze.

CAMP POHELO

The Exceptional Children's Program provides recreational opportunities to Tewksbury residents ages three to twenty-one who have an active I.E.P. Fifty-four children took part in a six week summer day camp and an eight week bowling program on Saturdays from December to February. The children are transported by school bus. No fee is charged for participation.

The summer camp, at the Loella Dewing School, runs from 9 to 2. The children participate in a variety of activities including games, athletics, arts and crafts, and swim sessions at Shawsheen Tech. There were field trips to the North Shore Music Theater, New England Aquarium, Fenway Park, Roller Kingdom, Franklin Park Zoo and the movies.

TEEN CENTER

The Teen Center is open 5 days a week for teens in grades 7 through 12, with 6th graders being admitted in February. Average attendance varies depending on the day. Weekdays we see about twenty-five children. Friday and Saturday nights are our busiest with approximately seventy teenagers dropping in. Pool and air hockey tournaments are some of the activities that take place at the Teen center on weekends

The Teen Center and Recreation Department once again sponsored the October Haunted House and Haunted Hay Ride. This is the Teens Centers biggest fund-raiser which helps

defer the costs of maintaining the Center. Snack bar sales through the year also support the Centers efforts.

The Teen Center also sponsored a very successful car wash, with all the proceeds donated to the Matt Pellegrino fund. The Teen Center members really worked hard that day to raise money for Matt.

ADULT RECREATION

This is a new program in which we are trying to start adult trips for the people of Tewksbury. Our first trip was to Foxwoods and a good time was had by all. Keep an eye out for more adult trips in the future.

SUMMARY

We had a wonderful year, with many opportunities for growth and new successes for the Recreation Department. We look forward to continuous success and expanded services in the year ahead.

Roy Patterson
Recreation Director

Recycling Committee

For the Recycling Committee, 1999 was a very exciting and productive year. The Committee meets twice a month, on the first Wednesday and the third Tuesday, at 7:00 p. m. in the new library.

The Committee hosts bi-yearly Environmental Days and try to add different companies each year to increase the material being recycled. E-Day October 1999 included hazardous waste, metal, tires, and car batteries, Good Will and computer parts for Shawsheen Tech.

The first "Tidy Up Tewksbury" day was held in 1999; Committee members and volunteers cleaned the intersection of Shawsheen and Main Streets on a Saturday. The second annual "Tidy Up Tewksbury" day will be held in the spring of 2000.

Other projects the Committee was involved in included monthly articles in the Tewksbury Advertiser pertaining to recycling in and around our community; production of a homemade video to introduce the concept of commingling, an idea designed to help lower the amount of work the community must do on behalf of recycling. All schools in the district are now on a paper-recycling schedule. The John Wynn Middle School is in its second year and it is extremely successful. Additionally, the Committee currently places articles regarding recycling in the quarterly Newsletters sent out from Town Hall. Recycling kits were designed and distributed with information for the elementary schools.

The Committee will continue to publish newspaper and newsletter articles and host bi-yearly E-days and annual Tidy-up Tewksbury days. Our future projects include a poster

contest for grades K-12 on the merits of recycling. It is an effort to involve all students in a conscious awareness of the need to recycle in town. Prizes will be awarded, posters will be hung around town and in schools. The media will be contacted for coverage in an effort to keep recycling the public's eye. A mailing is being prepared concerning the increased need for recycling and the future problem of disposing of CRTs (cathode ray tubes) found in TVs, computers, and certain scientific equipment. The Committee has prepared a letter for distribution to local businesses that sell equipment with CRTs in an effort to urge them to design their own recycling program, perhaps take in old equipment when new equipment is purchased to help collect the CRTs. The Committee is currently working on a script to create a video for local access TV involving the need to increase recycling and decrease tonnage going to the incinerator.

Approximately 10,811 tons of trash is sent to the incinerator in North Andover. For every ton over this amount, the town pays up to \$95 per ton. For the past two years, we have been over this set amount (guaranteed annual tonnage), increasing the cost of our trash payment to NESWC. We need to lower the amount we use. Reduce, reuse and recycle are the key terms to saving our community money.

The Recycling Committee members can educate, participate and answer questions. The recycling program can only be successful if everyone participates.

Respectfully submitted,
TEWKSBURY RECYCLING COMMITTEE
Kristina M. Rogers
Chairperson

HEALTH AND SAFETY

*Board of Health
D.A.R.E.
Fire Department*

*Building Department
Police Athletic League*

*Police Department
Safety
Public Works*

Board of Health

The Tewksbury Board of Health is an elected Board that regulates issues affecting the environmental and public health. The Board strives to assist homeowners and businesses while carrying out its statutory responsibilities. The following is a report of the Board's activities for 1999:

Strategic Planning

Proper planning will often prevent problems from happening, so we are constantly attempting to look at issues with a critical eye, trying to prevent problems before they arise. The office works with all other municipal departments in reviewing construction projects, and advises them on how to avoid problems such as water pollution, flooding, and the creation of health nuisances. This type of planning has allowed us to assist the Fire Department and Department of Public Works in performing pollution prevention inspections, and to make the work place safer. We have also worked with the Boards of Health in Bedford, Billerica, Chelmsford, and Wilmington, to coordinate regional mutual aid responses under our emergency planning committee.

Community Health Services

Public Health Nurse Virginia Desmond has spent the year setting up her program as the first town nurse here since the early days of Proposition 2 ½. She has carved a niche at the Senior Drop-in Center, providing educational pieces to the clients there, and conducting various screenings for residents. She has taken over immunizing municipal employees, and conducts all follow-ups of communicable diseases as required by law. Assistance was rendered to the School Department in preventing further spread of lice in an outbreak at one of the schools, and in providing immunizations to students at the Ryan and High Schools.

Tobacco Control Program

In cooperation with the Billerica Board of Health, tobacco control activities continue through a joint office located in Billerica. Educational and enforcement programs abound, and special attention is now being given to programs at the Teen Center. In an exciting recent event, we have been advised that for the first six months of 2000, an additional \$50,000.00 will

be available for enforcement activities, due to the state settlement with the tobacco companies.

Septic Systems

Septic system upgrades continue to be the most time consuming work we oversee. Tewksbury is one of the few communities that perform the soil testing for the homeowner, saving them approximately \$250.00 in engineering costs. The office is then responsible for approving the system design, as well as the installation. On top of all of this, all Title 5 inspection reports are reviewed for accuracy and catalogued, and all property transfers are reviewed to ensure that they comply with Title 5 regulations.

Permit Activities

The office handles the administration of numerous permits throughout the year, as well as the associated inspections. Areas licensed by this office include septic system installers, septic system pumpers, septic system construction, solid waste haulers, hotel and apartment pools, restaurants and markets, mobile food services (catering and ice cream trucks), sale of milk and cream, and sale of frozen desserts. Also, hotel operations, trailer park operations, massage establishments and practitioners, tanning facilities, summer camps, tobacco sales, and the keeping of animals.

General Services

Enforcement Activities – The department receives many various complaints, including illegal dumping, overflowing septic systems, polluted water bodies, and general public health nuisances. Complaints, when possible, are investigated within 24 hours of receipt of notification, and are handled in a way that solves the problem with a minimum amount of fuss.

Hazardous Materials – The department responds to all major hazardous material releases to assist the Fire Department. Specific responses include releases at the town's water treatment plant, Demoulas Warehouse, and Tewksbury Hospital. When responding, we are concerned first with human health and safety, then review pathways to the environment.

Household Hazardous Waste – Two collections were held this year to allow residents to drop waste off, in conjunction with the Recycling Committee's Environmental Day. New materials collected this year included propane tanks and

computer terminals. Also, for residents who could not make those collections, arrangements were made with the Minuteman Household Hazardous Products Facility in Lexington to allow disposal there, but the resident has to pay for the disposal.

Conclusion

As I finish my tenth year as Director of Public Health, I am proud of the work that the office has accomplished. In these ten years, we have seen the expansion of inspectional services by creating a Sanitarian's position, returning a nurse for the public to access, and the creation of a model tobacco control program.

Personnel changes occurred this year as 12 year Board of Health member William Lindsey decided not to seek re-election; Stephanie Wilkie replaced him on the Board. Sanitarian Michael Sheu moved to the water treatment plant to take on the duties of chemist, and Dean Trearchis moved from the plant to replace him. Finally, Denise Hunt was hired to run the Tobacco Control Program.

In addition to these people, I offer my thanks to Board of Health members Edward Sheehan and Susan Sullivan, and employees Barbara Westaway, Pamela Gorrasi, Christina Shea, and Virginia Desmond. Finally, I thank Mrs. Linda Brabant and the staff and people of the Senior Center for space and help provided to our nurse.

Respectfully submitted,

Thomas G. Carbone, R.S., C.H.O.
Director of Public Health

TEWKSBURY BOARD OF HEALTH 1999 ACTIVITY REPORT

INSPECTIONS CONDUCTED

Septic System Inspections	347
Plan Reviews	340
Housing Inspections	41
Condemnations	0
Swimming Poll Inspections	22
Food Service Inspections	139
Complaints	197
Test Holes	227

PERMITS ISSUED

Septic Systems - New	30
- Upgrade	106
- Repair	20
- Abandon	5
Septic Installer	46
Septic/Offal/Rubbish Hauler	43
Hotels/Trailer Parks	8
Pools	13
Food Service	160
Milk and Cream	110
Frozen Desserts	16
Animal	35
Masseuse	10

Funeral Director	3
Tanning Booths	7

Communicable Diseases Reported

Campylobacter	5
Chicken Pox	6
Giardia	8
Hepatitis	55
Legionaire's Disease	0
Lyme Disease	1
Measles	0
Meningitis	2
Mumps	0
Rubella	3
Salmonella	14
Shell Fish Poisoning	0
Tuberculosis	4
E-Coli	0
Shigella	1
Pertussis	13

Animal Bites Reported

Dog Bites	37
Cat Bites	4
Other Bites	2

Building Department

During 1999, the Building Department continued to streamline the operations of the department in an effort to increase efficiency and improve customer support. Department personnel continued to attend seminars and courses to maintain certifications and improve skills.

Again, the department recorded an INCREASE in Building Permit activity from 1998 as follows:

	<u># of Permits</u>	<u>Value of work</u>	<u>Fees</u>
1998	727	\$ 43,727,232	\$ 216,475
1999	773	\$ 48,111,962	\$ 327,504
% INCREASE	6%	10%	51%

Present activity includes these major housing/apartment subdivisions:

	Eagles Landing (old airport)	Estates (Fiske St)	Deerfield Woods (South St)	Jennies Archstone Apartments
Total # of units:	176	45	38	168
Permitted to date:	128	45	27	168
Occupied to date:	116	25	17	108

In addition, commercial projects included:

- Manuf/warehouse...140,000 sf scheduled for completion June 2000
- New office building on International Way...scheduled completion June 2000
- New Weathervane rest. Scheduled for completion spring 2000
- New Walgreens and Bank/Medical Building
- 39 Commercial Tenant Fit-ups

Municipal projects included:

- New 800 student Elementary school, started Dec.'97 and opened Sept. 1999
- Conversion of old library to Town Hall Annex completed Dec 1999
- Addition to water treatment plant, scheduled compl. Fall 2000

Additionally, the department issued 800 wiring permits, 1098 plumbing /gas permits, 257sewer entry permits. Certificates of Inspection were issued to 80 establishments such as restaurants, function rooms, churches and schools. Building Inspectors performed approximately 1250 inspections, issued 16 zoning and building violations.

ON THE HORIZON: (proposed projects to start during 2000.)

- 2 new office/warehouse buildings, 65,000 and 53,000 SF.
- New Hotel on Rt. 133.
- Possible 200 + unit Community Development Project.
- Start of renovation to Wynn Middle School.
- Approx. 66 residential units already permitted, to be completed.

A new Local Building Inspector will be added to the staff starting at the end of January 2000.

In the Weights and Measures Division, 277 gasoline dispensers and 83 scales were tested and sealed. Fees collected were \$ 3984.00. In addition, 7 investigations of wrongdoing were investigated. Starting in 2000, new legislation, will require testing of approx. 155 "scanners" in retail establishments.

Following is a breakdown of permits issued during 1999.

Respectfully submitted,
Richard A. Colantuoni
Building Commissioner

1999 BUILDING DEPARTMENT ACTIVITY REPORT

	# of PERMITS	VALUE	FEES
Com ADDITION	7	\$111,800	\$795
Com DEMO	4	\$6,000	\$349
Com FOUNDATION	7	\$0	\$175
Com MISC	6	\$615,000	\$4,780
Com NEW BLDG	10	\$9,470,550	\$54,408
Com RENOVATION	13	\$1,073,100	\$7,585
Com ROOF	6	\$347,400	\$2,447
Com TEN FIT-UP	39	\$6,853,464	\$48,026
Mun ADDITION	1	\$200,000	\$0
Mun MISC	3	\$25,000	\$0
Mun RENOVATION	2	\$366,600	\$0
Res ADDITION	113	\$3,165,842	\$22,539
Res CHIM/FP	28	\$21,600	\$2,050
Res DECK	38	\$231,942	\$1,804
Res DEMO	6	\$10,000	\$345
Res FOUNDATION	57	\$0	\$1,425
Res MFD	11	\$11,384,280	\$79,689
Res MFD/55	26	\$1,551,840	\$11,509
Res MFD/55-Sgl	18	\$1,331,340	\$9,802

Res MISC	5	\$2,900	\$500
Res NEW SFD	68	\$9,606,727	\$65,096
Res POOL	64	\$443,779	\$3,206
Res RENOVATION	78	\$542,082	\$4,013
Res ROOFING	63	\$188,322	\$1,722
Res SECOND DWELL	2	\$64,000	\$503
Res SHED	39	\$79,857	\$879
Res SIDING	41	\$394,165	\$2,807
Res WOOD STOVE	12	\$20,422	\$600
TEMP TRAILER	7	\$1,950	\$450
TOTALS:	773	\$48,111,962	\$327,504

Com CERT of INSP	80		\$ 8,489
Res 40A FEE	1	\$0	\$250
Res RECORDING	2	\$0	\$800
Res REINSPECTION	1	\$0	\$50
SIGNS	45	\$90,850	\$10,462
TOTALS:	129	\$90,850	\$ 20,051

WIRING PERMITS	800		48,433
PLUMBING PERMITS	628		35,933
GAS PERMITS	430		5,281
UNDERGROUNDS/REINS	40		840
SEWER ENTRY PERMITS	257		10,280
TOTALS:	2,155		100,767

GRAND TOTALS:	3,057	\$ 48,111,962	\$ 448,271
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Police Department

Police Department Roster

Chief of Police	John R. Mackey	1975
Deputy Chief of Police	Denise L. Gundrum	1976
Deputy Chief of Police	Walter D. Jamieson	1968
Lieutenants:	Anthony Dicalogero	1975
	George Hazel	1979
Retired 08 01 99	Warren Layne	1970
	William Layne	1980
	Edward Martin	1975
	Alfred Donovan	1984
	Dennis Peterson	1975
	Ralph Ford	1980
Sergeants:	Peter Amari	1974
	John Barry	1984
	Robert Carroll	1973
	Walter Jop Jr.	1970
	Stephen Kandrotas	1978
	Richard Landers	1970
	James McKenna	1980
	Timothy Sheehan	1987
	Robert Budryk	1989
	John Powers	1981
Chief of Detectives:	Lt. Dennis Peterson	
Detectives:	Joseph Delucia	1974
	Henry Perry	1974
	Paul Ringwood	1973
	Leonard Bolton	1975

	Robert Budryk	1989
Patrol Personnel:	Keren Connor	1996
(Officers)	Christopher Coviello	1989
	Paul Doherty Sr.	1974
	Paul Doherty Jr.	1988
	Robert Field	1996
	Scott Gaynor	1995
	André Gonzalez	1995
	James Hood	1988
	James Hollis	1995
	Timothy Kelly	1995
	Daniel Kerber	1995
	Raymond Lafortune	1988
	William Latta	1975
	Debra Layne	1986
	James Luz	1973
	Kathryn McLeod	1996
	Jessica Mulvey	1996
	Francis Pappas	1987
	Mark Perry	1988
	Kevin Reese	1989
	William Schwalb	1988
	Michael Sheehan	1988
	Jeffrey Suarez	1989
	Allan Stephens	1968
	Robert Stephens	1996
	Roger Tanguay	1984
	William Tumenas	1989
	John Voto	1996
	Brian Warren	1988
	Robert Westaway	1981
	James Williams	1996

Dare Officer: Officer Keren Connor

K-9 Officer: Sgt. Timothy Sheehan

Prosecutor: Sgt. Peter Amari

Safety Officer: Officer James Luz

Youth Service Officer Officer James Hood

E-911 Dispatchers:	Donna Jean Smith	1988
(Full time)	Thomas Cook	1994
	Connie Morris	1994
	Edward (Ted) Sullivan	1994
	Matthew Small	1996
	Keith Layne	1997
	Garin Worth	1997
	Karen Poisson	1997
	Jennifer Downey	1997
	John Fowler	1998
	Kim Porter	1999
(Part time)	Linda Ferrelli	1997
	Mark Wood	1997
	Beverly Mosher	1997
	Patrick Carey	1998

Kimberly Griffin	1999
Mary Forgione	1999
David Godin	1999
James Newhall	1999
Robin Scott	1998

Secretaries:

Sr. Confidential Secretary	
Maryellen Higginbotham	1977

Confidential Secretaries	
Eileen Newton	1987
Mary Hallisey	1996

Administrative Assistant	
Patricia Stotik	1995

(Part time)	Sonia Newton	1999
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Custodian	Alice Kennedy	1996
(Full time)		

Reserves:	Robert Lafortune
Leonard Bolton Jr.	Robert Larcome
Brian Carbone	Douglas Law
Walter Collins	Warren Layne
Thomas Cooke	Richard Layne
T. J. Cooper	Keith Layne
Joseph Cormier	Jerrilee Maille
Cindy DiCalogero	Deborah Michaud
Patrick Doherty	Sharon McClafferty
John Donoghue	Fred McKenna
Brian Fernald	Connie Morris
John Geary	Beverly Mosher
Herbert Hadley	Kevin O'Brien
John Jarek	Steven Pappleacos
Arthur Jarossi	Raymond Scott
John Jarossi	Steven Spencer
Walter Jop III	Bruce Sweet
Alice Kennedy	Edward Sullivan
	Mark Tanguay
	Paul Thomas

Crimes listed for 1999

Kidnapping/Abduction	1
Forcible Rape	6
Forcible Sodomy	3
Robbery	10
Aggravated Assault	24
Simple Assault	30
Assault, Intimidation	12
Burglary/B&E	89
Shoplifting	65
Larceny/Theft, from building	73
Larceny/Theft, from motor vehicle	168
Larceny/Theft, motor vehicle parts	8
Larceny/Theft, other	140
Motor Vehicle Theft	58
False Pretense/Swindle/Confid Game	5
Counterfeiting/Forgery	4
Credit Card/Auto Teller Machine	2

Destruction/Damage/Vandalism of property	229
Drug/Narcotic Violations	40
Drug Equipment Violations	5
Prostitution	3
Weapon Law Violations	3
Disorderly Conduct	14
Driving under the influence	39
Drunkenness	82
Liquor Law Violations	57
Runaway	2
Trespass on real property	7
Accidents	762
Citations	2,674

D.A.R.E.

It has been another busy year with D.A.R.E. school projects and classes. During the summer of 1999, I worked with Roy Patterson, Recreational Director at the Livingston Street Park, to assist with the daily care and activities of the children. Included in those activities were field trips that everyone enjoyed. I am also involved in chaperoning teenagers who spend time at the recreational center participating in the many activities the center has to offer.

September of 1999 began by preparing a schedule for the DARE classes in the schools. My first stop was kindergarten, and then the second, fourth and sixth grade at all Tewksbury Schools, including the Burke School. At the elementary schools, I spent a total of five weeks at each school and seventeen weeks at the Ryan School teaching D.A.R.E. classes. BRAD, the robot, has accompanied me to many classrooms to educate children on the safety of stranger awareness and various safety issues as well.

Project Kid Care Identification Day is held during the year and at different locations around town. Children are finger printed and photographed to assist the parents and police in the event a child is missing or abducted.

During this year, I accepted a position to serve on the Domestic Violence Board that serves the Shawsheen Technical School. I assisted the school with their two presentations of "The Yellow Dress", which is a program on domestic abuse. This production was also shown at the Tewksbury High School with the assistance of the D.A.R.E. program.

Keren Connor
DARE Officer

Police Athletic League

The Tewksbury Police Athletic League has just completed their fall program which included flag football and basketball with over 120 kids participating in these programs.

Lieutenant Alfred Donovan has begun his youth wrestling program with the assistance of other officers from the Tewksbury police department, as well as a tremendous amount of parental support.

The P.A.L. basketball program became involved and assisted the St. Williams C.Y.O. program in putting three teams into the Merrimack Valley League. Currently, there is one under 15 year old girls team, one under 15 year old boys team and one under 18 year old boys team. This program has enabled those teens who were not fortunate to make a travel or school team another chance to play competitive basketball. Many of the participants on the teams do not feel the tension and pressure that school sports sometimes presents.

Officer Michael Sheehan is in the process of coordinating his floor hockey program that has been so successful in the past. Officer Sheehan and other officers look forward to working with the youth in this program.

FUTURE GOAL: P.A.L. is currently looking into building another basketball court in the town. St. Williams Church has offered to allow us to build a court to the rear of the school. Details on this plan are in the planning stages.

Although we realize that the Foster School is under agreement we hope that all the time and effort put into making the basketball court a reality has not been in vain.

The P.A.L. Sunday night basketball league will start after the high school season ends, watch for sign-ups...

Lt. Dennis Peterson

Safety

The Police Departments' Citizen Police Academy IV started on January 22nd and the class schedule has increased from the original ten (10) to sixteen (16) classes. The new classes include, C.P.R., Operating Under the Influence, Understanding Auto Insurance and Motor Vehicle Accident Reports. If nothing else, it is a way to avoid that Saturday morning "Honey Do" list for sixteen mornings. Members of your police department are the instructors and make the participants aware of WHO WE ARE, WHAT WE DO and WHY WE DO IT.

In keeping with "The Tewksbury Spirit", this past summer we introduced a Helmet Reward Program for our young bicycle riders, skate boarders and roller bladders. Patrol

Officers during routine patrol, stopped youngsters they observed wearing helmets while taking part in the aforementioned recreational activities. The children were issued a coupon with their name written on it by the officer. The coupon is redeemable at PaPa Gino's for a FREE slice of pizza and a soft drink, or, it could be taken to Friendlys or Dandi Lyons for a FREE ice cream cone. With the continued support of PaPa Ginos, Friendlys and Dandi Lyons, this Spring we hope to repeat the program to encourage our children to wear safety helmets, whether it be a Spring or Winter activity such as ice skating, snow boarding or sledding.

In coordination with the Tewksbury Memorial High School Principal Mr. Anthony Romano and Chief Thomas Ryan of the Tewksbury Fire Department, we are organizing a pre-prom "**MOCK-CRASH**" for our youngest and most inexperienced drivers. The selected student body of juniors and seniors and their passengers will experience a graphic demonstration of the realities of a car crash and how it affects families and friends. The importance of wearing a safety belt and making sure children are properly BUCKLED UP while traveling in a motor vehicle is prioritized.

We have designed and hosted the needs of College Seniors majoring in Criminal Justice to support a course requirement of a 120-hour internship with a local police department. The program is available to college seniors who reside in Tewksbury. The student provides a class and work schedule, which we work around to provide the student with an insight of police work. The program includes time spent with the police prosecutor in Lowell District Court, the Detectives, the DARE officer, the Juvenile officer, the Safety officer, Cruiser ride along, operation of the communication center and attendance in the Citizen Police Academy Classes.

Jim Luz
Program Director

Fire Department

Fire Department Roster - 1999

Fire Chief:	Thomas Ryan	1972
Deputy Chief:	James J. Graham	1972
Captains:	Robert A. Fowler	1970
	*Bruce A. Reed	1971
	*James P. Ryan	1975
	*George E. Yost	1976
Lieutenants:	*David L. Austin	1973
	*John W. Burris	1972
	Stephen Cotugno	1975
	*Michael Hazel	1988
	Edward Kearns	1970
	*David Levy	1973
	*Richard Mackey	1979

*Timothy Niven	1985
*John O'Neill	1976
*Michael Sitar, Jr.	1984
*Albert Vasas	1989
Philip Zerofski	1971

Firefighters:	*Patrick Brothers	1995
	*William Brothers	1997
	*James Bruce	1995
	*Robert Calistro	1988
	*Michael P. Callahan	1989
	*David Carney	1995
	*David Conley	1999
	*Joseph Dogherty	1986
	*Patrick Doherty	1997
	*Daniel Donovan	1980
	*Oscar Forero	1985
	*James A. Giasullo	1988
	*Jeffrey Giasullo	1995
	*Joseph Gillis	1997
	*William Gosse	1998
	Russell Gourley	1971
	*Donald Greer, Jr.	1986
	*Paul Guttadauro	1994
	*Richard E. Hamm	1987
	*Timothy Holden	1994
	*Brian Hurley	1989
	*Joseph Kearns	1995
	*Scott Keddie	1987
	*Gary Kerr	1988
	*John Lightfoot	1976
	Robert Little	1984
	*Russell McGlaulin	1989
	Stephen Powers	1982
	*Alan Rosemond	1989
	*Daniel J. Sitar	1987
	*Daniel Small	1988
	*Jon Viscione	1985
	*Vance Vonkahle	1987

* EMT

Secretary: Virginia Coviello 1993

Retired Lt. Philip Zerofski December 29, 1999

FIRE DEPARTMENT ACTIVITY REPORT 1999

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
AMBULANCE	182	160	154	165	151	167	211	156	172	190	154	210	2072
AMB. MUTUAL AID	10	13	16	15	10	16	22	13	10	22	14	13	174
ASSIST AMB.	146	119	114	128	108	123	135	112	125	130	107	149	1496
AUTO FIRE	1	2	5	6	2	4	5	9	3	1	2	2	42
BRUSH FIRE	2	10	7	43	11	16	10	13	6	3	5	6	132
ILLEGAL BURNING	0	2	2	11	6	6	3	4	2	2	4	1	43
STRUCTURE	8	9	5	7	7	7	9	8	8	7	5	14	94
DUMP/CUMPSER	0	10	0	1	0	1	0	0	0	2	2	1	8
ELECTRICAL	4	0	8	1	5	1	12	1	8	4	3	3	50
FALSE/ACCIDENT	35	21	18	13	19	39	32	33	24	22	21	23	300
INSPECTIONS	81	11	73	88	141	96	115	95	135	94	114	72	1215
INVESTIGATIONS	6	7	6	19	11	15	11	11	12	11	13	13	135
MUTUAL AID	1	0	1	4	1	3	3	0	0	2	0	5	20
SERVICE CALLS	57	43	40	34	50	66	72	27	50	49	41	37	572
HAZ-MAT	0	0	7	4	1	3	3	1	0	5	7	5	38
CO DETECTORS	6	6	8	3	5	2	0	2	0	3	3	5	43
TOTAL	539	507	464	541	528	565	640	485	565	547	495	558	6434

Public Works

1999 has been a great year for the Department of Public Works due to the formation of the DPW sub-committee, John Ryan, Joe Gill, Charlie Coldwell and David Cressman. The committee has approved a five year equipment replacement program and a four year staffing program which will bring our staffing levels to what it was 10 years ago. The committee has also committed to increasing the Town's street paving program from \$50,000. to \$100,000. first year, \$150,000. second year and \$200,000. the third year. Coupled with Chapter 90 funds the residents will see a great improvement in their roadways in Tewksbury. I would like to thank the sub-committee in their efforts and support and their commitment to the Department of Public Works.

The expansion of the Town's Water Treatment Plant which will be completed by the end of the year 2000 will allow the Town to supply the necessary water to meet the demands of the residents.

I feel based on the above that the DPW is moving in the right direction to provide the maximum effort of services to the community. The following is the organization of the Public Works and our accomplishments for the year 1999.

Administration

William R. Burris, Jr., Superintendent
Virginia Terrazzano
Linda Monahan

Service Date

1978
1978
1983

Highways

Robert Belida
Lawrence Kane
Paul Lambert
Ernest Lightfoot
James Lightfoot
James Nolan
James Shimkus
Richard Stoddard
Timothy Stronach
Kenneth Chandler

1983
1984
1975
1972
1984
1969
1967
1982
1985
1998

Vehicle Maintenance

John P. McCarthy
Royal Hudson
Frank Giannetti

1969
1986
1985

Engineering

Thomas Fiorello

1986

Parks/Tree

William Chandler

1976

Connie Barry	1984
Robert Nolan	1986
Kevin Conlon	1984
Michael Peters	1987

Water/Sewer

William Wilkinson	1966
George DeRoche	1972
Richard Westaway	1972
Lorraine Cuskey	1978
Jack Ward	1984
Brian Gath	1985
Clarence Richards	1986

Water Treatment Plant

Lewis Zediana	1988
Allan MacGilvary	1987
Ed Viewig	1988
John Salerno	1989
Michael Donovan	1994
Michael Sheu	1996
Erik Gitschier	1999
Robert Minor	1999

Street Opening Permits 1999

Gas Permits	104
Water/Misc.	7
Sewer/Misc.	11
State Permits	2
Miscellaneous	4
TOTAL	128

Sewer Permits Issued - 321

Streets Paved

Independence Ave	Munro Circle
Appletree Road	March Road
Washington St.	James Street
Grasshopper Lane	Boisvert Road
Helvetia Street	Catamount Road
Davis Road	Louis Road
Rocky Ave	Marion Drive
Susan Drive	Allen Road Ext.
Blease Drive	Indian Hill road
Colonial Drive	Tomohawk Drive
Kevin Street	Pocahontas Road
Kent Street	Lucille Drive
Hodgson Street	Philips Road
Darby Street	Claire Street
Grace Ave	Rockvale Circle
Chester Circle	Sunset Road
Chester Street	Laurie Drive
Wilson Road	Edgar Ave
Sixth Street	

Streets paved (Partial)

Trull Road	Astle Street
Rogers Street	Hinckley Road
Felker Street	

Streets that were graded:

Melrose Road	Shawsheen Ave	Tew-Mac
Old Stagecoach Road	Martel Lane	Albert Road
Dock Street	Ellis Ave	Goodell Ave

New Drainage Structures

Catch Basins installed: Baystate and Vernon, Baystate and Willow, Pleasant Street, Nelson Ave, Tanglewood Ave, Lincoln Road, Johnson Road, Carrol Road (2) , Livingston Street, Arnold Road, Boisvert Road, Maplewood Ave, South Amos, Grove Street, Whipple Road, Oak Road, Marshall Street, Heath Street and McNeill Way.

Pipe installed:

240 feet on Florida Road
60 feet of Erlin Ave
170 feet on Carrol Road

Guard Rail installed:

70 feet on Pond Street
26 feet on River Road

Catch Basin Repairs:

Baystate & Mystic Ave, South Street, Kendall Road, Bradford Road, Patten Road, Vernon Street, Kimberley Drive, Greenmeadow Drive, Trull Brook Lane, Charme Road, Rounsvell Road, Merrimac Drive, Maureen Drive, Anthony Road, School Street, Rockvale Road, Florida Road, Babicz Road, Livingston Street, Salem Street, Memorial Drive, William G. Drive, Pennacook Road, Pleasant Street, Trull Road, Quincy Road, Delehanty Road, Devonshire Road, Mt. Joy Drive, Mystic Ave, Bonnie Lane, Charme Road, Tanglewood Ave, Briarwood Road, Shawsheen Street, James Street, Beech Street, North Street, Patriot Road, Bridge Street, and East Street.

New Water Services installed in 1999

New Water Services Installed	152
New Meters Installed	132
Replacement Meters Installed	55
Total Hydrant checks & repairs made	36
Total new Hydrants Installed	28
Total Main & Service Leaks repaired	38
Total Mains completed in year	2.19 miles
Total Back Flow Devices tested	325

Vehicles Maintained

Police
Dog Officer
Civil Defense
Auxiliary Police
Community Action Committee

Christmas Trees Recycled 150
Recycling Bins Sold 238
Oil Recycled 2,445 Gallons

Retirements: Lee Garrant and George Notenboom

In closing, I would like to thank the entire Public Works Staff for their continued efforts and support to provide the best services to the residents of the Town of Tewksbury.

Respectfully submitted,
William R. Burris, Jr.,
Superintendent of Public Works

EDUCATION

*School Committee
Scholarship Awards
Staff List*

*Superintendent of Schools
General Information
Shawsheen Regional Vocational Technical School District*

*Student Services
Enrollment by Schools*

School Committee

Town Election

The Annual Town Election was held on Saturday April 10, 1999. Attorney Douglas W. Sears was returned to the School Committee for a second three year term following a one year break in service. Mr. Edward J. Doherty left the Committee after a distinguished six year term. We thank Mr. Doherty for his many contributions to our school district, particularly his leadership in establishing the highly successful Extended Day Program.

Attorney Scott Consaul was elected Chairman of the Committee for the second time during his six year tenure on the Committee. Edward K. Dick was elected Vice Chairman of the Committee following three consecutive years as Chairman. Mrs. Ruth Perrin was elected Clerk.

School Department Budget

The School Department Budget approved at the May 3, 1999 Annual Town Meeting was \$24,696,717.00. The figure represented a 12.8% increase over the FY 99 budget. The approved figure represented an increase of \$2,800,000.00 in the overall School Department Budget with \$1,336,480.00 earmarked for the opening of the John F. Ryan Elementary School.

This budget provided the funds to hire the staff needed to open the Ryan School and the staff needed to maintain reasonable class sizes at the elementary, middle and high school levels. This effort was further enhanced through the receipt of a Class Size Reduction Grant from the Massachusetts Department of Education.

This budget also provided the funding for the addition of eight buses to the transportation fleet. These additional vehicles were needed to provide transportation services to the John F. Ryan School. The vehicles also greatly reduced the length of the transportation routes for children in the Dewing, Heath Brook, North Street and Trahan Schools and the time children spend riding the bus.

Technology

Technology was a high point for the School District in 1999. We infused a large number of personal computers into our instructional program at Tewksbury Memorial High School. The newly opened John F. Ryan Elementary School boasts a state of the art technology program with five computers in

each classroom, two full computer labs and a cluster of computers in the Library/Media Center. The computer technology at the Ryan School reflects the full realization of our Five Year Technology Plan. The School Department and the School Committee are most grateful to the Ryan School Building Committee for allocating \$450,000 for technology at this new school.

Perhaps the greatest advancement in the area of Technology is the allocation of funds for the hiring of a Network Manager. Mr. Keith Young joined our team on December 13, 1999. He brings a wealth of knowledge in the development of local and wide area networks and he has the skills necessary to keep our growing inventory of hardware in good working order.

Saturday School

The School Committee implemented a new Saturday School program, under the umbrella of the Extended Day Program, as a result of a proposal brought forward by committee member William J. DeGregorio. This program targets students who are at risk for failing in one or more subject areas. Students meet with teachers (with a three-to-one student to teacher ratio) for two hours on a Saturday morning. The teachers work with the students on those areas in which they are experiencing difficulty. A survey of the participating teachers, students and parents indicates that this program has been very successful and has helped the students' self-esteem. The School Committee looks forward to the continued success of this program.

John F. Ryan Elementary School

August 30, 1999 and November 14, 1999 were very proud days in the life of the Tewksbury Public Schools. On August 30, 1999 we opened the doors of the John F. Ryan Elementary School to 775 Grade Five and Six Students. These students were in awe of their new school and continue to take full advantage of the rich and comprehensive academic program and the numerous after school offerings.

On November 14, 1999 the Tewksbury School Committee had the pleasure of dedicating the School in honor of John F. Ryan. Mr. Ryan had served the school district for 37 years as Teacher, Department Head and Assistant Superintendent of Schools for Business. The day was marked by thoughtful remarks by elected officials, Legislators, the Chairmen of the Building Committee and the School Committee and Mr. Ryan.

The highlight of the ceremony was the unveiling of a dedication plaque on the stage by the Chairman and Vice Chairman of the School Committee and the subsequent

unveiling of the official plaque by the Ryan children in the foyer of the school. This was a very special day for the Tewksbury Public Schools and a well deserved tribute to a very great man and a dedicated public servant.

Strategic Planning

On February 3, 1999 the Tewksbury School Committee and the members of the Tewksbury Public School Administrative Team met for their Seventh Annual Joint Mid-Year Retreat. The focus of the Mid-Year Retreat is to monitor the progress of the administration in meeting the system-wide goals for the current academic year and to discuss those initiatives which may be included in the required School Improvement Plans currently being developed by the each School Council.

On June 26, 1999 the School Committee met with the Administration for the Seventh Annual Year End Retreat. The purpose of the session was to review the final progress of the Administration in meeting the 1998-1999 goals and to establish the goals for the 1999-2000 school year. The goals we establish span the five areas of our five year strategic plan: Basic Skills, Technology, Interpersonal Skills, Physical Plant and Resources.

These joint sessions have promoted open communication on some complex issues. Both the School Committee and the Administration profit from these sessions.

In Conclusion

I would like to take this opportunity to thank the faculty, staff and administration of the Tewksbury Public Schools for their continued efforts on behalf of our students. I would also like to thank the parents and the guardians of our students for their active involvement in the academic lives of our students. This strong home-school partnership will enable our students to meet the challenges in the daily classroom and to realize success on the high stakes Massachusetts Comprehensive Assessment System.

Additionally, I would like to express my gratitude to the members of the School Committee for their support, guidance and their vision. It is rare to have the opportunity to work with a group of individuals who share such a strong commitment to quality education.

I would also like to extend my gratitude to the elected and the appointed Town officials who support the work of the School Committee and the efforts of our administration on a daily basis.

Finally, I would like to thank the voters and the taxpayers of the town of Tewksbury for their continued support of the school department.

It is my honor to serve as the Chairperson of the Tewksbury School Committee and my pleasure to submit this report.

Scott J. Consaul, Esq.
Chairman
Tewksbury School Committee

Superintendent of Schools

The primary work of the members of the Tewksbury Public School Department was directed in three areas: providing a broad range of learning opportunities for our students, maintaining the facilities necessary to support a full academic program and developing a comprehensive plan to insure the safety and well being of all members of the Tewksbury Public School Community.

I am pleased to review our efforts in these areas along with the changes in personnel and goals of our second five year strategic plan.

PERSONNEL

Retirements

The landscape of our school district changed with the retirement of a group of highly dedicated professionals. The four most senior members of our Elementary faculty retired. These women taught their last year with energy and enthusiasm.

Joan Ryan from the North Street School and Janice Lunn from the Dewing School retired after 38 years of service. Meredith DeBow from the Dewing School and Jennie Zantuhos from the North Street School retired after 37 years of service. Barbara Duarte retired from the Heath Brook School after 33 years of dedicated service.

Judith Lodi and Joanne Nolan retired from the Heath Brook School. Both of these talented educators contributed greatly to the Language Arts Curriculum and the Literacy Program in our district. Mr. Norris O'Brien retired after 28 years of service to the students in the Tewksbury Memorial High School Industrial Arts Program.

Our aide group witnessed the departure of three valued members. Jean Kyser and Vasilikie (Vickie) Stevens retired as members of our Library Aide Group. These women embraced technology in our libraries while maintaining student respect for the value of a good book. Diane Kelly retired as a Non-certified Aide. We are most grateful that she continues to contribute to our students through her work in our Extended Day Program.

Rochelle Hastings retired from the helm of the Dewing School kitchen after her 13 years of serving lunch and looking out for the well being of the countless children and staff whom she served.

Finally our central office team lost a valued advisor, a skilled plumber and a team player when Thomas Sullivan retired after 24 years of extraordinary work as a member of our maintenance department.

Administrative Promotions

Mr. Kevin McArdle was appointed to lead the new John F. Ryan Elementary School. Mr. McArdle assumed the leadership of this 775 pupil Elementary School following his very distinguished eight year tenure as Principal of the Heath Brook School. Ms. Pauline King, Master Teacher and 36 year veteran of the Tewksbury Public Schools was elected to succeed Mr. McArdle. Mrs. Karla Conway another Master Teacher and a 33 year veteran was elected to the position of Assistant Principal at the John F. Ryan School.

Mr. Anthony J. Romano accepted the challenge of leading Tewksbury Memorial High School. Mr. Romano had served as Assistant Principal for 25 years and as Department Head and Teacher for 10 years for a combined service of 35 years. Mr. Romano followed Mr. William McGuirk who resigned after four years at the helm of Tewksbury Memorial High School to lead Westford Academy, the High School in his home town.

Our administrative team has benefited greatly from the talents of these experienced educators.

Network Manager

After a lengthy search process, the district hired a network manager. Mr. Keith Young an experienced and hardworking technology specialist was appointed to fill this long needed position. In addition to his professional background and experience, Mr. Young is a parent of children in our school district. Mr. Young has established himself as an immediate lifeline to the faculty and staff in maintaining all computers in full service to our students.

ACADEMIC PROGRAM

State Assessment The major focus of our effort in the academic area has been the preparation of our students for the Massachusetts Comprehensive Assessment System (MCAS). We revised our Social Studies curriculum to fully align our curriculum with the new State Curriculum Framework. We established revised writing standards for students in Kindergarten through Grade 12. We developed and published student outcomes for Kindergarten through Grade 4 in Science and Mathematics. We are in process of completing the alignment of our English/Language Arts Curriculum and publishing the coordinated State and District Curricula for Social Studies.

Gifted and Talented In June of 1999 a steering committee was formed to design a comprehensive proposal for a Kindergarten through Grade Twelve Program for Gifted and Talented Students. The committee presented their recommendations to the full School Committee in January 2000. The report was very detailed and reflected the effort and the talent of the steering committee members.

Academic Support We continued to expand the school day for students in need of academic support. The highly successful Saturday School Program continued at the elementary level. We expanded the Summer School Program to include an academic remediation program for elementary

and middle school students. We began an evening program called *New Start* for students who were at risk for becoming school dropouts.

We received a grant from the Department of Education in the area of MCAS support. These funds were used to provide an After School Academic Support Program for elementary students. Chapter One funds were used to provide an after school tutorial program for students in math instruction. Parents complemented these efforts by establishing many after school enrichment programs at our elementary schools.

STUDENT SAFETY

Recent events across our nation have heightened awareness and raised concern about school safety. The Tewksbury School Department has worked closely with the Tewksbury Police Department to develop programs to insure the safety of our students.

The 1999-2000 school year marks the seventh year of our Community Based Justice Team. The Team is comprised of members from the District Attorney's Office, the Tewksbury Police Department, School Administration, the Juvenile Probation Department of the Lowell District Court and the Department of Youth Services. The Team reviews the status and develops plans for those students who are creating problems in the schools and the community and who are known to the courts.

The active involvement of the Youth Officer, Attendance Officer and the DARE Officer has been a key component in our School Safety Plan. The Youth Officer works in concert with the school administration to assist students whose behavior poses any safety threat to the school community. Any student found in possession of drugs or alcohol on school property is immediately referred to the Youth Officer. A meeting is convened by the school administration with the parents, the student and the Youth Officer to develop the best intervention plan for the student.

The Attendance Officer continues to intervene in cases involving chronic truancy and in those cases where a student's residence is in question. During October 1998 we implemented a "*Safety Net*" Program to track those elementary students who were incurring frequent absences from school. The underlying premise of the program is that regular school attendance is strongly related to academic success. Elementary principals meet with the Attendance Officer and the Superintendent on a monthly basis to identify these students. The families are first contacted by the School Nurse and, if necessary, the Building Principal. If the absence persists, the family is then contacted by the Attendance Officer.

The DARE Program provides Drug Resistance Education for students in Kindergarten through Grade Six. The presence of the DARE Officer in our schools has been a great support to our student discipline program. The Dare Officer will meet with students and parents when there is any suspicion that a student may be at risk for drug involvement.

A second effort in the area of student safety has been the development of administrative procedures and School Committee Policies. The Student and School Safety Policy provides a clearly defined process for dealing with students who make verbal or physical threats within the school. In addition, we have developed procedures for handling bomb threats and a uniform process for convening crisis teams in each school.

The School Department and the Police Department with the approval of the Tewksbury School Committee and Tewksbury Board of Selectmen signed a STARS (School Threat Assessment and Response System) agreement. The agreement was developed by the 26 member communities of NEMLEC (North Eastern Massachusetts Law Enforcement Council). The agreement includes a protocol for police and school administration during a crisis. The agreement includes the deployment of local, regional and state resources to assist in the efficient execution of a crisis response plan. The Tewksbury Public Schools are one of three communities chosen by the Middlesex District Attorney's Office to participate in Project Reach. This Project will expand the involvement of the District Attorney's Office in the development of comprehensive safety plans.

The third effort in the area of student safety has included parent and community training. During the Fall of 1999 we conducted three evening programs. The topics included: **Identifying Health Risk Behaviors in our Children, Helping Those Children Who Fall Through the Cracks, and School and Community Response to At Risk Children.**

FACILITY

The construction of the John F. Ryan Elementary School was a tremendous addition to our facilities. This 106,000 sq. ft. school opened on August 30, 1999. The project was on time and within the established budget.

The School enrolls 775 students in grades 5 and 6. The School offers a full academic and exploratory program and boasts two computer labs and a computer cluster in each classroom. The School Department conducted four orientation sessions for students and parents on August 28 and 30, 1999 and a Saturday Open House on October 30, 1999 for the community. The grand finale, however, was the formal dedication ceremony on November 14, 1999. The dedication ceremony afforded us the chance to celebrate the opening of the wonderful facility and to celebrate the career and continued contributions of John F. Ryan for whom the school was named.

The opening of the Ryan School resulted in the return of the North Street School Kindergarten Children from the Center School to the Kindergarten area at the North Street School. The transfer of the Grade 5 Students to the Ryan School provided the space necessary for the effective and appropriate delivery of all specialist services in our elementary schools. The transfer of the Grade 6 Students to the Ryan alleviated the overcrowded situation at the John W. Wynn Middle School.

We are grateful to the community for voting to approve the construction of the school and the funding for that portion which does not qualify for State reimbursement.

THE STRATEGIC PLAN

The primary activities of the Tewksbury Public Schools continue to be guided by our Five Year Strategic Plan. We are currently working on the third year initiative of our second five year plan. The current plan includes 16 goals which were identified by the Tewksbury School Committee and the School Administration at the annual year end retreat in June of 1999.

The 1999-2000 System Wide Goals include specific initiatives and activities which we will implement and hopefully accomplish by June 2000. The goals are organized in five (5) primary areas: Basic Skills, Technology, Interpersonal Development, Physical Plant and Resources. A Mid-Year Progress Report will be published in February 2000 and a Year End Report will be published in June 2000.

Copies of the 1999-2000 System-Wide Goals and the Mid-Year Report are available to the public in the office of the Superintendent of Schools at 139 Pleasant Street or by calling 640-7800.

SUMMARY

I would like to extend my gratitude to the Tewksbury School Committee for their commitment to the students, faculty, staff and administration of the Tewksbury Public School. I value their support and thank them for providing the resources necessary to support the best education for our students. Their active involvement in the life of the School District is testimony to their level of commitment.

I would like to once again acknowledge the time and effort of the members of the John F. Ryan School Building Committee. Their work resulted in the construction of a beautiful school. This building should be a source of pride and satisfaction to these hard working people each time they pass by the school.

The Central Office Administration and Support Staff and the Members of the Administrative Team are critical to the success of any school district. The Tewksbury School Department has an extremely talented, dedicated Central Office and Administrative Team. I continue to value their support and admire their work ethic.

I would like to thank the faculty and the staff. They work hard to meet the many demands of the Educational Reform Act and the many needs that our children bring through the doors of our schools each day. I would also like to thank the cafeteria and custodial personnel for the care with which they prepare and serve the school lunches and provide clean learning environments. Their efforts certainly enhance the work of the faculty, staff and administration

I would like to thank the Town Manager, the members of the Tewksbury Board of Selectmen, the Finance Committee and the administration and staff of the Town Departments who have supported our efforts during 1999. We are most fortunate to have their support and their assistance.

Finally I would like to thank the parents and guardians of our students. Any success we achieve is due to their support. The home school partnership is alive and well in our school district and I am most grateful for the active involvement of parents and guardians in their children's' education.

I am pleased to recount the activities of the Tewksbury Public Schools during 1999. I am honored to serve as Superintendent of Schools and I look forward to working with you to meet the challenges of the new century.

Christine L. McGrath, Ph.D.
Superintendent of Schools

Student Services

The emphasis of Student Services during 1999 was placed in professional development for school personnel, in programs and events for parents and students, in program development to accommodate student needs, in curriculum development, in grant development, and in communicating information about Student Services to school clientele and to the community at large.

Changes in federal and state legislation and regulations impacted nearly every aspect of Special Education as implemented within the Tewksbury Public Schools. Students with educational plans enrolled in the Tewksbury Public Schools, whether receiving their education within one of the seven schools in the district or in Chapter 766 approved private or collaborative programs, were required to participate in MCAS testing. The challenge for Tewksbury educators was to provide every student with opportunity to participate in the testing program and still accommodate their special education needs.

In addition to requirements for testing, special education laws and regulations mandated that all students have access to the general curriculum. Tewksbury educators at all levels made certain that all students participated in appropriate learning experiences while still receiving the content and skills included in every state mandated curriculum framework regardless of where the special education student received his/her Tewksbury education.

To ensure the accomplishment of these curriculum and testing objectives for special needs students at various developmental levels, programs focusing on functional and daily living skills were implemented at the elementary and middle school levels and a program emphasizing pre-vocational and vocational skills was implemented at the high school level. In addition, collaborative classrooms comprised of both students with

special needs and those with no special needs afforded students opportunity to learn in inclusionary settings.

Implementation of the Special Education inclusion programs at the elementary level was accomplished through the collaboration of Special Education Teachers, Regular Education Teachers, Educational Support Aides, and Special Education Therapists, Counselors, and Psychologists. These programs were provided to eligible students in Kindergarten at the Heath Brook School, in Grades One through Four at both the Heath Brook and the Dewing Schools, and in Grades 5 and 6 at the Ryan School. Inclusion programs which are collaboratively planned and implemented by both Special Education and Regular Education personnel were also provided for eligible students at both the Middle and High Schools.

To ensure understanding and full implementation of the changes in the law and regulations as they apply to curriculum, testing, Team composition, discipline, private school students not enrolled in the public schools, confidentiality, and Team process, training and informational programs were provided by the Director of Student Services and the Systemwide Team Chairperson for administrators, faculty, parents, for directors of Chapter 766 Private School and Collaborative programs, and for directors of private and parochial schools. Because the changes have significant impact on the determination of services available to students and on the identification of students eligible for direct special education services, more than one session per topic was provided and more are planned for the future.

Training in special education specific topics and on special education regulations and requirements was also made available to Special Education and Regular Education personnel through the Staff Development Program provided by the Tewksbury Public Schools during professional development days within the school year and during the summer. A major focus was education in Inclusion Classrooms and Settings with the objective of increasing successful achievement of academic standards by students in the least restrictive environments.

Grant funding was obtained to provide additional training for Tewksbury school personnel in how better to jointly provide access to the general curriculum in all seven state mandated curriculum frameworks in an inclusion format. A five day leadership institute for administrators and faculty afforded thirty staff members from the Tewksbury Public Schools opportunity to engage in training activities with school personnel from seven surrounding communities and to develop teaching strategies designed to improve student performance in the seven Massachusetts Department of Education Curriculum Frameworks.

In addition, a three session Student Services grant funded training program introduced administrators and teachers to five of the most highly recognized clinical reading models: the Wilson Reading System, the Lindamood Bell Program, the Orton Gillingham Program, the Stevenson Reading Program, and the Reading Recovery Program. Thirty Administrators,

Classroom Teachers, Reading Specialists, Title I Teachers, Special Education Providers, and Counselors at the Pre-School, Elementary, Middle School, and High School levels became knowledgeable about the construct, design, and implementation process of each system. The information and strategies presented during this training program had direct applicability to meeting the curriculum standards included in the Massachusetts Language Arts and Reading Curriculum Framework.

During 1999, the Integrated Pre-School program located at the Ella Flemings School expanded from five to six four half day sessions per week. As a result, a larger number of the pre-school age children with identified significant special education needs were able to participate in specially designed special education programs with other pre-school age children with no special needs. The process for selecting students with no special needs to participate in the Integrated Pre-School program with special needs students at the Ella Flemings School and in the Early Childhood Program located at Tewksbury Memorial High School includes participation in the monthly Screening of Three and Four Year Olds program, eligibility based on the absence of special education needs, and participation in a lottery held during the Spring of 1999.

Collaboration with the surrounding communities on behalf of the pre-school age population continued through the Community Partnership for Children. In addition to enhancing the collaborative efforts of all providers of services for pre-school age children, active membership in this organization by the Director of Student Services, the Systemwide Team Chairperson, and the Early Childhood Education Facilitator has contributed to a smoother transition of pre-school age children from one agency to another. Along with this meaningful collaboration opportunity, a significant amount of funding through this Department of Education initiative was obtained for the purchase of developmental and educational materials and supplies for the Integrated Pre-School Program at the Ella Flemings School.

During 1999, the Special Education Administrative Team comprised of the Director of Student Services, the Systemwide Team Chairperson, and the Early Childhood Education Facilitator, along with the Ella Flemings Pre-School Education Team and the Principal of the Dewing/Ella Flemings School undertook the initiative to seek accreditation for the Integrated Pre-School Program at the Ella Flemings School through the National Academy of Early Childhood Programs. The accreditation process at the Pre-School level is very similar to the accreditation process conducted at the High School level and is just as rigorous in all areas including curriculum, staffing, physical space, and other resources. It is anticipated that accreditation will be realized in 2000.

Interest in programming for the Gifted and Talented was a high priority for the School Committee in 1999. A Gifted and Talented Program Committee comprised of representatives from the School Committee, Administration, Faculty, and Parents was formed for the purpose of developing a plan of action for presentation to the School Committee for consideration. A two week training and planning session took

place in August. Presentations on varied Gifted and Talented Program topics were made by three Outside Consultants and the Director of Student Services. During the Fall, the Committee met regularly formulating program designs and priorities. Presentation to the School Committee of the Gifted and Talented Program Committee's proposals and decision-making is anticipated during 2000.

Funding obtained during 1999 by Student Services through a competitive grant supported the purchase of instructional materials for the gifted and talented, five "beyond the school day" Future Problem Solvers groups, and a twelve hour professional development training program focused on meeting the needs of the Gifted and Talented in the classroom setting.

Future Problem Solvers, a before/after school program for high ability students at each elementary school was one of the grant funded program components provided in the area of Gifted and Talented. Under the joint leadership of Ms. Lori Hyland and Ms. Christine Hassan, two Future Problem Solvers teams at the Heath Brook School engaged in addressing problem solving challenges in math and science. The culminating activity for this group was a presentation to parents and school personnel of the architectural designs constructed by students. The Future Problem Solvers group at the Dewing School, under the direction of Ms. Julie Paris, and the group at the North Street School, under the direction of Ms. Nancy Donahue, engaged in creative thinking activities and presented their work to parents and school personnel at the conclusion of the program. At the Trahan School, the Future Problems Solvers team, under the direction of Ms. Barbara Krueger, authored and illustrated stories on varied topics and in book form which were also presented for review to parents and school personnel. The books created by these students were placed on display at the Tewksbury Library.

During February, March, April, and May, a 12 hour grant funded training program in the Talents Unlimited Gifted and Talented program for students was presented for school personnel. Thirty Five participants engaged in training activities designed to provide strategies for meeting the needs of the gifted and talented student in the classroom. Training sessions were held at each elementary school and were each preceded by two demonstration lessons, one in a primary level classroom and one in an intermediate level classroom, which focused on practical strategies for use with students with gifts and talents and which were immediately transferable to the classroom.

Throughout 1999, additional enrichment programs for the gifted and talented enrolled in the Tewksbury Public Schools continued to be provided under the leadership of the Director of Student Services at the districtwide level and of Principals at each school. Programs for the gifted and talented were also available through Tewksbury's Community Education Program.

Gifted and Talented High School students had opportunity to participate in Advanced Placement classes in American

History, Biology, Calculus, and English during 1999 at Tewksbury Memorial High School. Students participating in these classes were provided the opportunity to participate in the Advanced Placement Testing program, a College Board testing program implemented in May 1999. Eighty Five percent of Tewksbury students taking the American History Exam passed the exam with the highest ratings of three, four, or five. More than 18% of those earned the highest rating of "Five," and 48% earned ratings of "Four." More than 87% of those students taking the English exam received passing scores. Eighteen percent of those received ratings of "Five" and 25% received ratings of "Four." These students who took A.P. tests and earned the highest ratings met specific performance standards and could receive college credit from individual colleges for high school course work completed.

Students achieving high scores in Advanced Placement Testing also received recognition from the College Board for their outstanding performance. One member of the Class of 1999, Ms. Lisa Marco, received the "A.P. Scholar With Honor" recognition award. The following members of the Class of 1999 received the "A.P. Scholar" recognition award: Ms. Shannon Baker, Ms. Christina Belmonte, Ms. Michelle Lee, Ms. Lisette Manrique, Ms. Miranda Robinson, and Ms. Nicole Venuti. Congratulations is extended to these seven Tewksbury graduates for their high achievement.

A New "Honors" World Studies Program was designed and implemented during 1999 for student members of the Freshman and Sophomore Classes at Tewksbury Memorial High School. This course offering expansion provided high ability students with a new opportunity for academic challenge and achievement.

At the Wynn Middle School, students in Grade 7 and in Grade 8 continued to have opportunity to participate in the Johns Hopkins University Talent Search, a program which identifies, assesses, and recognizes students with exceptional mathematical and/or verbal reasoning abilities. Students who met the John Hopkins University Talent Search criteria were invited to take the S.A.T. for the purpose of determining eligibility to participate in special summer programs for the gifted and talented. This year 28 Wynn Middle School Grade 7 and Grade 8 students took the S.A.T. in December, 1999. It was delightful to see so many of the Middle School students recognized by John Hopkins University as some of America's most outstanding students with academic potential.

In September 1999, the Health Education Curriculum Committee, which also serves as the State required Health Advisory Council and the Federally required Drug Free Schools Substance Abuse Prevention Council, began the process of selecting a new Health Education program for Grades Pre-School through Six. This Committee, comprised of representatives from the School Department, Tewksbury's Board of Health, Tewksbury Public Library, the Massachusetts Prevention Center, Parents, and other Community members, began its evaluation of Health Education programs in September and will complete the selection process by March. The program to be selected will

compliment Tewksbury's Health Education Curriculum and the Massachusetts Health Education Curriculum Framework.

Two new full time Health Educators and a Physical Education/Health Educator were added to the Health Education teaching staff during 1999. The addition of staff in this curriculum area demonstrates the school district's commitment to providing students with opportunity to become knowledgeable in the area of Health Education and skillful in practicing good decision-making about health care, peer relationships, appreciation of uniqueness and differences, and avoidance of tobacco, alcohol, and drug/substance abuse.

A number of Health Education related programs were presented throughout 1999 to students and parents for the purpose of emphasizing the value of good decision-making and in support of worthy causes. The Student Council at Tewksbury Memorial High School, under the leadership of Mrs. Dolores Sullivan, facilitated presentations to students in Grades 11 and 12 by a Community Member from Alcoholics Anonymous. The Student Council and Mrs. Sullivan also highlighted the importance of uniqueness and differences by sponsoring "Hip Hop Lives," a production on multiculturalism presented by the Boston Youth Dance Company and attended by all Tewksbury Memorial High School Students. In addition, a Breast Cancer Awareness month was sponsored by the Student Council. This activity enabled the Student Council to make a \$300 donation on behalf of Tewksbury students to support Breast Cancer Research.

"The Yellow Dress," a production of Deana's Fund, was hosted by Tewksbury Memorial High School and was presented to all Tewksbury Memorial High School students. The program, funded by the D.A.R.E. Parents' Advisory Group, emphasized the promotion of healthy relationships between students and the importance of community involvement to support the development of these healthy relationships. Students, faculty, and members of "The Yellow Dress" production company engaged in follow-up discussions on the issues associated with dating and domestic violence at the conclusion of the presentation.

A component of Health Education in Grades 9-12 was a unit on Cardio Pulmonary Resuscitation. Students participating in this program were afforded the opportunity by the Health Educator to obtain American Heart Association Certification in CPR if they so chose. Those students who elected to pursue A.H.A. Certification in CPR, received certification for a period of two years.

The Patriotic Play based on Tewksbury's History from 1625 through April 15, 1775, was again presented by Heath Brook and Trahan students under the direction of Mr. David Marcus, Elementary Physical Educator and member of the Health Education Curriculum Committee. This exciting educational event integrated Health Education, Physical Education, Art and Drama, Music, Language Arts and Reading, and Social Studies in presenting a learning experience for students, school personnel, and parents in a simulated real life setting.

During 1999, a Peer Leadership Advisor was funded through Drug Free Schools, a Health Education related grant developed by Student Services. Students in Grades 9 through 12 were recruited to participate in the opportunity to develop and practice positive leadership skills within the school district and in the community. A training program for the student Peer Leaders and for the Peer Leadership Advisor was also funded by the grant.

A seventh School Nurse and an Associate School Nurse were added to the Health Services staff in Tewksbury. The School Nurse position ensured the assignment of a full time Registered and Massachusetts Certified School Nurse to each of the seven schools in the District. The Associate School Nurse provided coverage at each of the seven schools within the district whenever the regularly assigned School Nurse was absent. The Associate School Nurse also assisted School Nurses, on a scheduled basis, in completing such Health Services activities as vision and hearing screening, immunization clinics, scoliosis screening, administration of medications, maintenance of required medication plans, and maintenance and updating of health records.

Hepatitis B Immunization for students in Grade 6 and in Grade 12 was again provided by the Tewksbury Public Schools in collaboration with Tewksbury's Board of Health. The School Nurse at the Ryan School, Mrs. Marcia Osterman, and the School Nurse at the High School, Mrs. Linda House, facilitated the outreach to identify Grade 6 and Grade 12 students who had not been immunized as required by state law and then collaborated with the School Physician and a representative from the Board of Health in administering the Hepatitis B vaccine to those students. The Associate School Nurse, Mrs. Miller, assisted the School Nurses at each of the two school sites in accomplishing this immunization objective.

The Director of Student Services and the School Nurses were successful in liaising with Salem State College for the purpose of providing clinical placements in Tewksbury for Registered Nurses meeting the course requirements for Massachusetts Certification as School Nurses. During 1999, two Registered Nurses completed their semester long clinical practicum in the Tewksbury Public Schools. Mrs. Colleen Dutile, School Nurse at the Dewing/Ella Flemings School, and Mrs. Elaine Walsh, School Nurse at the Heath Brook School, provided the supervision and training for the School Nurse Intern at the school to which each School Nurse is assigned.

The grant funded Title I program was again implemented at the Heath Brook, North Street, and Trahan Schools for Title I eligible students in Grades K through 4. During 1999, the program alternatives implemented by Title I personnel continued to include Reading Recovery for Grade One students at the Heath Brook and Trahan Schools, instruction in Reading and Language Arts at all three Title I schools, and instruction in Math at the North Street School. The Title I **Policy on Parent Involvement**, a Student Services developed document delineating Tewksbury's practice of affording parents of Title I eligible students opportunity to participate in Title I program planning and parent training, and the Student Services developed **Parent/Student/Teacher Compact**, a

contract like document stipulating the responsibility of each in advancing the academic progress of each student, were reviewed and/or completed with parents and students on an individual basis and during informational programs for parents held by Title I staff at each school site prior to every scheduled Open House.

Fifteen students received English as a Second Language tutorial services during January through June this year and 16 others received those services during September through December. English As a Second Language is an educational program which provides language development opportunities to students with limited English proficiency who are enrolled in Grades Kindergarten through 12 in the Tewksbury Public Schools. Ms. Mary DiCiaccio, a Massachusetts Department of Education Certified English as a Second Language Teacher, provided these services for all eligible students districtwide.

Programs for parents and for students were important components of the Guidance Services provided during 1999. Two Guidance Counselors at the Middle School and Four Guidance Counselors at the High School continued to provide counseling services on an individual and small group basis throughout 1999 to students in Grades 7 through 12. Working with Ms. M. Elisabeth Gaffney, the newly appointed Department Head-Guidance at Tewksbury Memorial High School, the High School Guidance Counselors developed, updated, and maintained Guidance files on each student.

In October, Senior Class Counselors, Mr. Henri Dufour and Mr. Brian Hickey, presented a Breakfast Program for parents of Seniors planning to go on to college. During this one hour long informational program, the Guidance Counselors presented and reviewed a packet of information helpful to parents and students in the decision making process and in meeting deadlines.

In December, a Financial Aid Night Program was presented to Tewksbury Parents and Students by the Director of Student Services. Presenters from the University of Massachusetts Lowell and Citizens Bank provided parents and college bound students with training in how to successfully complete and file the FAFSA and the CSS Financial Aid Profile and with information about resources available and the process for funding college expenses. Students enrolled in Tewksbury's media classes taped the presentation which was then broadcast, through the efforts of Mr. Joseph Dermody, on several occasions on the local Cable TV channel.

P.S.A.T. Testing was again funded by the Tewksbury Public Schools for all Sophomores and Juniors attending Tewksbury Memorial High School. More than 400 students took the P.S.A.T. in October, 1999. The results were received in December and will be distributed to students by their Sophomore Class and Junior Class Guidance Counselors during classroom presentations by the Guidance Counselors. The video production entitled, "Destination College," will be used to facilitate the interpretation of the P.S.A.T. results for students.

The Guidance Counselors at Wynn Middle School, Ms. Linda Hair-Sullivan and Ms. Kelly Sheehan, oversaw the administration of the Explore Test to all Grade 8 students. This assessment device is a combined achievement/interest inventory. Both Counselors presented the results obtained by students on this test to parents during an Open House program at the Middle School.

The Peer Mediation program and the Peer Tutoring program continued to be coordinated by the two Guidance Counselors at the Wynn Middle School. Ms. Hair-Sullivan and Ms. Sheehan also facilitated "Look Good Feel Good!!!" This group activity for Middle School students was held weekly after the close of school and focused on helping students to develop self esteem and resistance to media pressures. The activities presented by the Guidance Counselors were supplemented with presentations by Guest Speakers on topics related to self image and self confidence.

During the Fall of 1999, the Middle School Guidance Counselors organized and implemented the Middle School sponsored "Second Annual National Make-A Difference Walk-a-thon." This event took place on October 23, a day set aside across the country to promote volunteerism on behalf of one's community. This activity enabled the Wynn Middle School to make a \$700 donation on behalf of Tewksbury students for the benefit of the residents of Tewksbury State Hospital.

Crisis Team Training was provided by the Tewksbury Public Schools for Student Services and other school personnel. The Director of the "Good Grief" program presented a series of training sessions designed to assist school personnel in providing leadership to create an environment where students and faculty can accomplish the management of any crisis and its aftermath.

The Sixth Annual College/Career Fair took place on April 6, 1999. Planning for and organizing this major event for the Tewksbury Public Schools extended over a period of months and ended on the day the College/Career Fair was held. Nearly 150 Universities, Colleges, Business and Vocational Training Schools, Financial Institutions, Businesses, and branches of the Military participated in providing students from Tewksbury and surrounding areas opportunity to learn more about the school and career options available to them after completing High School.

The students, the administrators, the faculty of the Tewksbury Public Schools greatly appreciate the support of the Scholarship Donors and value their commitment to Tewksbury's leaders of tomorrow. During 1999, Tewksbury Public Schools' students received recognition for their academic and athletic accomplishments in the form of more than \$1,000,000 in scholarship awards granted by local businesses, organizations, and individuals, by school organizations, by colleges and universities, and by state and national organizations and groups. These scholarship awards were presented to Tewksbury student recipients during Tewksbury's Annual Scholarship Awards program, an event

organized and implemented by Student Services for the Tewksbury Public Schools.

I am pleased to present this report of Student Services activities and look forward to continuing to work with you on behalf of the students of the Tewksbury Public Schools.

Michele F. DeAngelis, Ed.D.
Director of Student Services
Tewksbury Public Schools

Class of 1999 Community and University Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, the sports organizations, and the private and professional organizations and schools who participated in Tewksbury Public Schools' 1999 Scholarship Program and who awarded more than \$1,000,000.00 in scholarships to the members of the graduating Class of 1999.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

THANK YOU to each of the Scholarship Award Donors and **CONGRATULATIONS** to the Scholarship Recipients.

BUSINESS DONORS:

Balfour Scholarship Award:

Christina Belmonte \$ 250.00

Best Buy DECA Scholarship Award:

Jennifer Lamb \$ 1,000.00

DeWolfe New England Real Estate Scholarship Award:

Jennifer Boyce \$ 500.00

Lowell 5 Cents Savings Bank Scholarship Award:

Michelle-Kim Lee \$ 500.00

MASSBANK Charitable Foundation Scholarship Award:

Lisa Marco \$ 500.00

Schlott Tires Academic Scholarship Award:

Miranda Robinson \$ 500.00

Tewksbury Business Association Scholarship Awards:

Kristin Cronin \$ 150.00

Thomas Seichter \$ 150.00

Tewksbury Physical Therapy Scholarship Award:

Victoria DiGiampaolo	\$ 500.00
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The Ed Walsh Hockey Schools Scholarship Award:

Erin Hickey	\$ 500.00
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COMMUNITY DONORS:**Elks Scholarship Awards:*****Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:**

Robert Pucko, Jr.	\$ 1,000.00
Devin Walsh	\$ 1,000.00

***Massachusetts Elks Scholarship Award:**

Jennifer Reale	\$ 500.00
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Rotary Club of Tewksbury Scholarship Award:

Michelle-Kim Lee	\$ 1,000.00
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Tewksbury Cultural Council Scholarship Awards:

Jennifer Barnes	\$ 1,000.00
Erika Kalkan	\$ 1,000.00

Tewksbury Garden Club Scholarship Award:

Sara Williams	\$ 500.00
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Tewksbury Golden Age Club Scholarship Award:

Jessica Hope Chace	\$ 300.00
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Tewksbury Lions Club Scholarship Awards:

Amy Scott	\$ 1,000.00
Kelly Shepard	\$ 1,000.00
Brad Wagstaff	\$ 1,000.00

Tewksbury Municipal Employees Association Local #833 Scholarship Awards:

Erik Gath	\$ 200.00
David DeRoche	\$ 200.00
Krystin Morris	\$ 200.00
Joshua Westaway	\$ 200.00

Tewksbury D.A.R.E. Parent Advisory Committee Scholarship Awards:

Michael Alleva	\$ 500.00
Alison Kinnon	\$ 500.00
Michelle-Kim Lee	\$ 500.00
Nicole Venuti	\$ 500.00

Tewksbury Police Association: John Sullivan and Paul Johnson Memorial Scholarship Awards:

Nicholas Ferrelli	\$ 375.00
Krystin Morris	\$ 375.00

Tewksbury/Wilmington Emblem Club #381 Scholarship Award:

Adam Imbriglio	\$ 350.00
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VFW Post #8164, Voice of Democracy Scholarship Awards:

Kelly Shepard	\$ 500.00
Sara Keskula	\$ 300.00
Michelle DiFelice	\$ 200.00

PERSONAL DONORS:**Anderson: The Mabel Anderson Memorial Scholarship Award:**

Kerry Ford	\$ 300.00
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Antonuk: The Florence Antonuk Memorial Scholarship Awards:

Jason Brzezowski	\$ 500.00
Melissa MacKay	\$ 500.00

Currier: The A. Elizabeth Currier Memorial Scholarship Awards:

Molly Boyle	\$ 500.00
Victoria DiGiampaolo	\$ 500.00
Lisa Parcella	\$ 500.00
Tejal Patel	\$ 500.00
Jennifer Tucceri	\$ 500.00

DeGregorio: The Owen William DeGregorio Scholarship Award:

Kerri Lee Greenan	\$ 1,000.00
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Flynn: The Daniel Flynn Memorial Scholarship Award:

Nicole Venuti	\$ 500.00
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Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Award:

Tejal Patel	\$ 2,000.00
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Kyricos: The George A. Kyricos Track and Field Scholarship Award:

Jennifer Ivas	\$ 500.00
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McGowan: The Muriel E. McGowan Scholarship Awards:

Jennifer Ivas	\$ 2,500.00
Miranda Robinson	\$ 2,500.00

Miceli: The Honorable James Miceli Scholarship Award:

Michelle-Kim Lee	\$ 300.00
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O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:

Lauren Bibo	\$ 1,000.00
Rene Roux	\$ 1,000.00

Perreault: John Perreault Memorial Scholarship Award:

Mark Morris	\$ 500.00
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Perrin: The Holly Perrin Memorial Scholarship Awards:

Lauren Bibo	\$ 500.00
Nicole Venuti	\$ 500.00

Peters: The Linda Peters Memorial Scholarship Awards:

Catherine Martel	\$ 1,500.00
Sean Penney	\$ 1,500.00

Scott: The David W. Scott Memorial Scholarship Awards:

Lauren Bibo	\$ 1,000.00
Derek Favreau	\$ 1,000.00

Smyth: The Paul J. Smyth Memorial Scholarship Award:

Lindsay Maxwell	\$ 500.00
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Strong: The Gary Strong Memorial Scholarship Award:

Derek Favreau	\$ 500.00
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**PRIVATE, PROFESSIONAL, AND OTHER
ORGANIZATIONS DONORS:**

Allegheny College Merit Scholarship Awards:

*Nicole Morandi	\$ 32,000.00	[\$ 8,000 per yr.]
*Nicole Morandi	\$ 4,000.00	[\$ 1,000 per yr.]

Assumption College Scholarship Awards:

*Danielle Bastien (Merit)	\$ 32,000.00	[\$ 8,000 per yr.]
*Lauren Bibo (Academic)	\$ 20,000.00	[\$ 5,000 per yr.]
Lauren Cook (Merit)	\$ 5,000.00	
*Erik Gath (Lyceum)	\$ 20,000.00	[\$ 5,000 per yr.]
*Rachelle Hummrich (Aquinas)	\$ 36,000.00	[\$ 9,000 per yr.]
*Brad Wagstaff (Aquinas)	\$ 32,000.00	[\$ 8,000 per yr.]

Bentley College Scholarship Award:

*Kristin Cronin	\$ 19,600.00	[\$ 4,900 per yr.]
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Board of Higher Education for Westfield State College, Tomorrow's Teachers Scholarship Program Award:

*Michelle Harris	\$ 11,704.00	[\$ 2,926 per yr.]
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Boston University Scholarship Awards:

*Lisette Manrique (Merit)	\$ 48,000.00	[\$12,000 per yr.]
Tejal Patel (Dean)	\$ 32,000.00	[\$ 8,000 per yr.]
Jennifer Tucceri (Acad.Achieve.)	\$ 22,000.00	[\$ 5,500 per yr.]

Brandeis University Grant Award:

*Shannon Baker	\$ 4,000.00	[\$ 1,000 per yr.]
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Citizen's Scholarship Foundation of America Award:

*Jessica Chace	\$ 1,000.00
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4-H County Foundation Scholarship Award:

*Sarah Kennedy	\$ 750.00
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Gettysburg College Merit Scholarship Award:

Nicole Morandi	\$ 16,000.00	[\$ 4,000 per yr.]
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Hartwick College Samuel Nelson Award:

*Anne Meuse	\$ 24,000.00	[\$ 6,000 per yr.]
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Hewlett Packard Company Employee Scholarship Award:

*Sarah Gillotte	\$ 2,000.00
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JCI Senate Foundation Scholarship Program Award:

*Lisa Marco	\$ 500.00
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Kraft Foods, Inc. Scholarship Award:

*Michelle-Kim Lee	\$ 4,000.00	[\$ 1,000 per yr.]
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Merrimack College Scholarship Awards:

*Christina Belmonte	\$ 30,000.00	[\$ 7,500 per yr.]
*Michelle Drevet	\$ 40,000.00	[\$10,000 per yr.]
Kristin Purser	\$ 10,000.00	
*Jennifer Reale (Academic)	\$ 20,000.00	[\$ 5,000 per yr.]

Middlesex Women's Club Scholarship Award:

*Jennifer Reale	\$ 750.00
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Neumann College Scholarship Award:

Jason Glover	\$ 20,000.00	[\$ 5,000 per yr.]
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New England Institute of Technology Book Award Scholarship:

*Christopher Nota	\$ 3,600.00	[\$1,800 for 2 yrs]
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Northeastern University Academic Honors Program Award:

*Kristin Purser	\$ 72,500.00	[\$ 14,500 per yr.]
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O'Neil: Virginia G. O'Neil Student Life Participation Scholarship Award:

*Michelle Drevet	\$ 40,000.00	[\$ 10,000 per yr.]
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Rensselaer Polytechnic Institute Math and Science Medal and Scholarship Award:

Christina Belmonte	\$ 40,000.00
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Rivier College Scholarship Awards:

*Miranda Robinson (Honors Program)	\$ 34,000.00	[\$ 8,500 per yr.]
*Kelly Ryan (Dean)	\$ 18,000.00	[\$ 4,500 per yr.]

St. Anselm's College Presidential Scholarship Award:

Nicole Venuti	\$ 30,000.00	[\$ 7,500 per yr.]
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St. Anselm's Thomas and Dorothy Sullivan Memorial Scholarship Award:

*Jennifer Ivas	\$ 2,000.00
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Sheet Metal Workers Union Local #17 Scholarship Award:

*Jennifer Ivas	\$ 2,000.00
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Southampton College, Long Island University Scholarship Award:

Kelly Ryan	\$ 4,000.00
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Stonehill College Academic Scholarship Awards:

Kristin Cronin	\$ 17,600.00	[\$ 4,400 per yr.]
*Sara Keskula	\$ 44,000.00	[\$ 11,000 per yr.]

Syracuse University Scholarship Award:

*Richard Burns (Dean's)	\$ 16,000.00	[\$ 4,000 per yr.]
*Jennifer Tucceri (Merit)	\$ 24,000.00	[\$ 6,000 per yr.]

Telephone Workers Credit Union Award:

*Kaitlin Green \$ 1,500.00

Temple University Achievement Award:

Anne Meuse \$ 10,000.00 [\$ 2,500 per yr.]

Paul Tsongas State College Scholarship Awards:

Lisette Manrique \$ 13,384.00
[\$ 3,346 est. per yr.]

Miranda Robinson \$ 13,384.00
[\$ 3,346 est. per yr.]

University of the Arts Promising Artist Scholarship Award:

*Erika Kalkan \$ 24,000.00 [\$ 6,000 per yr.]

University of Connecticut Dean's Scholarship Award:

Nicole Venuti \$ 20,000.00 [\$ 5,000 per yr.]

University of Hartford Alumni Grant:

Eliza Rakip \$ 7,000.00

University of Maine, Farmington Presidential Scholarship Award:

*Adam Imbriglio \$ 8,000.00 [\$ 2,000 per yr.]

University of Massachusetts Amherst Scholarship Awards:

*Megan Donoghue (Gymnastic's)
\$44,000.00

*Michelle-Kim Lee (President's)
\$10,000.00

University of Massachusetts Lowell Scholarship Awards:

*Jessica Chace (Chancellor's) \$ 2,350.00

*Jessica Chace (Artistic) \$ 727.00

Kristin Purser (Academic) \$ 2,500.00 [\$ 625 per yr.]

Jennifer Reale (Academic) \$ 5,800.00 [\$ 1,450 per yr.]

University of New Hampshire Honors Program Scholarship Award:

Nicole Venuti \$ 20,000.00 [\$ 5,000 per yr.]

Walton: Sam Walton Community Leadership Scholarship Award:

*Jennifer Reale \$ 1,000.00

Wentworth Institute of Technology Scholarship Award:

*Jason Brzezowski \$ 12,000.00 [\$ 3,000 per yr.]

Williams College Scholarship Award:

*Lisa Marco (Grant) \$ 16,000.00

Women's Progressive Club of Everett Scholarship Award:

*Richard Hinton \$ 500.00

Worcester Polytechnic Institute Scholarship Award:

*Maureen Cronin \$ 30,000.00 [\$ 7,500 per yr.]

**Scholarship accepted by student*

SCHOOL ORGANIZATIONS DONORS:**Dewing: The Loella F. Dewing School P.A.C. Scholarships Awards:**

Brad Columbus \$ 400.00

Alison Kinnon \$ 400.00

Food Services: The Ruth Sutton Scholarship Awards:

Maureen Cronin \$ 200.00

Joseph Machado \$ 200.00

Mark Morris \$ 200.00

Heath Brook: The Heath Brook School P.A.C. Scholarship Award:

Jennifer Tucceri \$ 500.00

Heath Brook: PAC Scholarship Award in Memory of Angela Munro:

Shannon Baker \$ 500.00

Middle School: The J.W.Wynn Middle School P.A.C. Scholarship Award:

Jessica Cogswell \$ 500.00

Middle School: The J.W.Wynn Middle School Student Council and Joseph E. Bastable Memorial Scholarship Awards:

Shannon Baker \$ 500.00

Michelle-Kim Lee \$ 500.00

North Street: The North Street School P.A.C. Scholarships Awards:

Elizabeth Haines \$ 250.00

Joseph O'Brien, Jr. \$ 250.00

Kelly Shepard \$ 250.00

Trahan School: Louise Davy Trahan School and Trahan School P.A.C. Scholarship Award:

Devin Walsh \$ 1,000.00

TMHS: The Friends of Tewksbury Memorial High School Scholarship Awards:

Caryn Abbott \$ 500.00

Joseph Butler \$ 500.00

Michael Deshler \$ 500.00

Michael Donnelly \$ 500.00

Kaitlin Greene \$ 500.00

Julie Griffin \$ 500.00

Michelle Harris \$ 500.00

Richard Hinton \$ 500.00

Sarah Kennedy \$ 500.00

Aaron Osterman \$ 500.00

Sarah Prifti \$ 500.00

Michael Southward \$ 500.00

Joie Steele \$ 500.00

James Sullivan \$ 500.00

TMHS: The TMHS Arts Scholarship Award:

Jennifer Barnes \$ 250.00

TMHS: The TMHS Band Loyalty Scholarship Awards:

Jessica Chace	\$ 200.00
Melissa MacKay	\$ 200.00

TMHS: The TMHS Chorus Loyalty Scholarship Award:

Elizabeth Skare	\$ 200.00
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TMHS: The TMHS Music Association Scholarship Awards:

Jessica Chace	\$ 300.00
Melissa Mackay	\$ 300.00
Rose Maranville	\$ 300.00
Danielle Pearce	\$ 300.00
Elizabeth K. Skare	\$ 300.00

TMHS: The TMHS National Honor Society Scholarship Awards:

Shannon Baker	\$ 75.00
Jason Brzezowski	\$ 75.00
Jessica Chace	\$ 75.00
Jessica Cogswell	\$ 75.00
Kristin Cronin	\$ 75.00
Maureen Cronin	\$ 75.00
Megan Donoghue	\$ 75.00
Michelle Drevet	\$ 125.00
Richard Hinton	\$ 75.00
Lisette Manrique	\$ 125.00
Tejal Patel	\$ 75.00
Kristin Purser	\$ 75.00
Miranda Robinson	\$ 125.00
Jennifer Tucceri	\$ 125.00
Nicole Venuti	\$ 75.00

TMHS: The TMHS Student Council Scholarship Awards:

Victoria DiGiampaolo	\$ 600.00
Michelle-Kim Lee	\$ 700.00
Jennifer Reale	\$ 500.00

The Tewksbury Teachers Association Scholarship Awards:

Rose Maranville	\$ 500.00
Amy Scott	\$ 500.00

SPORTS ORGANIZATIONS DONORS:**TMHS Field Hockey Booster Scholarship Awards:**

Lauren Bibo	\$ 200.00
Jillian Bielecki	\$ 200.00
Jennifer Boyce	\$ 200.00
Kristin Cronin	\$ 200.00
Maureen Cronin	\$ 200.00
Jaime Frasca	\$ 200.00
Jennifer Lamb	\$ 200.00
Lisette Manrique	\$ 200.00
Devin Walsh	\$ 200.00

The Dennis McGadden/Joseph Bernardi Track and Cross Country Scholarship Awards:

Alan Balcom	Jennifer Ivas
Danielle Bastien	Alison Kinnon
Molly Boyle	John Martino

David Clark	Lindsay Maxwell
Tasha Clark	Brian Milner
Brad Columbus	Nicole Morandi
Kristin Cronin	Robert Pucko
Michelle DiFelice	Larry Reed
Meghan Goodhue	Jonathan Shiner
Erin Hickey	
Total	\$11,000.00

The Redmen Football Clubs Scholarship Awards:**• The Coach Bob Aylward Redmen Football Scholarship Award:**

Michael Deshler	\$ 1,000.00
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• The James E. Brooks Memorial Redmen Football Scholarship Awards:

Erik Gath	\$ 1,000.00
Sean Penney	\$ 1,000.00
Brian Robillard	\$ 1,000.00
Brad Wagstaff	\$ 1,000.00

• Redmen Football Coach Award:

Robert Pucko, Jr.	\$ 250.00
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Tewksbury Boy's Youth Basketball Scholarship Awards:

Brian Milner	\$ 500.00
Mark Morris	\$ 500.00

Tewksbury Girls Recreation Basketball Scholarship Awards:

Molly Boyle	Julie Neary
Kerry Ford	Sarah Prifti
Kristin Hurd	Kerry Southard
Sara Keskula	Nicole Venuti
Melissa MacKay	
Total	\$ 1,700.00

Tewksbury Girls Softball League Scholarship Awards:

Molly Boyle	Julie Neary
Kristen Cronin	Devin Walsh
Melissa MacKay	Nicole Venuti
Total	\$ 1,200.00

Tewksbury Redmen Baseball Boosters Scholarship Awards:

Joseph Butler	\$ 100.00
Derek Favreau	\$ 100.00
Adam Imbriglio	\$ 100.00
Mark Morris	\$ 100.00
Scott Murphy	\$ 100.00
James Sullivan	\$ 100.00
Tyler Welch	\$ 100.00
Joshua Westaway	\$ 100.00

Tewksbury Redmen Hockey Club: George "Timmy" Ernest Memorial Scholarship Awards:

Brad Columbus	\$ 500.00
David DeRoche	\$ 500.00
Shawn Durkin	\$ 500.00
Derek Favreau	\$ 500.00

Joshua Westaway \$ 500.00

Tewksbury Youth Baseball Scholarship Awards:

Derek Favreau \$ 500.00

Scott Murphy \$ 500.00

Tewksbury Youth Football/Cheerleader Most Deserving Student Scholarship Awards:

Michael T. Deshler \$ 250.00

Erik M. Gath \$ 250.00

Mark D. Morris \$ 250.00

Brad M. Wagstaff \$ 250.00

Lauren N. Bibo \$ 250.00

Kristin E. Cronin \$ 250.00

Jaime L. Frasca \$ 250.00

Jennifer M. Ivas \$ 250.00

Jennifer L. Lamb \$ 250.00

Rene M. Roux \$ 250.00

Kelly A. Shepard \$ 250.00

Devin M. Walsh \$ 250.00

Tewksbury Youth Football Gilbert L. Ferrelli Memorial Scholarship Award:

Lindsay A. Maxwell \$ 250.00

Tewksbury Youth Skating Association: Fred Carpenito Memorial Scholarship Award:

Brad Columbus \$ 500.00

Tewksbury Youth Skating Association Scholarship Award:

David DeRoche \$ 250.00

Tewksbury Youth Soccer League Scholarship Awards:

Derek Favreau \$ 500.00

Adam Imbriglio \$ 500.00

Kelly Shepard \$ 500.00

TOTAL: \$ 1,169,374.00

School Department General Information

Registration for School in September 1999

Kindergarten: A child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade

NO SCHOOL ANNOUNCEMENTS

School will be closed only in the case of severe inclement weather. The schedule of no school signals in effect for this school year follows:

A series of three sets of two blasts (2-2-2) on the horns at the State Hospital and the following times for groups indicated.

6:45 A.M. - No School At All Schools

7:45 A.M. - No School At All Elementary Schools Only (K-6)

Announcements relative to closing schools for inclement weather will be carried by radio stations WRKO, WCAP, WCCM, WBZ and WHDH.

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcements.

Enrollment by Schools

Tewksbury Public Schools

SCHOOL	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	Totals
North Street	101	91	74	73	89										428
Trahan	70	71	65	78	84										368
Dewing	110	133	111	96	120									34	604
Heath Brook	101	95	100	103	96									51	546
Ryan						406	363								769
Wynn Middle								350	364						714
Memorial High										252	223	183	185		843
TOTALS	382	390	350	350	389	406	363	350	364	252	223	183	185	85	4,272

Staff List

TEWKSBUURY PUBLIC SCHOOLS 1999 - 2000 ROSTER

School Committee

Scott Consaul, Esq.	2000
Edward K. Dick	2001
William J. DeGregorio	2001
Ruth M. Perrin	2000
Douglas W. Sears	2002

Administration

Christine L. McGrath, Ph.D.	Superintendent of Schools
Mr. John F. Quinn	Business Manager
Dr. Joseph C. Walsh	Assistant Supt, Curriculum & Instruction
Dr. Rick Hawkins,	K-8 Curriculum Coordinator
Dr. Michele DeAngelis	Director of Student Services
Cheryl Porcaro	Systemwide Team Chairperson
Mr. Robert Aylward	School to Career Coordinator
Thomas Lovett	Data Processing Coordinator
Joan Dey	Director of Food Services

MEMORIAL HIGH SCHOOL

Anthony Romano, Interim Principal
Robert Aylward, Interim Assistant Principal
Dolores Sullivan, Assistant Principal

Department Head, Humanities - Robert MacDougall

ENGLISH

Carol Acone-Callahan
Jennifer Brooks
Elsa Marsh
Susan Patterson
Ginamarie Talford
John Weir, III
Joy White
Jacqueline Williamson

SOCIAL STUDIES

Brian Aylward
Frances DeLucia
Robert Doolan
James Kastritis
Robert MacDougall
Robert Manzi
Sharon Milenavich
William Piscione
Nadine Sutcliffe

Department Head, Mathematics, Science And Technology - Gerald Rideout

MATHEMATICS

Kathleen Aylward
Robert Brigida
George Economou
Annina Faraci
MaryBeth McGinn
Maureen McNamara
Elizabeth Papik
Roger Pilat
Gerald Rideout

SCIENCE

Timothy Burns
John Clarke
Edward Cremins
Ciara Duffy
Mary Herlihy
Patricia Lannon
Joseph LeProhon
Kathleen Mofield
Marilyn O'Brien

COMPUTER SCIENCE

Sandra Bettencourt
Frances DeLucia
Susan Sullivan

Department Head, Fine Arts - Donald Sullivan

WORLD LANGUAGES

Henrietta Araujo
Michael Jane Buss
Leo Frechette (Consultant, Foreign Exch Prog)
Daniel O'Brien
Claire Piscione
Maureen Rideout
Jennifer Spaulding

ART

Elaine Riley (part time)
Daniel Rogacki
Donald Sullivan

MUSIC

Roger Whittlesey

Department Head, Applied Arts - Lawrence Basteri

BUSINESS/MARKETING

Cynthia Basteri
Judith Berube
Dale Black

FAMILY AND CONSUMER SCIENCE

Gail Pollard
Patricia Ryser

TECHNOLOGY EDUCATION

Lawrence Basteri
Joseph Frank

Department Head Guidance - Elisabeth Gaffney

GUIDANCE

Henri Dufour
Elisabeth Gaffney
Brian Hickey
John Maloy

PHYSICAL EDUCATION

Nancy Billings
Steven Levine (Health)
Robert McCabe

HEALTH

Denise Saindon

LIBRARIAN

Gertrude Carey

IN HOUSE SUSPENSION

Joseph DelGrosso

SECURITY MONITOR

Kenneth Ryan

MEDIA

Joseph Dermody

JOHN W. WYNN MIDDLE SCHOOL

James McGuire, Principal
John Donoghue, Assistant Principal

TEAM 7A - Cynthia Abate-Upson, T.L.

ENGLISH

Brenda O'Brien*

SOCIAL STUDIES

Warren Yaeger*

MATH

Joanna Krainski*

SCIENCE

Cynthia Abate-Upson*

TEAM 7B - Cathleen Bilodeau, T.L

ENGLISH

Anthony Blandini

SOCIAL STUDIES

Anne Maloy

MATH

Cathleen Bilodeau

SCIENCE

Kathleen Connell

TEAM 7C - Stephanie Pagiavlas, T.L.

ENGLISH

Audrey Sobel

SOCIAL STUDIES

Stephen Prodanas

MATH

Geraldine Cummings

SCIENCE

Glen Osterman

TEAM 7D

ENGLISH/SOCIAL STUDIES

Julie DeRoche

MATH/SCIENCE

Frances Rouff

TEAM 8A - James LeClair, T.L.

ENGLISH

Nancy Laws

SOCIAL STUDIES

James LeClair

MATH

Rosamond Malatesta

SCIENCE

Kristina Rogers

TEAM 8B - Nancy Farrey-Forsyth, T.L.

ENGLISH

John Bresnahan

SOCIAL STUDIES

Patricia Krol

MATH

Sandra Barnett

SCIENCE

Lynne Woods

TEAM 8C - Kimberly Bresnahan, T.L.

ENGLISH

Elaine (Brinton) Speros

SOCIAL STUDIES

Cheryl Witham

MATH

Albert Bradley

SCIENCE

Kimberly Bresnahan

TEAM 8D

ENGLISH/SOCIAL STUDIES

Toby Haber

MATH/SCIENCE

James Pringle

ART

Gail Hamilton

MUSIC

Joseph Musumeci

INSTRUMENTAL MUSIC

Joseph Buckley

HEALTH

Robert McGrath

Maura Porter

WORLD LANGUAGES

FRENCH

Florence Arnold*

Judith Palm

SPED - Thomas Walsh, T.L. *

Shared with Ryan School (one half)

ALTERNATIVE CLASSROOM TEACHER

John Jarek

EXPLORATORY

Team Leader - Richard Otis

COMPUTERS / PHYSICAL EDUCATION

COMPUTERS

Bonita Hansberry*

Richard Zbieg

PHYSICAL EDUCATION

Ronald Drouin (Health) (one half)

Thomas Morrill

Susan Scofield

WRITING

Pam Koskey

LIBRARIAN

Maureen Kelley

GUIDANCE

Kelly Sheehan

Linda Hair Sullivan

JOHN F. RYAN ELEMENTARY SCHOOL

Kevin McArdle, Principal

Karla Conway, Assistant Principal

TEAM 6A - Dolores Sacratome, T.L.

ENGLISH

Maureen Gropman

SOCIAL STUDIES

William Kirwin

MATH

William Buckley

SCIENCE

Dolores Sacramone

TEAM 6B - Thomas Conlon, T.L.

ENGLISH

Eileen Gardner

SOCIAL STUDIES

Thomas Conlon

MATH

Virginia Kirwin

SCIENCE

Robin Reading

TEAM 6C - Carol Sagro, T.L.

ENGLISH

Pamela McDade

SOCIAL STUDIES

George Kalarites

MATH

Philip Wolfson

SCIENCE

Carol Sagro

TEAM 6D

ENGLISH/SOCIAL STUDIES

Edward Manzi

MATH/ SCIENCE

Barbara Gillette-Manna

TEAM 5A

ENGLISH/SOCIAL STUDIES

Kathleen Henry

MATH/SCIENCE

Ann Read

TEAM 5B

ENGLISH/SOCIAL STUDIES

Karen Hodgson

MATH/ SCIENCE

Jennifer Mrozowski

TEAM 5C

ENGLISH/SOCIAL STUDIES

Debra Cody

MATH/ SCIENCE

Frances Gath

TEAM 5D

ENGLISH/SOCIAL STUDIES

Richard Mousseau

MATH/SCIENCE

Patricia McDonnell

TEAM 5E

ENGLISH/SOCIAL STUDIES

Gus Jardin

MATH/ SCIENCE

Frederick Leahy

TEAM 5F

ENGLISH/SOCIAL STUDIES

Margaret Roberts

MATH/ SCIENCE

Albert Leclair

TEAM 5G

ENGLISH/SOCIAL STUDIES

Sharon Moser

MATH/ SCIENCE

Cheryl Duprey

TEAM 5H

ENGLISH/SOCIAL STUDIES

Robert Maloney

MATH/ SCIENCE

Elizabeth Robinson

ART

Diane Slezak

MUSIC

Marguerite Weidknecht

HEALTH

Christine Oliver

COMPUTERS

Lisa Bailey

Barbara Jagla

PHYSICAL EDUCATION

Ronald Drouin (one half)

James Manley

Jayne Farnham

WORLD LANGUAGES

Susan Thorne

READING

David Mullen

Kimberly Stone

LIBRARIAN

Mary Eldringhoff

SPED - Thomas Walsh, T.L. * (One Half)

HEATH BROOK SCHOOL

**Pauline King, Principal
Carole Gallo, Head Teacher**

Kindergarten

Linda Austin

Kathleen Ford

Kristi Rodgers

Grade 1

Joan Ciambella

Helen Matysczak

Joanne Morrissey

Maureen Whitehead

Grade 2

Diane Davos

Dorothy Foley

Susan LaMotte

Brenda McWilliams

Grade 3

Adrienne Ernest
Elaine Fiske
Lori Hyland
Jaime Lane
Mary (Molly) Linnehan)

Grade 4

Chris Hassan
Marcia Kalarites
Angela Marshall
Joanne O'Brien

Chapter I - Reading

Julie Flanagan

LOELLA F. DEWING SCHOOL

Loreen Bradley, Principal
Geraldine Rubico, Head Teacher
Stella Sullivan, Head Teacher

Kindergarten

Maureen McSheehy
Kathleen Mootrey (one half)
Geraldine Rubico

Grade 1

Patricia Belmonte
Lisa Terris Cournoyer
Maryelle Hirtle
Claire Reed
Patricia Stratis
Shelley Terris

Grade 2

Maureen Kane
Jane Kelley
Shirley Sanford
Carole Sullivan
Barbara Vitallo

Grade 3

Maureen Buckley
Mary Lou Morris
Mary Ann Primerano
Patricia Tellier
Rose White

Grade 4

Karen Cintolo
Leanne Fisher
Judith Middleton
Lisa Parker
Sandra Ryan
Michelle Sickorez

LOUISE DAVY TRAHAN SCHOOL

George Paul, Principal
Christine Themeles, Head Teacher

Kindergarten

Mary Feick
Kathy Mootrey (one half)

Grade 1

Maureen Jackman
Ann O'Hara
Betty Themeles

Grade 2

Catherine Brimer
Kathryn Quinn
Christine Themeles

Grade 3

Trudi Hennemuth
Madeleine D. O'Brien
Karen Ware
Elizabeth Zambella

Grade 4

Patricia Dias
Cynthia McSorley (Shannon Demos)
Joan Friedman
Barbara Krueger

Chapter I

Donna Mooney - Lead Teacher

NORTH STREET SCHOOL

Ralph Natola, Principal
Marjorie Conlon, Head Teacher

Kindergarten

Marjorie Petalas
Sheila Gurry

Grade 1

Ann Conlon
Teresa Enos
Rita O'Sullivan
Catherine Ventura

Grade 2

Deborah Brewin
Elizabeth Krzesinski
Elaine Maxwell
Denise Morandi

Grade 3

Mary Lou Adams
Alma Davis
Cassandra Edell
Raymond Loosen

Grade 4

Charles Allen (Kim Gagnon)
Marjorie Conlon
Robert Cullen
Eugene Sdoia

Title I

Heather LeBlanc

ELEMENTARY SPECIALISTS

Elementary Librarian

Jamie Foss

Reading Specialists

Sara Masters - North Street
Gloria Graves - Trahan
Susan Lachance - Heath Brook
Cathy Ronan - Dewing

Elementary Art

Linda Malone - Heath Brook/Trahan
Sue Gilbert - Dewing/North Street

Elementary Music

Andrea O'Donnell - Trahan/Heath Brook
Marie Maranville - Dewing/North Street

Elementary Physical Education

David Marcus - Heath Brook/Trahan
Jodi Higgins - Dewing/North Street

Health Educator

Mary Laffey

Behavior Management Facilitator

Robert Ware

In-House Suspension

Joseph DelGrosso

Media Specialist

Joseph Dermody

Attendance Officer

George Hazel

SPECIAL EDUCATION DEPARTMENT

School Adjustment Counselors and School Psychologists

Dr. Frederick Penza - High/Middle
William Traveis - Middle School
Helen Lewis - Ryan
Stella Sullivan - Dewing
Mariellen Nastasi - Heath Brook/Trahan
Ana Bonin - North St/Dewing
Rori Weinstein - Trahan/Heath Brook
(Amy Harkins)

Speech Therapists

Lisa Moore - Dewing/Ryan
Michelle Pastore - Dewing/High/Middle
Stefanie Waitte - Heath Brook/High/Middle
Jan Fuller - Ella Fleming
Pamela Barry - North/Trahan

Early Childhood Specialist

Lisa Marcheterre - Ella Flemings School
Patricia Keddie - Ella Flemings School
Donne Greene - Ella Flemings School

Physical Therapist

Jennifer Merrill - Systemwide

Occupational Therapist

Gail Bliss - Systemwide

English as a Second Language Tutor

Mary DiCiaccio

Moderate Special Needs Specialists

Mary Beth Aiello - Heath Brook School
Kathleen Anderson - Ryan School
Karen Bancroft - Heath Brook
Roseanne Boghossian - Middle School
Julie Bossdorf - Ryan School
Antonette Byrnes - Middle School
Emily Cotter - Dewing School
Mary Dobson - Heath Brook
Eleanor Edelstein - North Street (also High School)
Kathryn Ehresman - High School
Nancy Farrey-Forsyth - Middle School
Judi Foley - Ryan School
Carole Ann Gallo - Heath Brook School
Donna Graham - Ryan School
Sarah Hogan - Middle School
Lisa Hughes - Dewing School
Kim Hynes - Ryan School
Kaspar Kasparian - Middle School
Mary Kennedy - High School
Denise LaFrance - Dewing School
Donna LeCam - Dewing School
Mary Manseau - Trahan School
Patrick McAndrews - High School
Jane (Feltham) Mulcahy - Heath Brook School
Stephanie Pagiavlas - Middle School
Thomas Walsh - Middle/Ryan Schools
Scott Winters - Ryan School

EDUCATIONAL SUPPORT STAFF

Certified Aides

Elinor Beloin - Spec Needs - Dewing Inclusion
Mary Jane Bucci - Vocational Spec Needs Aide
Elaine Carl - Special Needs, Middle School
Renee Coppola - Ella Flemings School
Mary Eringis - Spec Needs, Ryan School
Kristi Flagg - Special Needs - High School
Kimberly Hillson - Special Needs, Ryan School
Gretchen Hummrich - Special Needs - Middle
Pamela Lussier - Ella Flemings School
Rita Masters - Spec Needs - Heath Brook
Anne Murphy - Special Needs, Dewing School
Lois Murphy - Spec Needs - Heath Brook Inclusion
Elaine Riley - Spec Needs - High School (pt time)
Stacey Onessimo - Ella Flemings School
Maria Skoropowski - Spec Needs, High School
Micaela Stuart - Spec Needs - Dewing Inclusion
Mary Lou VanHouten - Spec Needs, High School
Kevin Smith - Computer Aide, High School

Non-Certified Aides

Linda Beaulieu - Kindergarten Aide - North St.
Rita Boudreau - Kindergarten Aide - Heath Brook
Janet Davis - Kindergarten Aide - Heath Brook
Gale Durkin - A.V. Aide - High School
Judith Fitzgerald - Kindergarten Aide - Trahan
Jane Juskiewicz - Kindergarten Aide - Dewing
Mary Lazzara - Kindergarten Aide - Heath Brook
Mary Morris - A.V. Aide - Middle School
Kathleen Penney - Spec Needs Heath Brook
Margaret Smith - Kindergarten Aide - Dewing
Elaine Zunino - Kindergarten Aide - North St.

School Nurses

Colleen Dutile
Judith Hopkins
Linda House
Monica McBrine
Sandra Miller - Assoc Nurse
Marcia Osterman
Beverly Robinson
Elaine Walsh

Library Aides

Eileen Coombes
Ann Donnelly - Heath Brook
Judith Dziadosz - Ryan School
Martha Feran - Trahan
Marilyn Fowler - Middle School
Karen Grasso - High School/Middle School
Diane Hughes - Dewing
Barbara Keefe - Dewing
Evelyn McCabe (L of A)
Mary Nawn - High School
Rosemary Sullivan - Heath Brook
Mary Turcotte - North Street

School Secretaries

Jean Aylward
Kathy Baker
Jeanne Blackstone
Rose Cochran
Judith Colman
Paula Coppola
Anne Duncan
Julie Fortier
June Fowler
Joanne Kearns
Louise Kelley
Mary Maguire
Eileen Mahoney
Kelly Mercier
Patricia Meuse
Patricia Napoli
Dorothy Peach
Valerie Rogers
Anita Sartori
Barbara Sullivan
Deborah Sullivan
Nancy Thompson
Elaine Tower
Nancy Torname - Medicaid Clerk

Food Service Workers

Deanna Barnaby
Maureen Bedard
Elaine Bennett
Linda Carter
Barbara Curtin
Carolyn DeSisto
Judith Dickinson
Anna Dobbin
Sandy Eithier
Carole Friedman
Anna Gaudette
Gladys Goldstein
Denise Guiliani
Nancy Houmiller
Janet Hubert
Rosemary Indelicato
Joyce Kling
Carol Lennon
Patricia London
Michelle McComber
Lorraine McPhee
Dolores Montecalvo
Mary Beth Morello
Deborah Munroe
Marie Nolan
Yvette Payne
Grace Petkiewich
Elizabeth Ryder
Kimberly Sheehan
Kathy Sholl
Barbara Stevens
Laura Sullivan
Holly Tellier
Nancy Torname
Janice Woodman

Maintenance and Custodial Workers

James Sharkey, Maintenance Foreman
Gary Ballou - Middle
Joseph Burke - Heath Brook
Michael Carey - Heath Brook
William Catherwood - Middle
Charles Coughlin - High School
William Cuskey - Middle*
Jorge DaSilva - North St.
Henry Dewing - High School
Benjamin Dobbin - High School/Cent
Lynne Dykeman - Dewing
Richard Fallon - Ryan
Thomas Gilbride - Maintenance
George Greenman - High School*
David Harrington - High School
John Hynes - Maintenance
John Laffey - Middle
Charles LeSage - Dewing*
Bruce McDonald - High School
Fred Mainey - Ryan
Jon Marchand - Dewing
Louis Marion - Maintenance
Daniel Martin - Middle
Joseph McCann - North St.*
Robert McCarthy - Dewing
Scott Middleton - Ryan
Paul Morgan - Ryan
Terrance Neal - Ryan
Richard Newton - High School
Roy Osterberg - Middle
Donald Page - Middle
Stephen Patterson - Ryan
Joseph Rice - Trahan
Kurt Bush - Dewing
Bradford Schofield - High School
Phillip Stone - Maintenance
Barry Sullivan - Ryan*
Peter Thullier - Trahan*
Joel Trull - Maintenance
Mark Whynott - Ryan School

Matron

Robin Scott - Ryan
Nancy Teas - Middle
Sandra Ryan - High School

Shawsheen Regional Vocational Technical High School District

The Shawsheen Valley Technical High School District is pleased to submit its 1999 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the Towns of Burlington and Wilmington, we celebrated our 30th

anniversary offering quality vocational technical education to area youth and residents.

The District is governed by a ten member, elected School Committee empowered by the Massachusetts General Laws and by a Regional Agreement between the five member towns. Elected representatives of the Regional School Committee include: Mark Trifiro and Don Drouin from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington. Charles Lyons is Superintendent/Director of the District serving in that capacity since 1987.

Shawsheen Valley Technical High School is one of twenty-six regional vocational technical school districts in Massachusetts. Eleven hundred and thirty-five high school students were enrolled in Shawsheen Tech's day school programs in October of 1999. Over eight hundred adults also participated in Shawsheen Tech's adult and continuing education courses. Shawsheen Tech's comprehensive adult education program is the fifth largest in the Commonwealth of Massachusetts.

The high school graduating class of 1999 numbered two hundred forty-five seniors. Sixty-five percent of the class graduates secured employment immediately after graduation in their chosen profession; thirty-one percent elected to pursue further education in post secondary institutions; and two percent joined the armed services. The placement statistics for this class are amongst the highest of the twenty-five other regional vocational technical schools located in the Commonwealth.

Shawsheen Tech has articulation agreements with fifteen area colleges, all of whom grant students college credit for the work they complete during high school. Known as the "Tech Prep" program, this unique approach further develops career paths for high school students maximizes student interest to obtain advanced degrees in emerging technical areas and assures students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals throughout the United States have applauded and emulated Shawsheen Tech's "Tech Prep" program.

In addition to the aforementioned, Shawsheen Tech expanded its partnership with area institutions in 1999 by developing a dual enrollment program with Middlesex Community College. Underwritten by the Department of Education, this program allows students to receive both high school and college credit for after school courses taken at Middlesex Community College in Bedford, MA. Sixteen upperclass students have taken foreign language courses at Middlesex Community College.

Committed to Student Interests and Special Talents

Three-hundred and twenty of three-hundred and seventy ninth-grade applicants entered Shawsheen Tech last fall as inquisitive learners. Interest in attending Shawsheen Tech is

so high, that the school found it necessary to establish a waiting list of students for the first time in a decade. Upon entering Shawsheen, students spend every other week experiencing and exploring fourteen different vocational/technical occupations. With nineteen different programs to select from, parents and students are entitled to select eight of the fourteen areas they are scheduled to explore. Students spend alternate weeks in academic classes. By eliminating study halls and providing a challenging eight-period school day, the school offers students all academic requirements for college entrance into any college of their choice and, at the same time, trains them trained as technicians or craftsmen.

By April of their freshmen year, students select a vocational/technical profession in which they will major for the next three and a quarter years. Those who select Plumbing or Electrical will earn fifteen hundred-hours towards a journeyman's license prior to graduating from high school. Those who select Cosmetology will acquire the thousand-hour trade experience needed to take the state examination. Program offerings range from Health Careers to Electronics; from Telecommunications to Culinary Arts; and from Graphic Arts to Welding. The public is invited to contact the Guidance Department at (978) 671-3613 for a catalog of Shawsheen's diverse program offerings.

By the fall of their senior year many students begin initial employment as either apprentices or co-op interns with local companies during their shop week. Over two hundred and fifty area businesspersons serve on Shawsheen Tech's Craft Advisory Committees ensuring our curriculum, content, and technology is up-to-date. Meeting twice each year with Shawsheen Tech administrators, these local businesspersons are among the first to hire graduates from programs that they have had a part in developing.

Shawsheen Tech students participate in a wide variety of extra curricular activities such as the National Honor Society, the School Yearbook, the Student Newspaper, the World Wide Web Club and the Student Council. The Vocational Industrial Club of America, known as VICA, represents the largest population of student involvement at Shawsheen Tech. VICA is a co-curricular activity, providing opportunities for students to showcase their vocational technical skills at local, state, national and international competitions. Fourteen students participated in the national competition in Kansas City in late June of 1999.

Three-hundred and forty Shawsheen Tech students participated in interscholastic athletics, capturing state vocational championships in both cross-country and wrestling. The football cheerleading team won the Commonwealth Athletic Conference Championship, as well as the Division II North State title. The basketball cheerleading team also earned the Division II North title. The ice hockey and softball teams both qualified for state tournament play. On an individual basis, Robert Cassidy won the Division I State Wrestling title at 130 pounds and was named the Outstanding Wrestler at the Vocational State Wrestling Tournament.

Robert Cassidy has also received notice of early acceptance at Penn State University.

Although the MCAS scores of Shawsheen tenth graders were below the state average in 1998 and 1999, this school has aggressively reviewed and revised its academic and vocational programs, to align all learning outcomes with state expectations. Learning deficiencies of individual students are identified prior to the beginning of the freshman year. Students in need of remediation and special accommodations are placed in appropriate classes with Massachusetts certified specialists ready to serve their individual needs. During the 1998-1999 school year, an additional mathematics teacher was hired to reduce the student-teacher ratios in all ninth and tenth-grade math classes. Expansion of remedial reading, writing and mathematics services has been further enhanced by the addition of computer application programs supported by extensive staff training. Efforts to reinforce basic academic skills across all academic and vocational programs has become a school-wide focus of school improvement. Because of the natural correlation between academic science programs and vocational technical programs, new science courses and state of the art science laboratories have been added.

Shawsheen Tech continues to assess individual learning progress internally through the administration of standardized testing, final examinations and performance assessments. Shawsheen Tech leads the way in advocating for a national assessment that will recognize the attainment of occupational knowledge and skills. Members of the school leadership team are actively engaged in the creation of occupational-proficiency and occupational-mastery standards that will provide evidence of learning progress and the graduation eligibility for students enrolled in vocational technical schools.

The School Council, co-chaired by Assistant Superintendent-Director/Principal Robert Cunningham and parent Bonny Smith, met and fulfilled its responsibilities in regard to Educational Reform Act enacted into law by the Massachusetts Legislature in 1993. The Council approved a School Improvement Plan; revisited the Student Handbook, suggesting changes in the discipline policy; and approved the school budget prior to submission to the School Committee. Plans for a school store have progressed, and parent volunteers have agreed to work during school lunches to assist in its implementation. We anticipate the store will open at the beginning of 2000.

Special Activities in 1999

Many activities took place during 1999 that deserve special recognition:

- In order to promote attention to general student and staff wellness, the weight room above the gymnasium was transformed into a beautiful new Health/Wellness Center equipped with strength-building equipment and cardiovascular machines. This area is now a vibrant instructional facility used extensively during the school

day. Activities in the new Health/Wellness Center will be expanded into after school and vacation hours to serve Shawsheen Tech students and staff.

- At the Annual Scholarship and Awards night, seventy-nine seniors received either scholarships for further education or awards for tool and equipment purchases in recognition of their outstanding efforts in their academic and technical studies. Community organizations continued their spirit of generosity in providing substantial scholarship assistance to Shawsheen Tech graduates.
- Two seniors received Presidential Scholar's awards from the University of Massachusetts providing full four-year scholarships at that institution. Another senior received the Presidential Scholar's award from Newbury College.
- The Computer Services Department upgraded a new switched network with 2,000 times the throughput of the previous one, switched the student administrative functions to a modern graphical system, implemented an automated reporting system, performed Y2K updates on all network equipment and computers, and installed an integrated messaging system by tying our new phone system to our computer systems.
- The Millennium 2000 is, indeed, the Information Age, driven by the Internet. Information can be shared globally at any time of the day. The educational implications are significant. Students must now be trained to use the tools of this technology. Again, Shawsheen Tech is in the forefront. Members of this school's English Program have devised curriculum on multimedia, interactive web pages, which students access daily in their classroom. In another English-Department setting, students are networked within the classroom and to the World Wide Web. They operate like a web-to-web business within the classroom, assuming specific management roles. The students operate the business and report to their peers daily. This type of structured communication has nurtured significant growth in students' writing ability as measured by the 1999 MCAS English Language Arts test, and it has contributed to significant increases in students' reading comprehension scores as measured by nationally normed standardized tests.
- The School District was fortunate to promote Ms. Barbara Ahern as the new Director of Vocational/Technical Programs. Ms. Ahern replaced Mr. Anthony Bazzinotti who served the District for nearly thirty years in a most professional manner. Shawsheen Tech's outstanding reputation as a pioneer in vocational education can be directly attributed to Mr. Bazzinotti's stewardship. He will be sorely missed.
- Shawsheen Tech is viewed as a national leader in integrating technology as a teaching tool in the classroom for our students. Ms. Margarida Mello and Ms. Leah

Marquis' online *Crucible* project was judged by the United States Teachers of English Association as one of the most outstanding and innovative English programs on the Internet. Their presentation of the project in Denver, Colorado to four hundred English teachers from around the world was well received and followed by an invitation to publish their program in the National English Magazine in March, 2000.

- Shawsheen Tech was pre-eminent among seventy-two schools in Massachusetts who developed a Summer Tutorial Program assigned to assist students in improving their MCAS results. Seventy comprehensive schools and two technical schools were funded for this program during the summer of 1999. Shawsheen Tech selected fifty students from the five-town district and taught them mathematics through integration. Of all of the funded programs, Shawsheen recorded the highest student attendance and the highest pretest-posttest gains in standardized mathematics test scores. The Massachusetts Department of Education invited the Shawsheen Summer Tutorial staff to present the model program at the State Palm Program for Math and Science Teachers.
- By expanding its technology growth, Shawsheen embarked on several new paths to improve service to students. The school entered into an agreement with 3-COM, a national network services provider company who trained, certified, and provided technical support to Shawsheen instructors in local area network design. Some of Shawsheen's graduating seniors from the Internet Technology Program will be Industry Certified as Local Area Network Managers. These Shawsheen graduates will enter the work force capable of designing and managing network systems for local businesses.
- Our Business Technology Department now has five Microsoft Certified Instructors. During the past year, Shawsheen Tech received three performance grants as a Lighthouse Technology School and provided assistance and training to educators from other schools.
- During the 1999 School Year the Massachusetts Department of Education awarded Shawsheen Tech three Lighthouse Technology School Grants. Shawsheen Tech was selected for its advanced application of using the Internet as a teaching tool in the classroom. Shawsheen Tech staff presented at conferences and held training sessions for teachers across Massachusetts on how to integrate technology as a teaching tool for students.

Community Projects

Examples of numerous community projects completed by Shawsheen Tech are as follows:

- Shawsheen Tech's Masonry/Carpentry students built a new storage shed (28' x 120') complete with five bay doors on the Shawsheen campus.

- The Masonry Department completed a 30' x 30' two car garage/storage shed at Tewksbury's football field.
- The Construction Trades Cluster completed a new house project in Wilmington.
- The Graphic Arts curriculum was enhanced to produce "Print on Demand", which is state of the art in the industry. Each year Shawsheen produces many publications at minimal charge for municipal and non-profit organizations.
- Shawsheen's student supported web site expanded to more than one thousand pages. Residents are encouraged to view our web site at www.shawsheen.tec.ma.us
- Masonry students competed in the state-wide Masonry Knowledge Bowl at Greater Lowell Technical High School and captured first place.
- The District continued to provide extensive computer training in new software applications to municipal employees at no charge to member towns.

Conclusion and Acknowledgement

The Shawsheen Valley Technical High School District School Committee, staff, and students gratefully appreciate the support it receives from the residents of the five member communities. The Shawsheen family especially thanks the local Town Managers, Finance Committees, and Town Meetings for their continued financial support, ensuring the highest quality in vocational technical training opportunities for area youth.

FINANCES

Treasurer-Collector

*Board of Assessors
Town Employee Earnings*

Auditor's Report

Treasurer-Collector

Honorable Citizens of Tewksbury

I submit herewith the annual report and the financial figures of the 1999 fiscal year for the office of Treasurer/Collector.

Tewksbury continues to maintain an excellent collection rate, a good cash flow, a minimum of delinquent accounts and the Town ended the year with a substantial free cash certification by the Massachusetts Department of Revenue.

The outside audit, completed in December 1999, also indicated the town to be in a financially strong position and the records of the auditor's and collector's offices to be well kept and reconciled.

The town has instituted the new Munis Municipal Government Software System on its' computers and the new chart of accounts and accounting system is in place. The Treasurer's office is printing payroll and vendor checks in house on special imprinted bonded stock and providing a check and stub type direct deposit record receipt for employees.

Work continues on the other Munis implementations. Most importantly to our office is a mutually integrated Assessors accounts and commitment file compatible to the collector's bill printing and collections tapes/disks and an improved utility billing (water and sewer) system.

We thank the Auditors Office and Computer Services department for their work in this area and to David Sullivan and Janet Smith for their efforts and leadership in this most important project for the applications related to the payrolls and the receivables as they apply to our office.

The Collector's office has changed to the quarterly mailing of the Real Estate tax bills and Personal Property tax bills instead of the procedure of the mailing of the preliminary fiscal year tax bills, first and second quarters, due Aug. 1st and Nov. 1st together and then the actual tax bills third and fourth quarter, due Feb. 1st and May 1st each year together. This is in answer to the request of many citizens/taxpayers who found the old system confusing or sometimes misplacing their second bill of a group. You can still pay your taxes for a full half year, if you so desire, for income tax purposes or any other reason you find more convenient or advantageous.

We will be bonding the final portion of the Ryan School debt in February of 2000, along with the new South Tewksbury Fire Station, some smaller projects and additional monies for the Water Treatment Plant expansion. The town should be

completing the sale of the North Street well fields land to be used for the balance of the treatment plant costs sometime this year.

The Treasurer/Collectors office is in need of your assistance in supporting our request for additional help to properly and timely perform the many important functions of the office in your and the town's best interest. We continue to serve an ever growing number of accounts, bills, duties, new homeowners/taxpayers etc. as well as a substantial involvement in the Munis Systems changeover.

We are looking forward to our move from the Town Hall basement to the old Patten Library on Town Hall Avenue across from the rear parking lot of the Town Hall.

This upgrade of the town hall offices, especially those that were in the lower town hall has been a long time coming and will also allow the Town Clerk and Town Manager/Selectmen to gain much needed space and some room to grow.

I feel very strongly that the new quarters are as much an improvement for the citizens as for the employees. The elimination of the out of proportion back stairs are the major improvement. All services are now offered on one floor, at street level, handicapped accessible, bathroom facilities new and also accessible, and the Assessors directly across from the Tax Collector's for ease of abatements, record correction, owner/address changes, and the like.

We want to thank all who supported this very necessary change and who participated in the financing, design, construction, or in any way to the completion of this most modern and functional facility. Thank you.

A major review was made of the records retention laws to enable our office to eliminate and dispose of any unnecessary and non essential records and documents preliminary to and during our move.

Thanks to Mrs. Lightfoot and the entire collector's staff for their continued diligent and dependable efforts that contribute so substantially to the Town's financial stability and to Mr. David Sullivan who is a key element in our relationship with UniBank and Bond Counsel, especially his work on the Official Statements.

We want to continue to serve you and assure you that this office is accessible and receptive to the townspeople. Please come in to the Town Hall Annex at 11 Town Hall Avenue or call us, David Sullivan, Betty Johnson, Dottie Lightfoot, Janet Smith, Lorraine Langlois and Debbie Gath at 640-4340 and regarding water billing, Bill Blakeney at 640-4350. Weekday hours are 8:30 AM to 4:30 PM and Tuesday evenings 7:00 PM to 8:30 PM.

Respectfully Submitted,
 Warren R. Carey
 Treasurer/Collector

TREASURER'S CASH

CASH ON HAND JUNE 30, 1998	\$11,159,064.77
ACCOUNTS PAYABLE (RETIREMENT & SAVINGS BONDS) JUNE 30, 1998	(\$53,616.13)
JOURNAL ADJUSTMENTS AND RETURNED CHECKS	\$97,347.33
RECEIPTS TO JUNE 30, 1999	<u>\$94,741,616.38</u>
	\$105,944,412.35

PAID ON WARRANTS TO JUNE 30, 1999	(\$90,856,082.87)
ACCOUNTS PAYABLE (RETIREMENT AND SAVINGS BONDS) JUNE 30, 1999	<u>\$68,386.21</u>
BALANCE JUNE 30, 1999	\$15,156,715.69

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948	\$380,000.00
WATER PROJECT-GENERAL LAWS, TER ED CHAPTER 44	\$8,104,971.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44	<u>\$845,000.00</u>
	\$9,329,971.00

STATEMENT OF TOWN DEBT FISCAL YEAR BASIS

2000	\$3,231,199.94
2001	\$2,848,152.69
2002	\$2,850,239.18
2003	\$2,862,513.44
2004	\$2,654,886.44
2005	\$2,632,515.49
2006	\$2,530,210.03
2007	\$1,869,031.07
2008	\$1,787,985.29
2009	\$1,616,222.06
2010	\$1,509,605.51
2011	\$1,508,201.29
2012	\$1,426,899.49
2013	\$1,360,830.03
2014	\$1,364,876.99
2015	\$1,124,176.83
2016	\$1,123,643.01
2017	\$1,103,245.98
2018	\$650,000.00
2019	<u>\$285,000.00</u>
	\$36,339,434.76

STATEMENT OF INTEREST FISCAL YEAR BASIS

2000	\$1,751,482.75
2001	\$1,561,577.27
2002	\$1,396,427.27
2003	\$1,244,406.31
2004	\$1,094,967.28
2005	\$965,126.65
2006	\$837,200.34
2007	\$715,825.88
2008	\$638,746.93
2009	\$566,378.13
2010	\$499,425.32
2011	\$435,046.72
2012	\$371,150.99
2013	\$309,483.58
2014	\$248,659.03
2015	\$193,136.01
2016	\$142,884.62
2017	\$92,376.24
2018	\$46,935.00
2019	<u>\$14,250.00</u>
	\$13,125,486.32

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 1999

CONSERVATION	\$100,265.26
FOSTER SCHOOL FUND	\$17,891.94
PIERCE ESSAY FUND	\$1,181.33
CEMETERY PERPETUAL CARE FUND	\$16,643.14
STABILIZATION FUND	\$158,608.91
FAIRGRIEVE MEMORIAL FUND	\$390,606.97
MAHONEY FAMILY REWARD FUND	<u>\$1,356.93</u>
	\$686,554.48

TAX COLLECTOR**REAL ESTATE**

	<u>F/Y 1999</u>	<u>F/Y 1998</u>	<u>F/Y 1997</u>	<u>F/Y 1996</u>	<u>Prior Years</u>
COMMITMENTS	\$30,202,791.59				
O/S 7/1/98		\$302,271.15	\$169.40		
COLLECTIONS	\$29,353,394.19	\$475,124.37			
ABATEMENTS	\$252,175.01	\$91,116.86	\$57,535.72	\$55,565.06	
REFUNDS	\$47,463.40	\$329,986.03	\$57,535.72	\$55,565.06	
ADDED TO T.T.	\$130,640.28	\$63,575.04	\$169.40	\$0.00	
ADDED TO T.P.	\$4.38	\$699.35	\$0.00	\$0.00	
TAXES IN LITIGATION		\$2,440.91			
MISC ADJ	\$0.00	\$699.35	\$0.00	\$0.00	
BALANCE 6/30/99	\$514,041.13	\$0.00	\$0.00	\$0.00	

WATER/SEWER/SEWER CONN LIENS

COMMITMENTS	\$375,787.91	
O/S 7/1/98		\$41,377.68
COLLECTIONS	\$320,014.90	\$33,986.83
ABATEMENTS	\$878.29	\$0.00
REFUNDS		\$0.00
ADDED TO TT	\$13,621.17	\$7,265.11
ADDED TO T P		\$0.00
TAXES IN LITIGATION OR DEFERRED		\$125.74
MISC ADJ		\$0.00
BALANCE 6/30/99	\$41,273.55	\$0.00

PERSONAL PROPERTY

COMMITMENTS	\$1,534,365.66				
O/S 7/1/98		\$27,637.83	\$15,532.13	\$13,242.84	\$10,270.65
COLLECTIONS	\$1,507,288.78	\$15,299.54	\$471.98	\$279.30	\$141.69
ABATEMENTS	\$238.90		\$65.98	\$40.87	\$10,128.96
RESCINDED ABATEMENTS				\$0.00	
REFUNDS	\$9.38	\$1,202.29	\$64.61	\$0.00	
MISC ADJ	\$0.00				
BALANCE 6/30/99	\$26,847.36	\$13,540.58	\$15,058.78	\$12,922.27	\$0.00

MOTOR VEHICLE EXCISE

COMMITMENTS	\$2,406,040.15				
ADD'L COMMITMENTS		\$334,869.50	\$43,758.67		
O/S 7/1/98		\$196,563.26	\$45,706.25	\$16,330.85	
COLLECTIONS	\$2,066,332.43	\$488,785.34	\$68,546.22	\$5,945.40	\$3,878.03
ABATEMENTS	\$62,757.75	\$51,384.07	\$3,788.61	\$10,456.08	
REFUNDS	\$10,985.20	\$43,201.63	\$2,021.10	\$70.63	\$178.56
RESCINDED ABATEMENTS					\$3,699.47
MISC ADJ	\$1,115.10	\$640.00			
BALANCE 6/30/99	\$289,050.27	\$35,104.98	\$19,151.19	\$0.00	\$0.00

TAXES IN LITIGATION

O/S 7/1/98	\$543.09
TRANSFER IN	\$2,566.65
TRANSFER OUT	
BALANCE 6/30/99	\$3,109.74

Board of Assessors

BOARD OF ASSESSORS
Norman O. Boudreau, Chairman
Barbara A. Flanagan
John J. Kelley, Jr.

Value of Real Estate January 1, 1999	\$ 1,858,645,300
Value of Personal Property January 1, 1999	\$ 73,275,410
Total value January 1, 1999	\$ 1,931,920,710
Total value January 1, 1998	\$ 1,885,752,670

TOTAL LEVY FOR FISCAL YEAR 2000

TAX RATES; RO = \$15.00 CIP = \$24.47

Town \$ 59,556,908.10	
State and County	\$ 560,383.23
Overlay of Current Year	\$ 919,695.61
Gross Amount to be Raised	\$ 61,301,875.94
Total Estimated Receipts and available Funds	\$ 27,867,408.41
Net Amount to be Raised on Property	
Personal Property	
1999-00	\$ 1,793,049.28
Real Estate	
1999-00	\$ 31,641,418.24
Total taxes Levied on Property	
1999-00	\$ 33,434,467.52
Water & Sewer Liens Added to Taxes	
1999-00	\$ 377,269.67

MOTOR VEHICLE RATE \$25.00
MOTOR VEHICLE AND TRAILER EXCISE

Amount of Warrants to Collector \$ 2,782,424.81

Auditor's Report

The Auditor's Office is responsible for review of all vendor payments and payroll, accounting for all revenues and expenditures, and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements which was last completed October 22, 1999 for the year ended June 30, 1999.

The financial results for fiscal year 1999 were good due to excellent collections on receivables, high interest rates on invested funds and conservative spending of appropriations.

Donna M. Walsh
Town Auditor

REVENUE

Taxes/Interest/Penalties:

Personal Property	1,521,208.84	
Real Estate	29,272,249.37	
Tax Liens Redeemed	348,219.35	
Tax Possession Sale	884.39	
Gain on Sale of Town Land	44,115.61	
Motor Vehicle Excise	2,575,392.07	
Penalties/Interest/Legal:		
Tax Titles	81,637.15	
Real/Pers/MVX/H20	121,328.50	
Payments in lieu of Taxes	30,858.68	
Proforma Taxes	2,813.61	33,998,707.57

Charges/Fees:

Sewer Connections	142,508.88	
Misc. Water/Sewer Service	4,653.46	
Water Rates	2,743,883.86	
Sewer Rates	1,220,023.79	
Water/Sewer Liens Interest	354,001.73	
Ambulance Charges	289,749.74	
Municipal Lien Certificates	62,550.00	
Collector Demands	43,419.44	
RMV Releases	16,145.00	
Sundry Rentals	5,262.00	
Tower Rentals	140,908.76	
Miscellaneous	65,825.66	5,088,932.32

From the Commonwealth:

Abatements:		
Veterans	23,600.00	
Surviving Spouses	3,850.00	
Blind	2,100.00	
Elderly	46,288.00	
Schools:		
Chap. 70 Aid	8,566,862.00	
Transportation	276,110.00	
Building Assistance	324,228.00	
Chap. 76 Ward's Tuition	149,584.00	
Police Incentive	144,209.00	
Veterans Benefits	0.00	
Lottery	2,337,981.00	
Additional Lottery Aid	244,244.00	
Highway Maintenance	235,203.00	
State-Owned Land	126,795.00	
MA Electric/NE Power Reimb	136,720.00	
Medicaid Reimbursement	129,265.00	12,747,039.00

Other Revenue Sources:

Hotel Tax	339,849.00	
Investment Earnings	686,163.98	
NESWC Refunds	17,952.00	
Police Cadet Tuitions	2,400.00	
Bond Premiums	31,292.63	
Transfers from Special Funds	54,728.52	1,132,386.13

Departmental Fees:

Manager/Selectmen	767.50	
Cable Franchise	4,357.00	
Assessors	3,387.40	
Treasurer/Collector	4,987.13	
Clerk	32,961.91	
Conservation	0.00	
Planning	22,153.40	
Appeals	7,350.00	
Police	9,138.36	
Special Detail Adm.- Police	42,780.50	
" " - Fire	678.00	
Fire Inspections	705.00	
Building	9,082.60	
Wiring	40,293.40	
Plumbing	60,439.00	
Weights/Measures	4,840.00	
Dog Officer	1,430.00	
Schools	472.60	
Public Works	48,433.30	
Water Connections	281,200.00	
Sewer Connections	260,400.00	
Sewer Applications	29,400.00	
Health	2,110.00	
Title V	180.00	
Homecoming	0.00	
Recreation	35,360.00	902,907.10

Licenses/Permits:

Alcoholic Beverages	66,700.00	
Selectmen	6,035.00	
Police	1,532.00	
Fire	16,400.00	
Building	285,126.00	
Public Works	500.00	
Parks	1,370.00	
Health	41,410.90	419,073.90

Fines:

State/Local Courts	96,715.00	
Library	5,498.18	
Parking	13,901.40	116,114.58

Total General Fund Revenue **54,405,160.60**

GENERAL FUND BALANCE SHEET**June 30, 1999****ASSETS**

General Cash		8,449,451.95
Collector	300.00	
Appeals	200.00	
Schools	50.00	
Recreation	300.00	850.00

Uncollected Taxes:**Personal Property:**

FY96	12,922.67	
FY97	15,058.78	
FY98	13,540.58	
FY99	26,847.36	68,369.39

Real Estate:

FY99		514,041.13
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Motor Vehicle Excise:

FY96	9,922.89	
FY97	19,151.19	
FY98	35,104.98	
FY99	289,050.27	353,229.33

Allowance for Abatements:

FY91	(3,083.03)	
FY92	(3,883.04)	
FY94	(21,226.26)	
FY95	(6,533.76)	
FY96	(61,881.41)	
FY97	(157,572.49)	
FY98	(21,392.29)	
FY99	(407,555.31)	(683,127.59)

Other Receivables:

Tax Liens/Titles/Possessions	1,274,601.63	
Taxes in Litigation	3,109.74	
Sewer Connections	447,605.12	
Water/Sewer Rates/Liens	567,449.02	
Misc. Water Services	0.00	
Ambulance Services	22,252.34	
Veterans Services	135,434.38	
Due From State	29,550.00	2,480,002.23

TOTAL ASSETS **11,182,816.44**

LIABILITIES/RESERVES

Accounts Payable	67,087.14
Warrants Payable	2,311,613.54
Accrued Payrolls	414,158.78

Payroll Withholdings Payable:		
Savings Bonds	82.50	
Blue Cross	160,711.58	160,794.08
Unclaimed Property		
Abandoned	28,140.62	
Tax Refunds	35,443.45	63,584.07
Taxes Paid in Advance		
		97,875.91
Unavailable Land Sale Excess		
		86,346.25
Deferred Revenue:		
Taxes in Litigation	3,109.74	
Real/Personal Taxes	(100,717.07)	
Tax Titles/Possessions	1,274,601.63	
Motor Vehicle Excise	353,229.33	
Sewer Connections	447,605.12	
Overpaid Water/Sewer	5,212.79	
Water/Sewer Rates/Liens	567,449.02	
Ambulance Service	22,252.34	
Veterans Benefits	135,434.38	2,708,177.28
TOTAL LIABILITIES		5,909,637.05
Fund Balances:		
Encumbrance Reserve	1,070,848.40	
Teachers Pay Deferral	(400,001.00)	
Petty Cash Reserve	850.00	
Unreserved Surplus	2,888,298.22	
Reserved for Expenditures	1,829,261.00	
Overlay Deficit		
Snow/Ice Deficit	(32,599.23)	
Over/Under Assessments	(17,965.00)	
School Choice Assessment	(51,197.00)	
Charter School Assessment	(14,316.00)	
TOTAL FUND BALANCES		5,273,179.39
Total Liabilities/Fund Balances		11,182,516.44

SPECIAL FUNDS BALANCE SHEETS

FUND 12 - School Lunch

Cash	541,961.02	
Reserved Fund Bal.		541,961.02

FUND 13 - Roads

Cash	44,371.81	
PWED Grant		(9,626.66)
Transportation Bond		(1,360.95)
Sidewalk Grant		55,359.42

FUND 25 - School Revolving Accts.

Cash	118,593.52	
Athletics/Band		26,919.41

Textbooks	1,802.53
Adult Education	22,854.91
Custodians	9,907.72
Extended Day	57,108.95

FUND 26 - Misc. Accts.

Cash	3,177.05
Drug Forfeitures	3,177.05

FUND 27 - Sundry State Grants

Cash	75,212.30
Elections	13,409.36
Primaries	586.96
State Records	10,109.90
Community Policing	2,433.27
Drug Control	17,742.82
Police GAAD	386.65
Cops Fast	6,042.00
School Dare	441.75
COA Stipend	686.78
Library	4,046.71
Arts Lottery	19,326.10

FUND 28 - Special Sch. Programs

Cash	141,063.32
Team Chair	23,882.85
MET	650.00
Academic Support	29,301.07
Literacy	4,151.75
Gifted Children	8.32
Goals 2000	54,571.90
Palms-Noyce	4,500.00
Project Charlie	4,569.49
Remedial Reading	3,370.99
Early Childhood	5,975.25
Project Alliance	3,354.00
Math/Science	4,440.70
Digital	2,287.00

FUND 29 - Various

Cash	684,061.43
Court St Land	162,013.41
Deputy Collector	92.00
Conservation Eng.	2,540.18
Wetlands Protection	30,401.13
Planning Eng.	12,626.71
Sidewalks	15,230.20
Rte. 133 Improvements	36,000.00
Main St. Design	29,000.00
Marriott Gift	100,000.00
Cable TV	214.80
Police Station	2,291.00
Insur. Recovery	1,227.19
Police Details	29,516.33
Police D.A.R.E.	2,195.10
Federal D.A.R.E.	2,023.35

Robo Cop	1,121.32
Police Watch Your Car Grant	675.00
Fire Details	487.54
Fire S.A.F.E.	2,375.95
Fire Gifts	135.51
Dog Pound Gifts	500.00
Tree Planting	327.06
Nature Trail Gifts	.02
Sch. Insur. Recovery	9,608.41
Wendys Sch. Gift	60.00
Sch. Technology	8,949.00
Garelick Farms Gift	85.72
Walmart School Gift	119.55
Tuition Foreign Student	4,486.00
Rentals: Center	21,869.06
Fleming	228.32
Facilities	835.42
Guarantee Deposits	15,226.57
DPW Insurance Recovery	725.13
DPW Sewer Eng.	1,819.54
School Gas Reimbursement	9,508.48
Sandy Acres Escrow	4,100.00
St. Clare Escrow	22,500.00
Vicor Sewer Gift	4,661.00
Sidewalk Gifts	200.00
Patriotic Activities Gifts	407.59
Homecoming Gifts	330.00
Library Gifts	107,988.07
Library Electric Rebate	6,753.00
Library Insurance > \$20,000	32,508.68
Custodians	168.62
Youth Football	(70.53)

FUND 30 - Capital Projects

Cash	(894,068.05)
Financial Software Purchase	187,423.00
Police Station	37,793.19
Track	9,460.00
New School	(3,734,988.48)
School Asbestos/Tank Removal	32,570.24
Water Treatment Plant	1,093.96
Water Plant Expansion	1,680,079.29
Duck Island	84,856.00
DPW Tank Replacement	1,074.74
Town Hall Annex	304,600.00
Water Mains	189,757.90
Water Contract #20	248,132.00
New Library	64,080.11

FUND 35 - Sewers

Cash	1,551,308.84
Trahan School	21,000.00
Sewer Rate Relief	102,082.48
River/Chandler	3,392.75
Phase IV	1,191,504.43
Phase V	203,329.26

Louis/Marion Rds.	29,999.92
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FUND 80 - Trusts

Cash	657,815.76
Conservation	100,265.26
Foster	17,891.94
Pierce	1,181.33
Cemetery	16,643.14
Stabilization	158,608.91
Fairgrieve	361,888.25
Mahoney	1,356.93

FUND 81-83 - Bank Books,Collateral

Books in Treasurer's Custody:	704,207.39
Planning Projects	461,685.76
Sewer Installers Bonds	42,500.00
Conservation Commission	200,021.63

FUND 85 - Agency

Cash	5,972.44
Defibrillators	350.00
Fire CPR	838.85
Hydrant Markers	44.50
School Gift	150.00
DPW Security Deposit	3,211.00
Recycling Bins	380.35
Recycling Committee	866.69
Composting Bins	131.05

FUND 86 - Other Fees

Cash	5,014.00
Dogs	3,500.00
Sports	551.00
Criminal History Board	675.00
Teen Center Snack Bar Deposit	288.00

FUND 90 - Debt

Maturing Debt	37,368,596.25
Sewer Phase I	845,000.00
Andover St. Sewer	130,000.00
Sewer Phase II	700,000.00
Sewer Phase III	1,190,000.00
High School Construction	380,000.00
Andover/North Sewer	175,000.00
Water Treatment Plant	2,470,000.00
Main St. Sewer	67,039.00
Water Mains	1,745,971.00
Heath Brook Roof	139,500.00
School Roof Repairs	3,207,490.00
Police Station	3,740,000.00
WTP Sludge Facility	600,000.00
Sewer Phase IV - Town	2,675,981.00
Trust	1,764,446.44
Sewer Phase V - Town	422,000.00
- Trust	2,434,149.81
Water Mains	604,000.00

School Track	76,500.00
Water Plant Expansion	2,250,000.00
Library	2,843,200.00
Elementary School	8,024,300.00
Town Hall Annex	300,000.00
School Tank/Asbestos	159,019.00
DPW Tank Removal	165,000.00
Water Mains STM 10/98 Art #9	260,000.00

FUND 91 - Loans Authorized

Unissued	13,120,925.75
South Fire Station	1,373,000.00
Elementary School	7,019,000.00
WTP Expansion	3,825,000.00
School Storage Building/Sch	95,000.00
Repairs	
Bike Path	30,000.00
Sewer	398,925.75
Roof Repairs	234,000.00
Town Offices	146,000.00

DEBT ACTIVITY

Payments and Refinancing:

Water Mains	208,971
Treatment Plant	455,000
School: Construction	300,700
Roofs	873,990
Asbestos	4,500
Heating	165,500
Track	8,500
Sewers	551,174
Duck Island	175,000
Library	156,800
Police Station	250,000
Total Principal Paid	3,150,135
Total Interest Paid	<u>1,712,703</u>
	4,862,838

Outstanding:

Water Mains	2,784,971
Treatment Plant	5,320,000
School: Construction	380,000
Roofs	3,346,990
Track	76,500
Tank/Asbestos	159,019
Sewers	6,030,020
Town Hall Annex	300,000
Police Station	3,740,000
Sewers - State	4,198,596
DPW Tank Removal	165,000

Library	2,843,200
Elementary School	8,024,300
Debt	37,368,596
Interest Due	

Authorized/Unissued:

Elementary School	7,019,000
WTP Expansion	3,825,000
School Storage Shed\Repairs.	95,000
Sewer	398,826
Bike Path	30,000
Roof Repairs	234,000
Town Offices	146,000
South Fire Station	1,373,000

13,120,826

TOTAL DEBT OBLIGATION

55,352,260

FY'99 Appropriation Recap

	AVAILABLE	EXPENDED	BALANCE
MODERATOR			
Salaries	500.00	500.00	0.00
Operating	100.00	15.00	85.00
SELECTMEN			
Salaries	28,457.00	56,564.99	4,349.01
Operating	79,733.00	79,558.44	174.56
MANAGER			
Salaries	265,605.00	256,561.00	44.00
Operating	3,990.00	3,510.30	479.70
FINANCE COMMITTEE			
Salaries	2,600.00	2,480.67	119.33
Operating	1,360.00	1,113.87	246.13
Reserve Fund	151,113.00	128,748.99	22,364.01
ACCOUNTING			
Salaries	138,418.00	135,168.49	3,249.51
Operating	2,925.00	2,662.74	262.26
Outlay	700.00	679.99	20.01
COMPUTER SERVICES			
Salaries	85,284.00	85,283.25	.75
Operating	49,740.64	49,740.64	0.00
Outlay	53,000.00	52,712.00	288.00
TECHNOLOGY COMMITTEE			
Salaries	1,000.00	315.61	684.39
Operating	0.00	0.00	0.00
ASSESSORS			
Salaries	211,086.00	207,018.42	4,067.58
Operating	25,450.00	17,567.59	7,882.41
TREASURER/COLLECTOR			
Salaries	311,220.00	307,746.84	3,473.16
Operating	154,700.00	153,483.76	1,216.24
Outlay	0.00	0.00	0.00
TOWN COUNSEL	99,000.00	94,432.55	4,567.45
PERSONNEL REVIEW BOARD			
Salaries	0.00	0.00	0.00
Operating	200.00	0.00	200.00
ADMINISTRATIVE SERVICES			
Salaries	80,883.00	78,756.97	2,126.03
Operating	5,163.32	5,045.52	117.80
Outlay	1,000.00	679.60	320.40

AVAILABLE	EXPENDED	BALANCE
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CLERK

Salaries	155,049.21	155,011.24	37.97
Operating	13,450.00	11,494.87	1,955.13
Outlay	0.00	0.00	0.00

ELECTIONS

Salaries	27,101.00	24,450.06	3,650.94
Operating	15,149.00	14,997.58	151.42

REGISTRARS

Salaries	2,650.00	2,650.00	0.00
Operating	2,341.00	1,655.62	685.38

CONSERVATION

Car Allowance	3,276.00	2,827.50	448.50
Operating	1,400.00	741.23	658.77

PLANNING

Salaries	109,161.00	106,037.94	3,123.06
Operating	9,400.00	7,513.16	1,886.84
Outlay	3,000.00	3,000.00	0.00

APPEALS

Salaries	4,000.00	2,393.29	1,606.71
Operating	1,800.00	1,572.10	227.90

INDUSTRIAL COMMISSION

	4,000.00	0.00	4,000.00
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CABLE TV

Salaries	3,100.00	2,352.92	747.08
Operating	2,434.00	2,425.32	8.68

TOWN HALL

Salaries	20,142.00	20,138.57	3.43
Operating	59,847.00	57,726.62	2,120.38
Outlay	6,450.00	5,963.21	486.79

AUXILIARY BLDG. UTILITIES

	9,750.00	3,957.79	5,792.21
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POLICE

Salaries	3,797,162.48	3,748,915.51	48,246.97
Operating	238,274.00	238,374.00	0.00
Outlay	129,000.00	128,858.00	142.00

AUXILIARY POLICE

Operating	1,760.00	1,637.36	122.64
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FIRE

Salaries	3,110,715.00	3,110,257.89	457.11
Operating	275,998.00	270,257.35	5,740.65
Outlay	29,730.00	29,730.00	0.00

BUILDING

Salaries	271,117.00	271,071.73	45.27
Operating	10,655.00	8,968.47	1,686.53
Outlay	2,200.00	1,936.25	263.75

AVAILABLE	EXPENDED	BALANCE
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EMERGENCY MANAGEMENT			
Salaries	3,804.00	3,783.97	20.03
Operating	7,895.00	7,463.37	431.63
Outlay	6,500.00	6,500.00	0.00
DOG OFFICER			
Salaries	43,570.39	43,544.63	25.76
Operating	3,900.00	3,399.21	500.79
Outlay	800.00	800.00	0.00
PARKING CLERK	1,500.00	1,003.17	496.83
SCHOOLS			
Salaries	16,057,883.00	16,057,844.42	38.58
Operating	5,693,731.00	5,693,675.20	55.80
Outlay	152,529.00	152,484.72	44.28
REGIONAL VOCATIONAL SCH.	3,420,465.00	3,420,465.00	0.00
SCHOOL BUILDING COMMITTEE			
Salaries	4,111.44	2,808.39	1,303.05
Operating	200.00	0.00	200.00
DPW			
Salaries	1,952,380.54	1,945,830.35	6,550.19
Operating	1,446,935.46	1,446,934.74	.72
Outlay	117,765.00	117,372.00	393.00
SNOW / ICE			
Salaries	76,003.00	84,528.00	8,525.00
Operating	73,918.42	97,992.65	24,074.23
Contracts	50,081.58	50,081.58	0.00
Street Lighting	130,529.00	119,951.63	10,577.37
Rubbish Collection	664,380.00	664,380.00	0.00
Rubbish Disposal	1,083,485.00	1,083,485.00	0.00
Rubbish Stabilization	200,000.00	200,000.00	0.00
Recycling Programs	500.00	422.15	77.85
Cemeteries	1,600.00	1,600.00	0.00
HEALTH			
Salaries	149,345.00	148,565.05	779.95
Operating	27,400.00	25,356.82	2,043.18
Outlay	1,000.00	963.00	37.00
ELDERLY			
Salaries	109,649.00	109,248.82	400.18
Operating	46,600.00	46,600.00	0.00
VETERANS SERVICES			
Salaries	46,513.00	46,513.00	0.00
Aid	84,490.66	84,116.10	824.56
EXCEPTIONAL CHILDREN			
Salaries	16,938.00	16,136.15	801.85
Operating	10,798.25	10,798.25	0.00
PATRIOTIC ACTIVITIES	25,800.00	24,968.61	831.39

AVAILABLE	EXPENDED	BALANCE
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HOMECOMING	12,405.00	12,240.55	164.45
LIBRARY			
Salaries	433,828.00	426,452.72	7,375.28
Operating	182,950.00	170,577.04	12,372.96
Outlay	0.00	0.00	0.00
LIBRARY BUILDING STUDY			
Salaries	750.00	735.51	14.49
Operating	500.00	326.49	173.51
RECREATION			
Salaries	53,580.00	43,733.65	9,846.35
New Employee	31,572.00	30,307.33	1,264.67
Operating	44,935.94	44,917.94	18.00
Outlay	12,151.00	12,115.75	35.25
DEBT/INTEREST			
Principal	3,248,080.00	3,248,079.21	.79
Interest/Debt	1,712,703.00	1,712,702.83	.17
Interest/Temp. Loans	144,000.00	131,826.40	12,173.60
EMPLOYEE BENEFITS			
Retirement	1,607,160.00	1,602,987.00	4,173.00
Teachers E.R.I.	42,322.00	42,322.00	0.00
Occup.Injury Reserve	110,000.00	110,000.00	0.00
Unemployment Comp.	12,730.00	3,832.72	8,897.28
Group Insurance	3,040,797.00	3,040,797.00	0.00
Medicare	188,554.42	188,554.42	0.00
FIRE /LIABILITY INSURANCE	260,338.00	244,407.17	15,930.83

Town Employee Earnings

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
ADMINISTRATIVE SVC:			
Rose, William A	37,003.52		37,003.52
Sitar, Melanie G	30,837.27		30,837.27
ASSESSORS OFFICE:			
Boudreau, Norman O	53,693.64	1,200.00	54,893.64
Callahan, Edward D	10,185.95		10,185.95
Flanagan, Barbara A	8,763.54		8,763.54
Kelley, John J	8,293.85	600.00	8,893.85
Lawrie, Linda M	29,513.42		29,513.42
MacGilvray, Anne M	38,831.00		38,831.00
Nolan, William C	6,248.41		6,248.41
Singleton, Christine	14,086.68		14,086.68
Trudeau, Cynthia J	50,131.31		50,131.31
AUDITORS OFFICE:			
Curtis, Linda E	32,497.82	557.34	33,055.16
Gill, Donna J.	46,421.25	1,496.21	47,917.46
Walsh, Donna M.	60,400.30		60,400.30
BOARD OF APPEALS:			
Romano, Cheryl A	2,608.37		2,608.37
BUILDING DEPARTMENT:			
Colantuoni, Richard A	54,852.95	3,600.00	58,452.95
Delaney, Jeremiah	15,956.04		15,956.04
Hennessey, Patricia	20,504.71		20,504.71
Johnson, Edward P	44,980.65	3,600.00	48,580.65
Mazzuchi, Catherine	16,404.01		16,404.01
Miggos, Loretta	48,865.27		48,865.27
Sargent, David	16,405.38		16,405.38
Stevens, Sandra L	16,404.01		16,404.01
CABLE TV:			
Chandler, Sheldon	231.93		231.93
Ferrelli, Nick F	260.69		260.69
Hicks, David H	1,341.33		1,341.33
Leduc, Meredith L	292.13		292.13
Robillard, Brian J	546.50		546.50
Saulnier, Joseph E	142.69		142.69
CITIZENS TECHNOLOGY:			
DiGiorgio, Lisa A	221.34		221.34
CLERKS OFFICE:			
Callahan, Angela T	29,314.35	634.56	29,948.91
Carey, Elizabeth A	57,263.33	495.25	57,758.58
DiPrimio, Linda A	14,792.48		14,792.48
Garrant, Kathleen M	45,437.06	667.33	46,104.39
Turcotte, Sandra E	21,270.58		21,270.58
COMPUTER SERVICES:			
Hanson, Lisa A	31,669.48		31,669.48
Hattori, Stephen M	57,717.09		57,717.09
CONVERSATION COMM.:			
Polchlopek, Walter S	8,537.10		8,537.10
COUNCIL ON AGING:			
Brabant, Linda R	51,944.86	500.00	52,444.86
Gilbert, Lawrence J	29,877.91	1,066.26	30,944.17
Hazel, Carol A	31,469.92		31,469.92
DOG OFFICER:			
Collins, Walter	39,929.65	549.16	40,478.81
Fernald, Brian G	4,207.56	1,864.00	6,071.56

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
DPW:			
Barry, Cornelius J	44,700.93	3,529.41	48,230.34
Belida, Robert A	49,422.06	8,979.57	58,401.63
Blakeney Jr, William L		1,327.85	1,327.85
Burris, William R	79,178.28		79,178.28
Bushway, John R	68.63		68.63
Callahan, Michael D	3,302.56		3,302.56
Chandler Jr., William	55,472.39	6,786.26	62,258.65
Chandler, Kenneth	33,444.74	5,037.97	38,482.71
Conlon, Kevin M	47,742.05	7,267.21	55,009.26
Cuskey, Lorraine M	41,223.57		41,223.57
Deroche, George W	52,070.04	4,443.37	56,513.41
Desforge, Richard J	5,731.34		5,731.34
Donovan, Michael B	37,155.02	6,626.86	43,781.88
Fiorello, Thomas M	52,506.64		52,506.64
Garrant, Leon R	25,885.34		25,885.34
Gath, Brian R	46,247.25	3,939.14	50,186.39
Giannetti, Frank P	46,397.29	2,880.04	49,277.33
Gitschier, Erik R	25,017.11	4,723.15	29,740.26
Hudson, Royal R	52,056.23	6,900.67	58,956.90
Kane, Lawrence G	50,470.55	94.38	50,564.93
Lambert, Paul F	55,472.41	7,132.91	62,605.32
Lightfoot, Ernest J	50,174.08	6,150.30	56,324.38
Lightfoot, James M	48,865.24	2,973.98	51,839.22
MacGilvray, Allan P	46,327.14	4,675.38	51,002.52
McCarthy, John P	56,848.15	7,897.14	64,745.29
Miner, Jr., Robert H.	21,979.72	2,978.04	24,957.76
Monahan, Linda M	44,864.18		44,864.18
Nolan, James E	57,038.14	5,774.94	62,813.08
Nolan, Robert J	47,415.30	412.65	47,827.95
Notenboom, George F	29,256.26	985.69	30,241.95
Peters, Michael D	46,247.29	5,772.77	52,020.06
Richards, Clarence A	46,247.32	3,389.43	49,636.75
Ryder, Wayne E	184.18		184.18
Salemo, John M	42,438.18	9,944.42	52,382.60
Sheu, Keh-Cherng	44,534.25	127.55	44,661.80
Shirkus, James P	51,441.06	3,242.84	54,683.90
Stoddard, Richard E	48,757.10	7,406.29	56,163.39
Stronach, Timothy	46,247.28	5,637.87	51,885.15
Sweet, Brett A	2,901.68		2,901.68
Sweet, Bruce A	33,420.48	262.83	33,683.31
Terrazzano, Virginia M	41,059.97		41,059.97
Vieweg Jr, Edward L	45,620.76	4,670.47	50,291.23
Ward, Jack W	46,476.87	3,704.67	50,181.54
Westaway, Richard L	52,106.03	8,383.46	60,489.49
Wilkinson Jr, William J	57,038.13	13,960.46	70,998.59
Zediana, Lewis W	54,651.63	1,120.09	55,771.72
ELECTION:			
Banusiewicz, Joyce B	147.00		147.00
Beattie, Mary	192.50		192.50
Bullen, Susan M	87.50		87.50
Byette, Jean E	304.00		304.00
Callahan, Anne M	269.00		269.00
Carroll, Alice A	299.00		299.00
Casazza, Mary A	280.00		280.00
Collins, Catherine A.	89.25		89.25
Conlon, Phyllis E	98.00		98.00
Coyle, Rita	430.00		430.00
D'Amico, Bertha M	189.00		189.00
Dee, Rita O'Brien	196.00		196.00
Friedman, Carole	35.00		35.00
Gibson, Philomena	49.00		49.00
Golen, Alice	206.50		206.50
Hair, Helen A	73.50		73.50

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Hurton, Priscilla	171.50		171.50
Iandolo, Grace R	119.00		119.00
Joyce, Anna P	192.50		192.50
Keefe, Ellen M	425.00		425.00
Kobelski, Carol M	115.50		115.50
Krugh, Rosemarie A	390.00		390.00
Lefave, Verna T	115.50		115.50
Leighton, Jean F	94.50		94.50
Luongo, Yolanda	192.50		192.50
Lynch, Bernice L	98.00		98.00
Magro, Marie T	278.00		278.00
Maher, Katherine M	199.50		199.50
Marchessault, Muriel	181.00		181.00
Marsh, Priscilla A	263.00		263.00
Maxwell, Aureore G	210.00		210.00
McCarthy, Mary Jane	28.00		28.00
McCusker, Jeanette	146.00		146.00
McGuinness, Diane E	87.50		87.50
McKenna, Rose M	98.00		98.00
Moore, Frances M	42.00		42.00
Morelli, Ann M	189.00		189.00
Murray, Carol H	98.00		98.00
Muse, Stephanie L	28.00		28.00
Nichols, Mary-Ann	400.00		400.00
O'Hearn, Madeline M.	89.25		89.25
Pepin, Mary	94.50		94.50
Pilcher, Mary	268.00		268.00
Power, Daniel E	84.00		84.00
Power, Elena	63.00		63.00
Pozerski, Jeanette	241.00		241.00
Purcell, Bella M	192.50		192.50
Ray, Jean	365.00		365.00
Ray, Warren P	72.00		72.00
Richardson, Stuart C	59.50		59.50
Scalia, Barbara S	80.50		80.50
Sederquist, Evelyn	189.00		189.00
Selissen, Jerome E	80.00		80.00
Selissen, Marianne	42.00		42.00
Seluk, Margaret	189.00		189.00
Shadley, John P	80.50		80.50
Shaw, Phyllis H	84.00		84.00
Siano, Laurie A	84.00		84.00
Spalding, Eugenia	143.50		143.50
Sprague, Bernice	395.00		395.00
Wolff, Cecilia T	308.50		308.50

EXCEPTIONAL CHILDREN

Boyle, Thomas A	1,559.89		1,559.89
Cedorchuk, Shawn S	1,559.89		1,559.89
Donovan, Mark S	1,559.89		1,559.89
Flynn, Chester H	4,592.70		4,592.70
Flynn, Sarah	2,645.18		2,645.18
Hanson, Kristin L	2,187.61		2,187.61
Leboeuf, Nicole R	1,549.56		1,549.56
Walsh, Devin M	1,549.56		1,549.56
Welch, Tyler J	3,368.39		3,368.39

FINANCE COMMITTEE:

D'Entremont, Leann K	2,566.01		2,566.01
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FIRE:

Austin, David L	58,022.25	17,274.75	75,297.00
Brothers, Patrick M	41,785.14	12,251.51	54,036.65
Brothers, William P	43,882.25	14,387.19	58,269.44
Bruce, James W	42,542.42	10,968.67	53,511.09
Burris, John W	54,188.20	13,975.71	68,163.91
Calistro, Robert B	47,670.90	9,067.20	56,738.10
Callahan, Michael P	47,239.16	9,983.92	57,223.08
Carney, David A	43,844.42	12,782.16	56,626.58
Conley, David B	16,131.44	379.33	16,510.77
Cotugno, Stephen A	50,366.16	826.08	51,192.24
Coviello, Virginia H	40,212.38		40,212.38
Doherty, Joseph S	43,887.08	9,438.45	53,325.53

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Doherty, Patrick S	43,488.27	16,156.29	59,644.56
Donovan, Daniel J	35,124.04		35,124.04
Forero, Oscar O	44,864.18	6,916.46	51,780.64
Fowler, Robert A	66,812.84	26,695.24	93,508.08
Giasullo Jr, James A	45,038.87	7,083.90	52,122.77
Giasullo, Jeffrey	42,697.64	15,538.96	58,236.60
Gillis, Joseph S	41,985.15	8,262.40	50,247.55
Gosse, William R	40,005.23	8,353.53	48,358.76
Gourley Jr. Russell W	48,775.98	11,716.00	60,491.98
Graham, James J	77,228.92	103.18	77,332.10
Greer Jr, Donald	47,177.14	16,432.96	63,610.10
Guttadauro, Paul F	43,920.62	15,990.52	59,911.14
Hamm, Richard E	44,344.65	6,720.05	51,064.70
Hazel, Michael A	54,360.28	15,590.68	69,950.96
Holden, Timothy J	42,462.45	2,755.53	45,217.98
Hurley, Brian J	42,508.86	6,848.99	49,357.85
Keams, Edward J	52,165.17	11,810.26	63,975.43
Keams, Joseph W	47,494.47	15,739.25	63,233.72
Keddie, Scott A	47,939.63	13,798.21	61,737.84
Kerr, Gary O	47,641.20	14,786.29	62,427.49
Levy Jr., David W	42,318.82	12,386.61	54,705.43
Levy, David W	57,324.80	16,626.71	73,951.51
Lightfoot, John K	49,673.89	13,766.57	63,440.46
Little, Robert	42,958.73	10,421.26	53,379.99
Mackey, Richard	56,238.15	17,745.67	73,983.82
McGlauffin, Russell J	42,764.73	12,661.65	55,426.38
Niven, Timothy	52,821.97	13,958.76	66,780.73
O'Neill, John	55,537.84	9,129.78	64,667.62
Powers, Stephen M	46,724.06	9,219.35	55,943.41
Reed, Bruce A	64,492.97	15,577.72	80,070.69
Rosemond, Alan L	44,024.06	14,298.08	58,322.14
Ryan, Thomas	93,147.40		93,147.40
Ryan, James P	65,608.80	13,960.89	79,569.69
Sitar Jr. Michael W	60,752.47	22,835.37	83,587.84
Sitar, Daniel	45,125.92	12,606.15	57,732.07
Small, Daniel T	44,272.91	11,281.40	55,554.31
Vasas, Albert J	53,076.83	16,985.70	70,062.53
Viscione, Jon	46,333.97	12,678.10	59,012.07
Vonkahle, Vance	47,514.52	2,783.69	50,298.21
Yost, George	64,986.59	18,341.81	83,328.40
Zerofski, Phillip W	55,087.89	15,999.82	71,087.71

HEALTH BOARD:

Carbone, Thomas G	57,745.71	2,600.00	60,345.71
Desmond, Virginia F	18,190.36		18,190.36
Gorrasi, Pamela J	2,302.98		2,302.98
Lindsey, William L	337.50		337.50
Sheehan, Edward J	375.00		375.00
Sullivan, Susan A	350.00		350.00
Trearchis, Dean	46,080.59	1,927.19	48,007.78
Westaway, Barbara	33,633.21		33,633.21
Wilkie, Stephanie J	87.50		87.50

LIBRARY:

Angelo, Kimberly M	1,611.95		1,611.95
Bustin, Elizabeth A	1,339.84		1,339.84
Carey, Patrick R	31,062.86	9,270.18	40,333.04
Crowe, John J	5,522.53		5,522.53
Desmarais, Elisabeth	66,088.71		66,088.71
Donohue, Sarah R	247.20		247.20
Ford, Ariana A	1,375.05		1,375.05
Gaffney, Mary E	13,934.26		13,934.26
Goldman, Michael	298.10		298.10
Gonsalves, Barbara J	1,572.77		1,572.77
Haines, Elinor T	31,150.73	295.98	31,446.71
Hassett, Margaret M	30,521.99		30,521.99
Hirsh, Ryan M	1,344.15		1,344.15
Holland, Gail M	9,029.23	143.68	9,172.91
Hyland, Jeffrey J	139.05		139.05
Irwin, Patrick J	339.90		339.90
Joyce, Kathryn R	625.38		625.38
Kirwin, Kathleen M	23,757.06		23,757.06
Kutcher, Mary E	30,010.40	547.50	30,557.90

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Landry, Ellen F	1,521.29		1,521.29
Latta, Annmarie E	190.55		190.55
Marcotte, Lauren	1,673.75		1,673.75
McClay, Gregory V	35,012.31		35,012.31
McDermott, Anne M	2,083.67		2,083.67
McLaughlin, James M	1,363.89		1,363.89
McLaughlin, Maria L	695.25		695.25
McLaughlin, Mary E	2,206.26		2,206.26
Money, Kimberly M	1,884.90		1,884.90
Moore, Frances A	49,784.46		49,784.46
Perry, Susan M	22,708.08	1,870.79	24,578.87
Powers, Patricia A	21,323.31	1,201.38	22,524.69
Rauseo, Julie M	2,264.72		2,264.72
Roux, Linda L	1,415.48		1,415.48
Salvato, Joyce	28,535.49		28,535.49
Toombs, Mary E	30,896.24		30,896.24
Toppin, Joanne R	25,084.45	1,322.91	26,407.36

MODERATOR:

Coakley, James P	500.00		500.00
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PERSONNEL BOARD:

Bernardi, Barbara A	144.80		144.80
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PLANNING&CONSERV.:

Bartalamia, Dianne P	24,335.48		24,335.48
Shea, Christina M	2,681.39		2,681.39
Sullivan, Sean T	62,146.72	3,000.00	65,146.72
Woods, Shannon	1,862.41		1,862.41

PLANNING BOARD:

Busch Accardi, Cheryl A	800.04		800.04
Krause, Richard A	187.50		187.50
Plunkett, David J	975.00		975.00
Spada, Vincent W	612.54		612.54
Sweet, Frank R	800.04		800.04

POLICE:

Amari, Jr. Peter	68,916.84		68,916.84
Barry, John E	58,238.97	8,300.22	66,539.19
Bolton, Leonard	45,698.81	4,003.78	49,702.59
Budryk, Robert	54,362.17	18,496.64	72,858.81
Carbone, Brian A		1,507.00	1,507.00
Carroll, Robert	65,441.91	6,108.55	71,550.46
Casey, Thomas M	1,814.10	5,164.00	6,978.10
Connor, Keren J	44,828.55	5,790.02	50,618.57
Cooke, Thomas M	35,440.79	4,409.35	39,850.14
Cormier, Martin J		18,381.75	18,381.75
Coviello, Christopher J	49,435.37	6,565.92	56,001.29
Delucia Jr., Joseph F	52,576.46	6,679.52	59,255.98
DiCalogero, Anthony	74,400.19	6,943.02	81,343.21
Doherty Jr, Paul E	43,973.21	4,299.01	48,272.22
Doherty, Paul	56,076.85	5,349.16	61,426.01
Donoghue, John		9,780.04	9,780.04
Donovan, Alfred P	71,179.39	7,098.62	78,278.01
Downey, Jennifer L	26,418.04	2,177.56	28,595.60
Ferrelli, Linda	3,259.90		3,259.90
Field, Robert D	46,922.26	6,351.27	53,273.53
Ford, Ralph F	67,422.14	6,177.52	73,599.66
Fowler, John R	29,784.39	5,207.74	34,992.13
Gaynor, Scott P	44,828.66	6,107.63	50,936.29
Geary, John P		3,888.50	3,888.50
Gill, Nancy A	888.04		888.04
Gonzalez, Andre	40,813.83	6,351.51	47,165.34
Gundrum, Denise L	90,388.07		90,388.07
Hadley, Herbert		39,582.25	39,582.25
Hallisey, Mary A	28,745.71		28,745.71
Hazel, George W	76,959.98	7,270.95	84,230.93
Higginbotham, Maryellen K	46,099.17		46,099.17
Hollis, James H	46,914.46	5,406.68	52,321.14
Hood, James	42,572.01	5,348.90	47,920.91
Jamieson, Walter	97,397.56		97,397.56
Jarek, John		14,454.32	14,454.32

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Jarossi, Arthur J		9,659.50	9,659.50
Jarossi, John A		112.00	112.00
Jop III, Walter J		8,563.25	8,563.25
Jop Jr, Walter	67,670.95	9,418.53	77,089.48
Kandrotas, Stephen	69,082.35	6,535.66	75,618.01
Kelly, Timothy W	51,061.75	6,371.20	57,432.95
Kennedy, Alice M	29,565.96	1,758.20	31,324.16
Kerber, Daniel P	45,632.14	8,184.06	53,816.20
Lafortune, Raymond C	43,973.10	5,799.43	49,772.53
Landers, Richard	65,809.35	4,945.75	70,035.10
Latta, William	55,609.86	1,632.50	57,242.36
Law, Douglas M	2,980.14	11,030.50	14,010.64
Layne, Debra A	41,960.29	983.16	42,943.45
Layne, Keith R.	14,115.42	2,338.28	16,453.70
Layne, Warren R	68,917.99	3,501.39	72,419.38
Layne, William D	77,517.75	8,869.26	86,387.01
Luz, James A	59,179.83	4,230.45	63,410.28
Mackey, John	107,295.07		107,295.07
Manley, Mary T	13,171.26		13,171.26
Martin, Edward L	82,107.16	8,797.55	90,904.71
McClafferty, Sharon J		10,560.00	10,560.00
McKenna, James	62,763.66	6,684.74	69,448.40
McLeod, Kathryn Q	44,472.25	617.36	45,089.61
Morris, Constance	35,384.99	2,766.60	38,151.59
Mosher, Beverly B	4,887.05	1,006.67	5,893.72
Mulvey, Jessica L	38,946.62		38,946.62
Newton, Eileen	29,741.71		29,741.71
Papleacos Jr, Stephen N		34,272.75	34,272.75
Pappas, Francis	43,973.15	5,206.60	49,179.75
Perry, Henry	53,202.89	4,344.21	57,547.10
Perry, Mark	45,094.21	4,471.88	49,566.09
Peterson, Dennis	69,336.12	22,843.08	92,179.20
Poisson, Karen A	30,212.06	6,121.47	36,333.53
Powers, John R	55,576.26	7,750.20	63,326.46
Reese, Kevin	47,982.50	2,597.24	50,579.74
Ringwood, Paul	53,906.87	3,419.85	57,326.72
Schwalb Jr., William L	42,489.08	1,164.06	43,653.14
Scott, Raymond A		540.50	540.50
Scott, Robin M	15,752.74	935.99	16,688.73
Sheehan, Michael P	41,960.39	119.53	42,079.92
Sheehan, Timothy B	63,269.68	10,187.59	73,457.27
Small, Matthew L	27,541.95	1,147.35	28,689.30
Smith, Donna Jean	40,246.40	3,924.73	44,171.13
Stephens, Allan S	52,351.24	4,093.04	56,444.28
Stephens, Robert A	46,914.39	5,267.26	52,181.65
Stotik, Patricia J	31,772.70	307.48	32,080.18
Suarez, Jeffrey	42,155.45	1,654.81	43,810.26
Sullivan, Edward M	35,076.25	1,387.77	36,464.02
Tanguay, Mark J		612.00	612.00
Tanguay, Roger J	44,001.01	3,481.39	47,482.40
Thomas, Paul	49,738.95		49,738.95
Tumenas, William V	29,611.75	903.95	30,515.70
Voto, John S	53,813.89	9,604.29	63,418.18
Warren, Brian	42,489.05	2,218.88	44,707.93
Westaway, Robert L	44,942.88	5,562.96	50,505.84
Williams Jr, James F	49,780.89	2,856.04	52,636.93
Winston, Cynthia J		620.19	620.19
Wood, Mark P		720.00	720.00
Worth, Garin F	27,441.49	2,796.72	30,238.21

RECREATION:

Bibo, Lauren N	2,507.47		2,507.47
Clarke, Anthony J	980.16		980.16
Connor, Brian L	980.16		980.16
Crowe, Timothy J	2,195.19		2,195.19
Favreau, Scott M	1,605.71		1,605.71
Fitzpatrick, James C	999.01		999.01
Flynn, Colleen M	1,570.22		1,570.22
Flynn, Kerry A	2,195.19		2,195.19
Gillotte, Karen M	1,570.22		1,570.22
Hattori, Timothy M	2,850.64		2,850.64
Heald, Ronald R	2,308.82		2,308.82
Hickey, Erin	1,497.91		1,497.91

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Lightfoot, Jennie A	1,570.22		1,570.22
Mainey, Jill M	2,247.84		2,247.84
Morris, Mark D	265.35		265.35
Morris, Paul E	980.16		980.16
Mulligan, Kathleen M.	7,806.10		7,806.10
O'Brien, Kaitlyn A	593.76		593.76
O'Donnell, Shannon E	2,247.84		2,247.84
Patterson, Roy E	31,976.85		31,976.85
Penney, Sherri L	1,570.22		1,570.22
Perrin, Ronald D	2,624.93		2,624.93
Scott, Suzanne L	980.16		980.16
Smith, Brianne M	493.22		493.22
Vonkahle, Amy E	823.08		823.08
Walsh, Sean M	980.16		980.16
Witham, Caitlin E	4,000.96		4,000.96
Witham, Jillian L	980.16		980.16

REGISTRARS:

Bennett, Beverly A	500.00	500.00
Creamer, Edward D	500.00	500.00
Hunter, Robert A	500.00	500.00

SCHOOL DEPARTMENT:

Abate-Upson, Cynthia	50,534.84	50,534.84
Acone Callahan, Carole	57,895.54	57,895.54
Adams, Cynthia M	163.95	163.95
Adams, Mary Louise B	40,839.90	40,839.90
Agganis, Evelyn	894.05	894.05
Aiello, Mary Beth J	14,042.51	14,042.51
Allen, Charles	32,771.43	32,771.43
Anderson, Kathleen	31,486.19	31,486.19
Andreottola, Catherine M	462.24	462.24
Araujo, Henrietta L	49,617.83	49,617.83
Aubrey, Mark J	1,520.81	1,520.81
Aubrey, Roland	277.56	277.56
Austin, Linda J	31,450.06	31,450.06
Aylward, Brian	54,837.08	54,837.08
Aylward, James	22,099.13	22,099.13
Aylward, Kathleen V	44,723.68	44,723.68
Aylward, Norma J	22,930.47	22,930.47
Aylward, Robert W	75,019.02	75,019.02
Aylward, Thomas K	1,182.00	1,182.00
Aylward Jr, Robert W	3,657.00	3,657.00
Bagley, Sandra T	1,136.77	1,136.77
Bailey, Lisa J	11,804.58	11,804.58
Baker, Kathleen	15,607.72	15,607.72
Ballou, Gary	32,365.58	32,365.58
Bancroft, Karen J	31,440.47	31,440.47
Barnaby, Deanna I	3,429.26	3,429.26
Barnett, Sandra	44,965.09	44,965.09
Barry, Pamela A	48,297.87	48,297.87
Basteri, Cynthia A	56,456.71	56,456.71
Basteri Jr, Lawrence J	60,382.27	60,382.27
Beaulieu, Linda	11,667.73	11,667.73
Bedard, Maureen	10,567.27	10,567.27
Belmonte, Patricia M	12,532.09	12,532.09
Beloin, Elinor	16,287.23	16,287.23
Bennett, Elaine M	3,572.34	3,572.34
Benvenuto, Kathleen M	1,005.00	1,005.00
Berian, Susanne M	350.00	350.00
Berube, Judith K	50,618.62	50,618.62
Bettencourt, Sandra C	50,382.92	50,382.92
Billings, Nancy	50,965.05	50,965.05
Bilodeau, Cathleen	42,554.98	42,554.98
Black, Dale D	46,132.10	46,132.10
Blackstone, Jeanne F	26,034.07	26,034.07
Blandini, Anthony	52,072.22	52,072.22
Bliss, Gail	40,083.12	40,083.12
Boghossian, Roseanne	50,171.77	50,171.77
Bolivar, Jennifer E	640.00	640.00
Bonin, Ana P	18,186.35	18,186.35
Boudreau, Rita	11,606.00	11,606.00
Bourgeois, Marie R	2,880.30	2,880.30

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Boyle, Nancy M	5,617.00		5,617.00
Bradley, Albert W	52,419.21		52,419.21
Bradley, Doreen A	84.00		84.00
Bradley, Loreen R	70,339.96		70,339.96
Bradley, Mark A	2,296.00		2,296.00
Bradley, Thomas M	5,953.00		5,953.00
Brennan, Anne R	600.00		600.00
Bresnahan, John C	51,279.33		51,279.33
Bresnahan, Kimberly J	48,359.77		48,359.77
Brewin, Deborah A	34,180.89		34,180.89
Brigida, Robert M	46,553.59		46,553.59
Brimer, Catherine	55,770.53		55,770.53
Brimer, Katie J	1,420.00		1,420.00
Brodsky, Rori A	13,055.89		13,055.89
Brooks, Jennifer M	48,806.16		48,806.16
Bucci, Mary Jane	4,513.50		4,513.50
Buckley, Joseph P	51,467.53		51,467.53
Buckley, Maureen A	50,308.64		50,308.64
Buckley, William Q	21,045.76		21,045.76
Buehler, Deborah J	200.00		200.00
Burke, Joseph E	9,088.47		9,088.47
Burns, Timothy J	39,687.14		39,687.14
Buss, Michael J	43,323.19		43,323.19
Bustin, Elizabeth A	91.80		91.80
Byrnes, Antoinette	49,350.82		49,350.82
Byrnes, John	1,659.48		1,659.48
Caira, Jennifer E	1,110.24		1,110.24
Callan, Kathleen A	812.98		812.98
Callanan, Eileen F	2,354.00		2,354.00
Camilo, Tracy L	196.00		196.00
Campo, Josephine C	5,386.51		5,386.51
Capano, Rose M	266.00		266.00
Capuano, Bonnie	933.71		933.71
Carey, Gertrude M	53,853.98		53,853.98
Carey, Michael P	34,993.84		34,993.84
Carl, Elaine M	7,311.80		7,311.80
Carter, Jason P	790.00		790.00
Carter, Linda	9,413.92		9,413.92
Carter, Marion	752.50		752.50
Catherwood Jr, William W	27,121.14		27,121.14
Chambers, Mary L	458.50		458.50
Chemaly, Jeffrey S	260.71		260.71
Ciambella, Joan	44,462.31		44,462.31
Cintolo, Karen	43,590.35		43,590.35
Clarke, John C	54,676.18		54,676.18
Cochran, Rose M	19,827.70		19,827.70
Cody, Debra J	48,300.28		48,300.28
Coffin, Annamae	36.00		36.00
Cole, Judith	182.56		182.56
Collins, Mary Ellen	100.00		100.00
Colman, Judith	27,976.52		27,976.52
Conlon, Ann M	39,022.54		39,022.54
Conlon, Marjorie	45,676.12		45,676.12
Conlon, Meghan M	47.64		47.64
Conlon, Thomas	54,668.20		54,668.20
Connell, Kathleen J	49,432.74		49,432.74
Connolly, Karen	33.25		33.25
Consaul, Scott J	2,833.32		2,833.32
Conway, Karla	68,321.82		68,321.82
Coombes, Eileen M	4,063.62		4,063.62
Cooper, Debra A	1,358.00		1,358.00
Coppola, Paula B	27,976.52		27,976.52
Coppola, Renee C	7,082.14		7,082.14
Corcoran, Colleen S	23,790.86		23,790.86
Corneau, Stephen M	820.00		820.00
Costa, Nichole A	105.00		105.00
Cote, Christine	5,504.90		5,504.90
Cotter, Emily C	14,054.42		14,054.42
Coughlin, Charles E	27,469.03		27,469.03
Coughlin Jr, Charles E	1,568.50		1,568.50
Coumoyer, Lisa T	49,664.23		49,664.23
Cremins, Edward D	50,071.78		50,071.78
Cullen, Robert K	50,308.83		50,308.83

	Regular	OT/Other	Total
Cullity, Kerri A	2,628.00		2,628.00
Cummings, Geraldine M	49,849.51		49,849.51
Curtin, Barbara A	10,525.86		10,525.86
Cuskey Jr, William P	31,308.56		31,308.56
DaSilva, Jorge Braz	32,244.19		32,244.19
Davis, Alma A	52,390.42		52,390.42
Davis, Janet	9,734.02		9,734.02
Davos, Diane	43,744.98		43,744.98
Day, Debra	395.94		395.94
Day, James C	21,398.50		21,398.50
DeAngelis, Michelina	72,578.92		72,578.92
Debow, Meredith	42,838.79		42,838.79
DeGregorio, William J	2,499.96		2,499.96
DelGrosso, Anthony	8,785.00		8,785.00
DelGrosso, Joseph	42,471.64		42,471.64
DelleDonne, Deborah J	110.60		110.60
Delponte, Lucille A	70.00		70.00
Delucia, Frances	34,307.39		34,307.39
Demos, Shannon	10,572.10		10,572.10
Demoura, Kris S	1,665.00		1,665.00
Dermody, Joseph J	41,325.70		41,325.70
Deroche, Julie M	38,305.56		38,305.56
Desisto, Carolyn M	8,873.19		8,873.19
Devlin, Cathy A	1,759.93		1,759.93
Devoe, Lynn A	1,540.05		1,540.05
Dewing, Henry	29,531.12		29,531.12
Dey, Joan E	25,930.72		25,930.72
Diamond, Lisa M	2,360.50		2,360.50
Dias, Patricia	50,308.83		50,308.83
Diciaccio, Mary	13,474.10		13,474.10
Dick, Edward K	2,666.64		2,666.64
Dickinson, Judy	11,075.85		11,075.85
Difabio, Marie	2,679.26		2,679.26
Dirocco, Leo	4,018.00		4,018.00
Dobbin, Anna B	10,911.35		10,911.35
Dobbin, Benedict J	41,826.95		41,826.95
Dobbin, Travis M	10,142.13		10,142.13
Dobson, Mary D	12,571.12		12,571.12
Doherty, Edward J	833.32		833.32
Donahue, Nancy	17,057.06		17,057.06
Donnelly, Ann M	8,798.32		8,798.32
Donnelly, Deborah	44.18		44.18
Donoghue, John	66,358.52		66,358.52
Donovan, Alfred P	4,018.00		4,018.00
Donovan, Anna D	23,205.79		23,205.79
Doolan, Robert D	37,935.86		37,935.86
Dorazio, Carey	393.22		393.22
Drevet, Mary A	6,550.00		6,550.00
Driscoll, Rachael M	9,875.00		9,875.00
Drouin Jr, Ronald	20,055.00		20,055.00
Duarte, Barbara G	39,980.78		39,980.78
Duffy, Ciara	15,876.15		15,876.15
Dufour, Henri A	50,560.10		50,560.10
Dumond, Nancy	4,139.00		4,139.00
Duncan, Anne	47,865.25		47,865.25
Duprey, Cheryl	45,803.70		45,803.70
Dutile, Colleen M	23,887.08		23,887.08
Dykeman, Lynne	16,864.02		16,864.02
Dziodosz, Judith Ann	9,186.06		9,186.06
Economou, George	45,520.15		45,520.15
Edell, Cassandra M	46,482.16		46,482.16
Edelstein, Eleanor	48,297.87		48,297.87
Ehresman, Kathryn A	50,885.24		50,885.24
Eldringhoff, Mary S	54,437.93		54,437.93
Elwell, Joanne M	3,140.00		3,140.00
Enos, Teresa A	29,985.43		29,985.43
Eringis, Mary A	3,845.34		3,845.34
Ernest, Adrienne M	17,369.75		17,369.75
Ethier, Sandra C	10,153.35		10,153.35
Evangelista, Geraldine	2,605.36		2,605.36
Fairweather, Paula R	154.00		154.00
Fallon Jr, Richard F	19,117.25		19,117.25
Faraci, Annina	53,418.50		53,418.50

	Regular	OT/Other	Total
Farnham, Jayne	30,234.78		30,234.78
Farrey Forsyth, Nancy	52,812.66		52,812.66
Feick, Mary	42,954.25		42,954.25
Feldhouse, Susan	45.90		45.90
Feran, Martha A	10,376.40		10,376.40
Fiore, Jennifer A	29,593.00		29,593.00
Fisher, Leanne M	46,484.08		46,484.08
Fiske, Elaine	44,999.73		44,999.73
Fitzgerald, Judith I	12,759.64		12,759.64
Flagg, Kristi L	13,694.81		13,694.81
Flanagan, Julie	15,309.20		15,309.20
Flynn, Chester	2,526.00		2,526.00
Foley, Dorothy	50,331.96		50,331.96
Foley, Judi K	17,317.86		17,317.86
Foran, Robin M	1,908.85		1,908.85
Ford, Kathleen	47,420.80		47,420.80
Fortier, Julie M	15,874.60		15,874.60
Foss, Jamie M	11,580.65		11,580.65
Fothergill, Patricia M	2,120.70		2,120.70
Fowler, June	24,953.47		24,953.47
Fowler, Marilyn H	9,678.52		9,678.52
Francis, Diane T	231.30		231.30
Frank, Joseph C	19,328.45		19,328.45
Frechette, Leo	11,000.00		11,000.00
Freeman, Marcia R	30.00		30.00
Friedman, Carole	14,099.43		14,099.43
Friedman, Joan	50,308.83		50,308.83
Frost-Canty, Nancy N	4,020.00		4,020.00
Fugate, Eugenia	99.75		99.75
Fuller, Jan H	53,112.76		53,112.76
Fuska, Roberta A	574.00		574.00
Gaffney, M Elizabeth	58,310.18		58,310.18
Gagnon, Kim M	2,513.81		2,513.81
Gale, Patricia A	490.00		490.00
Gallo, Carole A	51,287.28		51,287.28
Gallotto, Carolyn A	504.00		504.00
Galvao, Linda M	42.00		42.00
Garas, Kelly B	1,110.24		1,110.24
Gardner, Eileen T	44,749.12		44,749.12
Gath, Frances	50,401.35		50,401.35
Gaudette, Anna P	8,431.56		8,431.56
Gendall, Dorothy A	2,111.40		2,111.40
Gentile, Brenda A	45.90		45.90
Giampaolo, Renee M	439.48		439.48
Gilbert, Susan M	12,571.12		12,571.12
Gilbride, Thomas M	38,679.08		38,679.08
Gillette Manna, Barbara J	17,608.57		17,608.57
Gillotte, Karen M	10,430.00		10,430.00
Gillotte, Sarah	1,673.00		1,673.00
Goldstein, Gladys	8,778.16		8,778.16
Gorman, Allison M	3,000.00		3,000.00
Gorski, Arlene M	2,551.50		2,551.50
Graham, Donna	51,518.65		51,518.65
Grant, Diane L	24,434.78		24,434.78
Grant, Jane	423.61		423.61
Grasso, Karen	3,999.66		3,999.66
Graves, Gloria J	45,693.01		45,693.01
Greenman, George C	44,295.01		44,295.01
Gropman, Maureen C	52,418.46		52,418.46
Guiliani, Denise	4,529.59		4,529.59
Gumbrecht, Jackie	136.50		136.50
Gurry, Sheila	45,071.59		45,071.59
Haber, Toby R	15,496.63		15,496.63
Hair-Sullivan, Linda	51,173.67		51,173.67
Hall, Yvonne M	743.95		743.95
Hamilton, Gail M	46,155.41		46,155.41
Hamlyn, Joyce G	2,425.81		2,425.81
Hanna Durkin, Gale F	7,156.76		7,156.76
Hansberry, Bonita	57,578.36		57,578.36
Harkins, Amy D	24,379.28		24,379.28
Harrington, David F	8,822.67		8,822.67
Harrison, Dolores M	39,452.81		39,452.81
Harrison, Jaclyn N	4,370.00		4,370.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Hassan, Christine	51,613.47		51,613.47
Hastings, Rochelle	7,520.13		7,520.13
Hawkins, H Herrick	68,173.47		68,173.47
Hayden, Judy	210.00		210.00
Hazel, George	4,998.00		4,998.00
Hegarty, Patricia A	11,846.86		11,846.86
Hennemuth, Randall J	3,070.00		3,070.00
Hennemuth, Trudi	49,083.60		49,083.60
Henry, Kathleen	41,197.22		41,197.22
Herlihy, Mary	52,074.33		52,074.33
Herrick, Jill M	22,475.28		22,475.28
Hickey, Brian J	56,847.85		56,847.85
Higgins, Jodi L	10,879.61		10,879.61
Hillson, Kimberly H	10,427.25		10,427.25
Hirtle, Maryellen	21,115.98		21,115.98
Hodgdon, James J	2,296.00		2,296.00
Hodgson, Karen M	39,645.52		39,645.52
Hogan, Sarah T	12,571.12		12,571.12
Hopkins, Judith A	28,389.34		28,389.34
Houmiller, Nancy	4,821.32		4,821.32
House, Linda	26,063.30		26,063.30
Hubert, Janet	14,016.02		14,016.02
Hughes, Dianne C	3,246.75		3,246.75
Hummrich, Gretchen A	9,690.69		9,690.69
Hutchins, Paula M	1,401.75		1,401.75
Hyland, Lori	39,835.90		39,835.90
Hynes, John N	33,069.10		33,069.10
Hynes, Kim	23,286.37		23,286.37
Ianetta, Linda J	644.00		644.00
Indelicato, Rosemary	12,011.89		12,011.89
Jackman, Maureen	45,011.29		45,011.29
Jacobson, Lucy	4,902.36		4,902.36
Jagla, Barbara J	12,571.12		12,571.12
Jardin, August P	50,097.56		50,097.56
Jarek, John F	51,462.93		51,462.93
Jones, Iris M	1,483.20		1,483.20
Uszkiewicz, Jane J	11,686.00		11,686.00
Kalarites, George	53,204.87		53,204.87
Kalarites, Marcia A	54,525.43		54,525.43
Kane, Maureen	46,040.47		46,040.47
Karlberg, David R	2,628.00		2,628.00
Kasparian, Kaspar	50,406.99		50,406.99
Kastritis, James P	44,776.88		44,776.88
Kawalski, Patricia	938.00		938.00
Keams, Joanne	28,476.52		28,476.52
Keating, Thomas E	2,526.00		2,526.00
Keddie, Patricia A	43,323.19		43,323.19
Keefe, Barbara A	8,472.72		8,472.72
Keeley, Bonnie	84.00		84.00
Kelley, Diane	98.00		98.00
Kelley, Dianne L	3,950.00		3,950.00
Kelley, Jane A	49,806.02		49,806.02
Kelley, Louise E	23,949.43		23,949.43
Kelley, Maureen P	48,040.42		48,040.42
Kennedy, Mary Pepin	49,398.58		49,398.58
King, Pauline J	68,638.96		68,638.96
Kirwin, Virginia	45,057.61		45,057.61
Kirwin, William	49,898.54		49,898.54
Kling, Joyce	9,542.15		9,542.15
Koskey, Pamela A	34,331.04		34,331.04
Krainski, Joanna D	59,264.35		59,264.35
Krol, Patricia A	51,129.89		51,129.89
Krueger, Barbara E	49,061.86		49,061.86
Krzesinski, Elizabeth A	10,879.61		10,879.61
Kukler, Mary Jane	210.00		210.00
Kyser, Jean B	5,111.06		5,111.06
LaChance, Susan	51,355.46		51,355.46
Laffey, John J	31,529.01		31,529.01
Laffey, Mary	46,494.66		46,494.66
LaFrance, Denise L	37,769.56		37,769.56
Lamotte, Susan	51,950.44		51,950.44
Lane, Jaime A	10,879.61		10,879.61
Lane, Kerry A	2,602.00		2,602.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Lannon, Patricia	52,334.48		52,334.48
Laws, Nancy	49,698.51		49,698.51
Lazzara, Mary E	17,101.70		17,101.70
Leahy, Frederick	52,828.58		52,828.58
LeBlanc, Heather A	14,643.22		14,643.22
LeCam, Donna	52,467.23		52,467.23
LeClair, Alfred	50,401.35		50,401.35
LeClair, James L	54,926.26		54,926.26
Leibovitz, Heather C	950.32		950.32
Lennon, Carol Ann	6,436.09		6,436.09
Leprohon, Joseph A	52,208.11		52,208.11
Lesage, Charles	32,146.09		32,146.09
Levine, Steven	60,482.73		60,482.73
Lewis, Helen	51,793.53		51,793.53
Libby, David A	46,112.75		46,112.75
Lightfoot, James M	2,562.00		2,562.00
Lightfoot, Kellie	81.63		81.63
Linnehan, Mary K	11,459.73		11,459.73
Lodi, Judith E	33,336.63		33,336.63
Loftin, Margaret	1,187.88		1,187.88
London, Patricia L	8,746.14		8,746.14
Long, Diane T	561.52		561.52
Loosen, Mary	693.90		693.90
Loosen, Raymond	56,510.69		56,510.69
Lovett, Thomas W	65,953.96		65,953.96
Lunn, Janice	39,036.43		39,036.43
Lunney, Carole A	22,528.48		22,528.48
Lusardi, Regina M	35.00		35.00
Lussier, Pamela	17,331.28		17,331.28
MacDonald, Bruce Allan	35,704.61		35,704.61
MacDougall, Robert	69,981.10		69,981.10
MacInnis, Kristine	1,140.00		1,140.00
MacKenzie, Nanci J	1,300.00		1,300.00
MacLeod, Kathleen	3,482.50		3,482.50
Maguire, Mary	40,191.27		40,191.27
Mahoney, Eileen	22,688.19		22,688.19
Mainey, Frederick M	26,343.15		26,343.15
Mainey, Jill M	14,878.52		14,878.52
Malatesta, Rosamond	48,330.11		48,330.11
Malone, Linda	48,297.87		48,297.87
Maloney, Robert B	50,517.69		50,517.69
Maloy, Anne	44,965.03		44,965.03
Maloy, John	51,325.05		51,325.05
Manley II, James	45,071.59		45,071.59
Manning, Lynn W	42.90		42.90
Manseau, Mary	53,807.46		53,807.46
Manzi, Edward R	37,870.54		37,870.54
Manzi, Robert L	55,397.73		55,397.73
Maranville, Marie L	43,693.27		43,693.27
Marcella, Jennifer K	4,560.00		4,560.00
Marchand, Jon A	26,977.63		26,977.63
Marcheterre, Lisa A	14,315.01		14,315.01
Marcus, David	45,265.03		45,265.03
Marikor, Kathleen R	5,568.01		5,568.01
Marion Jr, Louis E	40,106.16		40,106.16
Marsh, Elsa A	44,462.31		44,462.31
Marshall, Angela	38,601.85		38,601.85
Martel, Patricia	5,770.00		5,770.00
Martin, Daniel N	40,269.60		40,269.60
Martin, Pauline	1,722.00		1,722.00
Martin, Robert E	8,808.80		8,808.80
Mason, Carla P	28,917.19		28,917.19
Masters, Rita	21,639.45		21,639.45
Masters, Sara M	40,628.92		40,628.92
Matysczak, Helen	49,431.16		49,431.16
Maxwell, Elaine	48,326.10		48,326.10
Mazzapica, Mary M	276.63		276.63
McAndrews, Patrick F	51,048.15		51,048.15
McArdle, Katharine J	1,572.85		1,572.85
McArdle, Kevin P	73,922.05		73,922.05
McArdle Milenavich, Sharon	51,680.53		51,680.53
McBrine, Monica	26,658.28		26,658.28
McCabe, Evelyn D	1,621.68		1,621.68

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
McCabe, Robert F	58,104.19		58,104.19
McCann, Joseph F	46,475.95		46,475.95
McCarthy, Carol F	2,205.08		2,205.08
McCarthy, Patricia	5,625.00		5,625.00
McCarthy, Robert	30,886.68		30,886.68
McComber, Michele	5,049.94		5,049.94
McCormick, Annmarie	95.63		95.63
McDade, Pamela	49,682.63		49,682.63
McDermott, Kathy	11,332.50		11,332.50
McDonnell, Patricia R	51,550.25		51,550.25
McFadden, Kelly A	12,248.61		12,248.61
McGinn, Marybeth	12,991.86		12,991.86
McGowan, Muriel	11,083.00		11,083.00
McGrath, Christine L	103,713.74		103,713.74
McGrath, Robert M	12,008.98		12,008.98
McGuire, James	78,499.93		78,499.93
McGuirk, William E	42,840.07		42,840.07
McIntosh, Susan D	560.00		560.00
McKenna, Donna M	4,163.86		4,163.86
McLaughlin, Maria L	963.79		963.79
McNamara, Maureen	51,767.40		51,767.40
McPhee, Lorraine	13,599.52		13,599.52
McSheehy, Maureen	49,734.59		49,734.59
McSorley, Cynthia A	35,814.18		35,814.18
McWilliams, Brenda	44,976.60		44,976.60
Mercier, Kelly E	6,683.38		6,683.38
Merrill, Jennifer A	40,024.57		40,024.57
Meuse, Patricia M	34,035.62		34,035.62
Michalewicz, Darlene E	56.00		56.00
Middleton, Judith A	21,007.18		21,007.18
Middleton, Scott	28,746.41		28,746.41
Miller, Sandra H	6,244.68		6,244.68
Mistretta, Diane	378.74		378.74
Mofield, Kathleen	51,173.53		51,173.53
Montecalvo, Dolores	11,327.72		11,327.72
Mooney, Donna B	57,655.76		57,655.76
Moore, Lisa A	14,733.80		14,733.80
Moore, Nancy A	28.00		28.00
Mootrey, Kathleen J	48,397.87		48,397.87
Morandi, Denise	43,254.25		43,254.25
Morello, Mary Beth	9,917.27		9,917.27
Morgan, Paul F	8,780.86		8,780.86
Morrill Jr, Thomas A	13,892.96		13,892.96
Morris, Mary C	11,403.76		11,403.76
Morris, Mary Louise	50,308.71		50,308.71
Morrissey, Joanne M	49,662.82		49,662.82
Moser, Sharon J	48,690.39		48,690.39
Mousseau, Richard	50,655.78		50,655.78
Moynihan, Barbara	30,973.36		30,973.36
Mrozowski, Jennifer	48,140.83		48,140.83
Mugford, Debralee	160.42		160.42
Mulcahy, Jane E	36,422.59		36,422.59
Mullen, David	46,196.07		46,196.07
Munro, Deborah A	2,691.19		2,691.19
Murphy, Anne L	7,596.08		7,596.08
Murphy, Eileen M	2,526.00		2,526.00
Murphy, Lois E	16,785.31		16,785.31
Murray, Shawn	2,562.00		2,562.00
Musumeci, Joseph	51,148.25		51,148.25
Napoli, Patricia A	22,435.43		22,435.43
Nastasi, Maryellen A	46,709.09		46,709.09
Natola, Ralph J	70,016.36		70,016.36
Nawn, Mary A	6,881.24		6,881.24
Neal, Terrance F	8,841.36		8,841.36
Hughes, Lisa Neary	46,575.44		46,575.44
Newlin, Trishadee H	750.00		750.00
Newton, Richard H	35,615.63		35,615.63
Nolan, Joann	24,850.05		24,850.05
Nolan, Marie	11,225.79		11,225.79
Norton, Paul E	2,602.00		2,602.00
O'Keefe, Stephen J	2,526.00		2,526.00
O'Sullivan, Jennifer A	364.31		364.31
O'Berg, Teresa M	55.30		55.30

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
O'Brien, Brenda A	53,684.64		53,684.64
O'Brien, Daniel C	50,257.31		50,257.31
O'Brien, Joanne	48,309.44		48,309.44
O'Brien, Madeleine	47,676.60		47,676.60
O'Brien, Marilyn P	51,650.91		51,650.91
O'Brien, Mary Jo	363.38		363.38
O'Brien, Norris	40,679.08		40,679.08
O'Donnell, Andrea M	39,970.40		39,970.40
O'Hara, Ann	51,048.99		51,048.99
Oliver, Christine M	32,669.71		32,669.71
Onessimo, Stacey A	15,462.59		15,462.59
Osterberg, Roy	36,157.14		36,157.14
Osterman, Glenn W	51,110.67		51,110.67
Osterman, Marcia	28,537.44		28,537.44
O'Sullivan, Rita	51,537.18		51,537.18
Otis, Richard	50,576.60		50,576.60
Page, Donald C	31,502.83		31,502.83
Pagiavlas, Stephanie	55,886.13		55,886.13
Paglia, Diane	138.25		138.25
Palm, Judith M	18,499.53		18,499.53
Papik, Elizabeth	51,673.50		51,673.50
Paquette, Sharon	2,488.36		2,488.36
Paris, Julie E	47,414.24		47,414.24
Parker, Lisa E	41,531.10		41,531.10
Pastore, Michelle	41,608.43		41,608.43
Patterson, Roy	2,526.00		2,526.00
Patterson, Stephen R	27,206.62		27,206.62
Patterson, Susan	51,237.69		51,237.69
Paul, George S	69,577.64		69,577.64
Payne, Yvette	7,406.47		7,406.47
Peach, Dorothy	16,583.60		16,583.60
Pellegrino, Pamela	26,662.33		26,662.33
Penney, Claire K	2,092.74		2,092.74
Penney, Kathleen	12,376.76		12,376.76
Penza, Frederick	54,088.25		54,088.25
Perrin, Ronald D	32,305.80		32,305.80
Perrin, Ruth	2,499.96		2,499.96
Petalas, Marjorie A	52,234.32		52,234.32
Petkiewicz, Grace	9,235.22		9,235.22
Petros, Joseph M	8,510.04		8,510.04
Philbrook, Kenneth M	11,356.24		11,356.24
Pilat, Roger	53,359.42		53,359.42
Piscione, Claire	47,096.04		47,096.04
Piscione, William	57,395.47		57,395.47
Policelli, Ann M	2,232.88		2,232.88
Pollard, Gail A	44,483.79		44,483.79
Pollino, Laurie C	276.50		276.50
Porcaro, Cheryl	63,647.45		63,647.45
Porter, Kim M	28.00		28.00
Porter, Maura A	11,989.92		11,989.92
Primerano, Mary A	50,595.34		50,595.34
Pringle, James R	13,113.20		13,113.20
Prodanas, Stephen	54,165.97		54,165.97
Quinn, John F	79,668.97		79,668.97
Quinn, Kathryn	48,423.55		48,423.55
Read, Elinor A	51,776.93		51,776.93
Reading, Robin	38,529.71		38,529.71
Reale, Patricia A	191.08		191.08
Redmond, Kimberly A	630.20		630.20
Reed, Claire	44,988.51		44,988.51
Regina, Andrea	393.22		393.22
Reitman, Kathryn P	563.16		563.16
Renee, Biancardi	1,110.24		1,110.24
Restuccia, Karen M	267.75		267.75
Rice, Joseph F	29,721.14		29,721.14
Rich, Tammy	1,072.51		1,072.51
Rideout, Gerald	64,944.19		64,944.19
Rideout, Maureen	55,301.04		55,301.04
Riley, Elaine	26,259.78		26,259.78
Roberson, Kerry A	581.08		581.08
Roberts, Bonnie L	1,296.00		1,296.00
Roberts, Marimargaret	50,412.92		50,412.92
Robinson, Beverly	7,528.28		7,528.28

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Robinson, Elizabeth C	42,580.14		42,580.14
Robishaw, Don L	693.65		693.65
Rodgers, Kristi	22,637.40		22,637.40
Rogacki, Daniel	44,462.31		44,462.31
Rogers, Kristina	39,281.94		39,281.94
Rogers, Valerie E	23,837.03		23,837.03
Rollka, Patricia J	1,382.50		1,382.50
Romano, Anthony	88,186.96		88,186.96
Ronan, Cathy	56,697.32		56,697.32
Rouff, Francesca	39,285.55		39,285.55
Rubico, Geraldine	46,721.74		46,721.74
Ryan, Erin M	282.48		282.48
Ryan, Joan	38,410.21		38,410.21
Ryan, Kenneth J	5,086.08		5,086.08
Ryan, Sandra	53,010.27		53,010.27
Ryan, Sandra	13,016.25		13,016.25
Ryder, Elizabeth	10,941.89		10,941.89
Ryser, Patricia A	45,613.57		45,613.57
Sacramone, Agnes	56,481.15		56,481.15
Sacramone-Greene, Donna M	24,637.16		24,637.16
Sagro, Carol	53,323.48		53,323.48
Saindon, Denise M	43,959.69		43,959.69
Sanford, Shirley	50,367.00		50,367.00
Santilli, Kathleen A	1,110.24		1,110.24
Santos Zambella, Elizabeth	45,603.33		45,603.33
Sartori, Anita	28,276.52		28,276.52
Scheid, Florence	2,403.23		2,403.23
Schimmelbusch, Kurt	19,613.00		19,613.00
Schofield, Bradford E	8,123.19		8,123.19
Scofield, Susan	44,965.09		44,965.09
Scott, Robin M	2,857.05		2,857.05
Sdoia, Eugene	52,071.72		52,071.72
Sears, Douglas W	1,666.64		1,666.64
Sears, Rosemary	720.00		720.00
Senesi, Kathryn L	2,860.00		2,860.00
Sharkey, James F	56,460.52		56,460.52
Sharkey, Kimberly A	2,670.00		2,670.00
Shattuck, Beverly M	9,522.00		9,522.00
Shea, Kevin T	2,526.00		2,526.00
Sheehan, Ann B	1,940.00		1,940.00
Sheehan, Dean B	2,698.74		2,698.74
Sheehan, Kimberly A	3,572.34		3,572.34
Sholl, Kathleen T	9,061.83		9,061.83
Sickorez, Michelle L	10,879.61		10,879.61
Simpson, Brenda H	27,059.26		27,059.26
Skoropowski, Maria	19,578.69		19,578.69
Slezak, Diane N	46,963.51		46,963.51
Sloper, Todd	1,240.00		1,240.00
Smith, Cressida	462.24		462.24
Smith, Kevin W	2,529.45		2,529.45
Smith, Margaret	24,432.14		24,432.14
Smith, Thomas	2,478.00		2,478.00
Sobel, Audrey J	37,752.13		37,752.13
Souza, Florence F	44,554.03		44,554.03
Spaulding, Jennifer E	16,912.95		16,912.95
Speros, Elaine F	35,075.29		35,075.29
Spinazola, Paullette M	57.83		57.83
Stader, Lynne	1,110.24		1,110.24
Stevens, Barbara	13,599.52		13,599.52
Stevens, Vasilike J	5,751.22		5,751.22
Stewart, Donald	11,307.81		11,307.81
Stocki, Penny L	140.00		140.00
Stone, Charlotte	3,325.00		3,325.00
Stone, Kimberly M	16,310.19		16,310.19
Stone, Phillip J	39,582.06		39,582.06
Storms, Mary Ann	17,807.89		17,807.89
Stratis, Patricia	51,160.47		51,160.47
Stuart, Michela	7,190.80		7,190.80
Sullivan, Barbara J	50,685.61		50,685.61
Sullivan, Barry J	25,346.11		25,346.11
Sullivan, Carole	57,496.98		57,496.98
Sullivan, Deborah	10,982.05		10,982.05
Sullivan, Dolores	67,730.94		67,730.94

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Sullivan, Donald	57,301.18		57,301.18
Sullivan, Erin P	2,520.00		2,520.00
Sullivan, Heather M	2,526.00		2,526.00
Sullivan, Laura L	5,391.50		5,391.50
Sullivan, Patrick J	358.44		358.44
Sullivan, Rosemary G	1,947.56		1,947.56
Sullivan, Stella F	50,158.50		50,158.50
Sullivan, Susan M	36,620.98		36,620.98
Sullivan Jr, James T	10,042.00		10,042.00
Sullivan Jr, Thomas F	29,770.64		29,770.64
Summering, Janice	664.24		664.24
Sutliff, Nadine B	51,074.23		51,074.23
Talford, Ginamarie	46,800.30		46,800.30
Taylor, Josephine	903.00		903.00
Teas, Nancy	16,366.98		16,366.98
Tecce, Catherine	56.00		56.00
Tellier, Holly	12,680.23		12,680.23
Tellier, Patricia	50,428.61		50,428.61
Terris, Shelley A	12,192.59		12,192.59
Themeles, Betty Ann	50,499.99		50,499.99
Themeles, Christine	52,773.89		52,773.89
Thompson, Nancy G	28,315.32		28,315.32
Thorne, Susan	52,174.78		52,174.78
Thuillier, Peter G	37,807.39		37,807.39
Tildsley, Sharon	2,595.00		2,595.00
Tock, Kelly E	1,110.24		1,110.24
Tomame, Nancy	7,773.70		7,773.70
Tower, Elaine M	23,837.03		23,837.03
Trant, Linda M	3,130.05		3,130.05
Traveis, William	53,514.62		53,514.62
Trodella, Christine	294.99		294.99
Trull, Joel A	35,463.60		35,463.60
Tsimtsos, William	1,575.00		1,575.00
Turcotte, Mary E	8,102.08		8,102.08
Unger, Heidi J	393.22		393.22
Vadnais, Nancy D	2,022.00		2,022.00
Van Houten, Mary Lou	18,244.09		18,244.09
Ventura, Catherine F	40,291.04		40,291.04
Vitallo, Barbara	46,803.88		46,803.88
Waitte, Stefani G	44,126.37		44,126.37
Wallace, Doris	63.00		63.00
Wallace, Joy C	4,000.54		4,000.54
Wallask, Suzanne A	190.56		190.56
Walsh, Elaine	29,258.56		29,258.56
Walsh, Joseph C	81,139.38		81,139.38
Walsh Jr, Thomas M	57,693.58		57,693.58
Ware, Karen Ann	45,000.07		45,000.07
Ware, Robert	51,380.23		51,380.23
Weidknecht, Marguerite K	11,989.92		11,989.92
Wein, Susan A	24,581.01		24,581.01
Weir, John	855.12		855.12
Weir III, John S	45,492.57		45,492.57
White, Joy	48,436.65		48,436.65
White, Rose M	50,308.83		50,308.83
Whitehead, Maureen	50,308.71		50,308.71
Whitehouse, Nicole	4,026.09		4,026.09
Whitney, Elizabeth	148.75		148.75
Whittlesey Jr, Roger	62,391.14		62,391.14
Wholey, Sharon M	1,110.24		1,110.24
Whynot, Marc R	8,949.99		8,949.99
Williamson, Jacqueline	50,447.61		50,447.61
Wilson, Susan K	503.09		503.09
Winters, Scott A	14,372.60		14,372.60
Witham, Cheryl	43,513.98		43,513.98
Wogan, Dale	322.00		322.00
Wolfson, Philip S	47,781.99		47,781.99
Woodman, Janice M	10,941.05		10,941.05
Woods, Lynne M	11,701.24		11,701.24
Woundy, Susan R	7,902.25		7,902.25
Yaeger, Warren J	56,402.20		56,402.20
Young, Keith E	2,266.39		2,266.39
Zantuhos, Jennie	36,163.78		36,163.78
Zaroulis, James G	3,050.00		3,050.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Zbieg, Richard	53,894.92		53,894.92
Zier, Mary Ellen	512.24		512.24
Zunino, Elaine	26,776.14		26,776.14
SELECTMEN:			
Anderson, Kevin C	5,678.89		5,678.89
Cathcart, Dawn E	4,915.63		4,915.63
Coldwell, Charles E	5,010.26		5,010.26
Coppola, Charles T	3,535.20		3,535.20
Dunlevy, Joan M	1,500.00		1,500.00
Gill, Joseph P	4,972.05		4,972.05
TOWN HALL:			
Manley, James	20,514.26		20,514.26
TOWN MANAGER:			
Chambers, Helen M	44,864.38		44,864.38
Cressman, David G	90,576.32	3,600.00	94,176.32
Hague, Barbara L	34,556.34		34,556.34
Hudson, Edwina M	47,333.94		47,333.94
Barbeau, Sandra A	63,081.36		63,081.36
TREASURERS OFFICE:			
Blakeney Jr, William L	47,555.55		47,555.55
Carey, Warren R	66,420.96		66,420.96
Gath, Debra	15,705.52		15,705.52
Johnson, Elizabeth L.	18,819.73		18,819.73
Langlois, Lorraine M	28,185.37	1,614.51	29,799.88
Lightfoot, Dorothy A.	39,382.44	3,714.74	43,097.18
Smith, Janet K	36,324.24	1,283.15	37,607.39
Sullivan, David M.	56,373.16	7,371.11	63,744.27
VETERANS SERVICES:			
Hart, Ellsworth K	48,649.25		48,649.25

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At Your Service

GENERAL INFORMATION..... 640-4300

AMBULANCE..... 911

Administrative Services, [Town Hall]..... 640-4488
 Assessors, [11 Town Hall Ave.]..... 640-4330
 Auditor, [11 Town Hall Ave.]..... 640-4320
 Board of Registrars (Voter Information)..... 640-4355
 Building Commissioner, [DPW Building]..... 640-4430
 Computer Services, [11 Town Hall Ave.]..... 640-4351
 Conservation Commission, [DPW Building]..... 640-4370

FIRE DEPARTMENT, [21 Town Hall Ave.]

To Report a Fire..... 911
 Other Fire Information..... 640-4410

Health Board, [DPW Building]..... 640-4470
 Housing Authority, [Livingston Street]..... 851-7392
 Library, [300 Chandler St.]..... 640-4490
 Parking Clerk, [Town Hall]..... 640-4356
 Planning Board, [DPW Building]..... 640-4370
 Plumbing/Electrical Inspector, [DPW Building].. 640-4435

POLICE DEPARTMENT, [918 Main Street]

EMERGENCY..... 911
 Administrative-Non Emergency..... 640-4381
 Detectives..... 640-4380
 Dog Officer..... 640-4395
 Records..... 640-4385

PUBLIC WORKS, [DPW Building, 999 Whipple Rd.]

Superintendent/Administration Office..... 640-4440
 Engineering Division..... 640-4440
 Highway Division..... 640-4440
 Park Division, [Livingston St.]..... 640-3502/640-4462
 Sewer Division..... 640-4440
 Snow & Ice Emergency..... 640-4443
 Tree Division..... 640-4440
 Water Division
 (Emergencies-Phone Police Dept)..... 640-4448
 Water Treatment Plant..... 858-0345
 Water Billing Division, [11 Town Hall Ave.].. 640-4350

Recreation Dept., [Livingston St.]..... 640-4460
 Road Runner Transportation..... 459-0152
 Rubbish Disposal..... 1-800-442-9006

SCHOOL DEPARTMENT

Athletic Director..... 640-7834
 Loella Dewing School, [1469 Andover St.].... 640-7858
 Heath Brook School, [165 Shawsheen St.].... 640-7865
 Memorial High School, [320 Pleasant St.].... 640-7825
 North Street School, [133 North St.]..... 640-7875

Louise Trahan School, [12 Salem Rd.]..... 640-7870
 John Ryan Elem School, [135 Pleasant St.].... 640-7880
 John Wynn Middle School, [1 Griffin Way]... 640-7846
 Superintendent of Schools, [139 Pleasant St.].. 640-7801
 Business Administ. Office, [139 Pleasant St.].. 640-7805

Shawsheen Tech. Region. H.S. [Billerica]..... 667-2111

Sealer of Weights & Measurers..... 640-4430
 Selectmen, [Town Hall]..... 640-4300
 Senior Center, [175 Chandler St.]..... 640-4480
 Cable TV: Channel 10..... 640-4300
 Channel 22..... 640-7825
 Town Clerk, [Town Hall]..... 640-4355
 Town Manager, [Town Hall]..... 640-4310
 Treasurer/Tax Collector, [11 Town Hall Ave.]... 640-4340
 Veterans Agent, [Town Hall]..... 640-4485
 Voter Information, [Town Hall]..... 640-4355
 Welfare Department..... 446-2400

CITIZENS INFORMATION SERVICE

Office of the Secretary of State..... 1-800-392-6090
 Senator Edward Kennedy (Boston)..... 1-617-565-3170
 Senator John Kerry (Boston)..... 1-617-565-8519
 Congressman Marty Meehan (Lowell)... 459-0101
 State Senator Susan Tucker..... 1-617-722-2575
 State Representative James Miceli..... 1-617-722-2582
 State Representative David Nangle..... 1-617-722-2582

